



# Glusburn & Cross Hills Parish Council

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Minutes of the Meeting of Glusburn & Cross Hills Parish Council,  
held on **THURSDAY 17<sup>th</sup> September 2009** at 7:00pm  
in St Peters Church Hall, Crosshills.

**Present:** Chairman R Nicholson  
Cllrs P Baker, P Barrett, G Beck, Mrs G Birks, J Harker, Mrs M Nicholson,  
M Outhwaite, A Poskitt, A Thompson,

Also present were: 2 Officers from Craven District Council  
Craven Herald Reporter  
9 Members of the Public.

Chairman Cllr R Nicholson thanked everyone for attending and asked that before the Meeting commenced would everyone stand for a one minute silence to remember former Parish Councillor Derek Lund who recently passed away.

**1. To receive apologies for absence:** No apologies had been received.

**2. Public Participation: up to 15 Minutes:**

No person to speak for more than 5 minutes – at the discretion of the Chairman

No one wished to speak at this time of the meeting.

**3. CDC Representative to speak and answer questions regarding Refuse & Recycling:**

Chairman R Nicholson introduced Paul Florentine and Paul Ellis to the Parish Council and the members of the public present at the Meeting, both are Officers from Craven District Council and were present to speak and answer questions regarding Refuse and Recycling in the local villages. Chairman R Nicholson asked members of the Council and the public to let both officers speak and then there would be a time for any questions.

Paul Florentine introduced himself and then explained about the new service that South Craven will start to receive in January 2010 regarding refuse and recycling collection.

Mr Florentine went on to say that there would not be a loss in service to the area. The refuse collection would be one week and recycling collection would be the following week. Craven District Council (CDC) need to increase the amount of recycling. This was common practice in 180 other authorities in the UK.

There are already 16000 residents in Craven that have triple bins and another 10000 residents just have single bins, the aim is to make all residents equal.

In the UK there is very little space remaining for landfill site so Councils need to move away from this and increase recycling.

In North Yorkshire, Skipton and Harrogate are the only Council's left on a weekly refuse collection scheme

Due to the Health & Safety Issue surrounding the triple bin, new plastic bags will be issued to all houses to collect paper waste in.

Glass and Cans etc will be collected on a 4 weekly rota on the same day as paper collection.

It is hoped that during October/ November 2009 an information pack will be sent out to all residents to explain the new system and to also inform residents of the collection dates and new routes and in January 2010 the new scheme will be operating.

Chairman R Nicholson opened the session to members of the public to ask any questions:

A resident of Bank Road Cross Hills reported that no residents along Bank Road had Brown Bins.

Mr Ellis replied that there was a problem in the area in that there was not a standard across the area and there is a variety of collection bins. CDC are hoping to rectify this by making sure that every household all have the same bins/bags and then everyone had access to all the schemes.

A resident from Royd Close, Cross Hills stated that residents from here had neither blue bins or garden waste bins.

**7.15pm** Cllr I Fulton arrived at the Meeting.

A resident from Glusburn asked, that if there is a reduction in collection of refuse is there going to be a Council Tax reduction for residents, as CDC are saving money on the collection service.

Mr English replied that CDC will be making some saving but a % of the savings will go into collection more cans and glass in the area. There will not be a reduction in Council Tax for residents.

A resident asked about the collection at Christmas when every household has more refuse. Mr English replied that the Christmas collection would hopefully still be a weekly collection

### **Parish Council - Questions**

Cllrs asked how did CDC expect some of the smaller houses, bungalows and flats in the area to accommodate all 3 of the proposed bins. There simply is no room at some properties which is why at the present time some properties do not have all the bins.

**Cllr G. Beck** – Asked why there was not a proper consultation with Parish Councils or the public. In the short consultation that took place an overwhelming 98% did not want the 2 weekly collection service, this decision was pushed through even then. The rules were made before the decision. At present 4 of the top 10 Councils in the UK are the ones that went onto 2 weekly collections. How can CDC say there will not be a reduction in service when, at present the refuse bins are emptied every week, and come January they will be emptied every other week. The majority of residents will not have room for the 3 bins along with paper collection bags.

The Council need to invest more money into recycling and they can not do this unless cuts are made in other areas.

How much is it going to cost CDC to have all the information packs printed and delivered to all the households in Craven. The planning that will need to take place for the new routes and rotas, the new wagons that will be required. All this outlay will never be recovered.

**CDC:** Half of the residents in Craven do not have the right collection bins, which means part of the service is broken, this has got to be rectified and CDC has to increase the amount of recycling by the end of the year.

**Cllr G Beck** – Cross Hills and Glusburn can not be a one stop location, for example back to back houses just simply can not have 3 bins each.

**Cllr Mrs M Nicholson** – Why, instead of revamping the whole of Craven, can CDC not increase the residents that do not have all the bins to the level of most residents who do have all the bins. Pensioners will struggle to lift the plastic bags once they are full of paper. At present the brown bins are emptied and the garden waste is taken and composted. As residents can we then buy the compost ?

How can CDC ensure that residents comply with the recycling and put the correct items in the correct bins, will there be any enforcement.

**CDC** - We are hopeful that residents will comply. At present there are no plans to be heavy handed with compliance and monitoring of the bins.

**Cllr M Outhwaite** – Asked the question about residents filling the wrong bins with the wrong litter, he knows of a resident that had filled his green bin and then proceeded to fill his blue bin with refuse, this bin has sat now for over 3 months and has not been emptied, what will happen in these cases ? as this is likely to happen more and more.

**Cllr A Poskitt** – The problem we have now is that the time for objections has now passed, the problems residents will face are that rubbish will start to rot and smell in the bins and this in turn will attract rats and other vermin.

**Chairman R Nicholson** – Half of the residents will get an increased collection due to the increase in recycling, most people want to recycle but these changes should have been worked on years ago. What is CDC going to do to help smaller houses, they are going to have to store the paper collection bags outside, these will get wet, surely there is a Health & Safety Issue there with lifting heavy objects.

The general public need to be contacted ASAP by CDC to explain the changes, members of the public need to be able to contact CDC when problems arise, and be able to get to the right department easily, a contact telephone number needs to be displayed in prominent places, the PC can display this on their notice boards and on the website.

The recycling bins at the Hall Street Car Park site, Cross Hills are not emptied on a regular basis.

**Cllr P Barrett** – The timescale for the delivery of the new service is more or less impossible, there will be many problems arising in January 2010. The plastic bags for paper, this has been tried in the past and did not work, the bags are now bigger, therefore heavier and once wet and will just split with the weight.

**CDC** - We would prefer to use boxes but these are more expensive.(26000) would be Required. At present we are recycling 35.8% and we need to increase this to 40% by 2010.

**Cllr P Barrett** – If CDC give more encouragement to the general public then the scheme could be improved. The waste and recycling is the only service that is delivered by CDC in Craven. What increase in assisted service is going to be available to help with the carrying of the plastic bags from the doors to wagons for people who can not manage ?

**Cllr P Baker** – Once the bins are put out on the streets or pavements who is responsible for the bin when it sits on the footpath. Resident to put it out and then return it back at the end of the day.

**CDC**- It was felt that the responsibility would be the owners.

#### **4.To receive Declaration of interest in items on the agenda.**

Cllr Mrs G Birks declared a personal interest in Item 12.7 Glusburn Institute as she is a member of the Glusburn Institute Management Committee.

Cllr M Outhwaite declared a personal interest in Item 12.7 Glusburn Institute as he is a member of the Glusburn Institute Management Committee

#### **5. To confirm the Planning Comments from the Council Meeting held on the 16<sup>th</sup> July 2009**

The Minutes of the Planning Meeting held on the 16<sup>th</sup> July 2009 were Proposed by Cllr Mrs M Nicholson as a true record. This was seconded by Cllr P Baker. Agreed and signed by the Chairman.

#### **6. To confirm the Minutes of the Council Meeting held on the 20<sup>th</sup> August 2009**

Following the correction of minor spelling errors the Minutes were proposed by Cllr Mrs M Nicholson and seconded by Cllr Mrs G Birks. Agreed and signed by the Chairman.

#### **7. To receive the Clerks Report & Correspondence:**

##### **Sent/To**

- a. Sgt Scott, Community Speed Watch Scheme, to confirm that the PC is willing to donate the £200.83 per Parish Council into the scheme.
- b. Email to Cirteq to ask if they could look through any old papers regarding the Institute and see if there is a lease document regarding the Gas Board and the piece of land the Governor is sited.
- c. Email to BT to confirm that the PC do not wish to adopt the Red Telephone Kiosk at the bottom of Wheatland's Lane.
- d. Email to NYCC Highways Office to request the redundant posts with no signs are removed from around the villages.
- e. Email to Environmental Health at CDC. Complaint regarding the state of the trailer parked by the fish shop in Glusburn, suspect that there are rats in amongst the rubbish. Not good for the children living next to this.
- f. Letter to Head teacher at South Craven School to request that the tree overhanging the bus shelter and the street light by the bungalow be cut back.
- g. Copy letter to Chairman of the School Governors at South Craven School to request that the tree overhanging the bus shelter and the street light by the bungalow be cut back.
- h. Email to Ken Martin to request information about the criteria for car parking provision for retail and industrial units.

##### **Rec/From**

1. SLCC, details regarding AGM.
2. Craven Local Strategic Partnership. Update Report – July 09.
3. Streetscape- Brochure regarding play equipment.
4. NYCC. Details regarding the proposed work under the A629 at Kildwick. The footway widening proposal has now been cancelled.
5. CDC. Development Newsletter. August 09.
6. CDC. Confirmation that an officer will attend the PC Meeting on the 17<sup>th</sup> Sept to answer questions on refuse and recycling.
7. Glasdon, bins and seats brochure.
8. NYCC, planning decision regarding C5/32/2009/9526 regarding the Sure Start Centre at Glusburn. The application has been refused.
9. CDC. Reply regarding affordable housing in the local villages.
10. CDC. Independent Remuneration Panel. The Panel are asking parish Councils for their views on whether Parish Councillors should receive allowances.
11. The Clerk- Newsletter Publication.
12. YLCA. Craven Area Committee. Wanting to appoint two parish Representatives as co-opted members to the panel. Nominations are now invited.
13. Telephone call from Mr Gunpath to enquire if a sub committee has been arranged to meet with the Cross Hills Rotary Club.

### **Matters Arising from Clerks Report & Correspondence:**

- b. Mr Crabtree from Cirteq had replied to the PC regarding the lease document for the land at the Institute, he reported that he had not seen a lease document in his 14 years at the mill.  
Reply from Land registry – objection is groundless,

Cllr I Fulton reported that he had had a discussion with the GIMC past treasurer Mr Ramsden who thought that he had seen a lease document regarding this piece of land and thought that the rent was sent at £5 per year..  
Cllr Mrs G Birks did not think that this was the case as she was not aware of any lease document that the GIMC had filed away.

- e. CDC had replied regarding the piece of land and the trailer at Colne Road, Glusburn. As the land is private the owner would need to be asked to move the trailer and clear up the litter etc himself. Cllr P Barrett has asked the Environment Department at CDC to look at this and investigate the issue further. To report back to the October Meeting.
- g. The PC had received no reply from the School regarding the trimming back of the tree around the street light on Holme Lane, Clerk to contact school and chase this matter.
8. NYCC, planning decision regarding C5/32/2009/9526 regarding the Sure Start Centre at Glusburn. The application has been refused. NYCC are now revising the plans and a new application will be submitted in November 2009 and the proposal will be for the building to be re sited to the side of the school buildings.
10. CDC. Independent Remuneration Panel. The Panel are asking parish Councils for their views on whether Parish Councillors should receive allowances. The reply from Glusburn & Cross Hills PC is that Parish Councillors should NOT receive any remuneration.
12. YLCA. Craven Area Committee. Wanting to appoint two Parish Representatives as co-opted members to the panel. Nominations are now invited. Members agreed to nominate Cllr P Baker from the PC.
13. With regard to Mr Gunpath and the Cross Hills Rotary Club. Cllr Mrs G Birks and Cllrs J Harker and M Outhwaite agreed to attend the next meeting of the club. Cllr Mrs G Birks will contact Mr Gunpath.

### **8. To receive information on the following ongoing issues and decide further action where necessary.**

- 8:1 Cllr Mrs G Birks reported that the idea of the new notice board was discussed at the recent executive management board and would now be taken to the GIMC meeting in October, there is some question regarding planning permission, it is unknown if it would be needed.

### **9.Highways & Transportation:**

Cllr P Barrett reported that a meeting was held recently at Walker Close between residents and CDC officers to look at the proposals for the footpath from Walker Close towards Cross Hills. Cones were put out where the footpath would be and the officers listened to the concerns of the residents. A report will now go to the next committee meeting.

Clerk to contact Andrew Hunter at NYCC and request that 3 trees are removed from the footpath between beck side and Glusburn Bridge towards Bent Farm.

Mary Vickers at CDC is now training dog wardens, Clerk to contact and request that they monitor the footpath running from Landis Lund's to Sutton down the beck side.

The bus shelter by the Institute is in need of painting inside. Clerk to ask John the relief park keeper to carry out this work.

The seat by the amenity land is in need of fixing to the ground. Clerk to contact Cirteq and ask if they could carry out the work.

- 10. Local Development Framework :** Nothing to report.

### **11. Litter:**

St Peters Church warden is going to contact South Craven School about youths eating their lunch in the church grounds and leaving their food cartons. Recently around 30 cartons were found in the grave yard.

Clerk to contact Jason at the police station and ask if the environment litter patrol could check on this area.

### **12. Reports:**

#### **12.1 Parks & Recreation / Amenity land, Colne Road,**

Clerk to contact the company cleaning the Cross Hills toilets, the standard of cleaning is not up to the standard required. Also to ask if CDC know who the contact is for the broken hand wash machines in the toilets.

Cllrs asked if we knew how many people actually use the toilets, it was unsure how this could be audited.

#### **12.2 Lighting and Christmas Lights:**

The invoice has arrived from Bradford Council for the new Christmas lights.

#### **12.3 Townend Allotments**

The draft constitution from the Allotment Society has arrived and been circulated to all Cllrs.

The following are the amendments requested by the Parish Council:

#### **Rule Number**

- 23. Quorum – states 7 required, this needs to be reduced to 4.
- 44. Presiding Officer at Meetings. The Chairman should preside if present, if not present then the Vice Chairman should preside, if neither present then a chairman should be elected from members present.

#### **Rules.**

Livestock. – existing tenants with livestock is permitted, but no additional species must be introduced.

But no further tenants will be allowed to have livestock of any sort.

**Bonfires:** No fires to be lit on Sunday's

Cllr G Beck left the Meeting

New allotment holders should only be normally allowed no more than 1 plot.

#### **26. Financial records.**

Financial transactions and all dates and payment to be recorded and not just as not expenditure.

27. Cheque signatures – to read 2 of 3 signatures.

28. The accounts should be kept simple and based on receipts and payment accounts.

29. Meeting report – should read receipts and payments and estimated liabilities.

4 **Objects.** To actively cooperate with groups and organisations – a view to ~~increasing~~ the provision of allotments and improving standards and facilities.

#### **Waiting list**

Order of application – ok.

Refusing application – a reason for refusing an application must be given in writing.

Add rule 48 into rules.

**Remove** – the right to make special stipulations in regard to any tenancy

Clerk to send the above amendments to the secretary for the Allotment Society

Cllr I Fulton left the Meeting.

#### **12.4 YLCA**

Cllr Mrs M Nicholson attended the last meeting, one of the presentations was regarding the Catterick Garrisons, rules have now changed and married men are now allowed to stay in the flats that were intended for single men, the married men use them in the week and return home for weekends. The next meeting is due to be held on the 10<sup>th</sup> October 09.

**12.5 CDC:** Nothing to report.

#### **12.6 NYCC:**

South Craven School, the all weather pitch extension is well on its way to completion. A meeting is due to be held next week where the rules of usage will be finalised.

These are expected to include:

Limited opening hours during the week 08:30am – 6:00pm

Weekends 10:00am – 2:00pm

Lighting to be excluded.

#### **12.7 Glusburn Institute::**

Cllr Mrs G Birks reported that the recent pantomime-Oliver went off very well.

The recent Heritage Weekend attracted around 40 people.

**13.To consider the Parish Newsletter:** This is on hold at present.

The Parish Plan Committee are at present writing up the results of the Parish Plan, once completed the plan will be printed and distributed to residents in the new year.

Parish Council Website- Clerk will be going to the web site developers for further training.

#### **14. Financial Matters.**

<b><u>14.1</u></b>	To approve the following accounts for payment	
a)	Park Administration	1620.33
b)	Clerks Salary	415.41
c)	Clerks Expenses	18.45
d)	Relief Park Keeper	128.25
e)	Marsden Contract Services	697.66
f)	Wheelie Hot Wash ( 2months)	35.70
g)	I Mackereth ( bus shelter cleaning)	31.50
h)	ARVAL PHH	60.35
i)	Bradford Metropolitan Council (New Christmas lights)	3421.25
j)	Cross Hills Handyman	48.05

The accounts for payment were proposed for payment by Cllr A Poskitt and seconded by Cllr P Barrett.

#### **15. To consider the following Planning Applications:**

##### **15.1 32/2009/9837**

**Proposal:** Two Storey Extension (re-submission of Application 32/2009/9393)  
**Location:** 59 Clayton Hall Road, Cross Hills.  
**Applicant:** Mr & Mrs Robin & Cynthia Finnis  
**Comment:** **No objections**

##### **15.2 32/2009/9950**

**Proposal:** Extension Of Existing Cattle Shed  
**Location:** Scott House Farm, Binns Lane, Glusburn  
**Applicant:** Mr Matthew Ingham  
**Comment:** **No objections**

**15.3 32/2009/9913**

**Proposal:** Removal of Condition 11 of Approval 32/2003/3355 And condition 4 Of Approval 32/2008/8991  
**Location:** New Laithe Farm, Crosshills  
**Applicant:** Mr Robert Wade  
**Comment:** **Parish Council strongly object to this application, there is no justification for revoking the conditions.**

**16. To Receive the Following Planning Decisions/Information:**

**32/2009/9591**

**GRANTED**

Simon & Jane Birchall  
Outline application for construction of detached house and garage  
12, Park Road, Cross Hills.

**32/2009/9672**

**REFUSED**

**Proposal:** Change of use from B1 Use (Joiners workshop) to mixed A1(Plant Centre)/ B2 (Print Centre Uses.  
**Location:** 14 Midland Mills, Crosshills  
**Applicant:** Miss Emma France

**32/2009/9702/9712**

**GRANTED**

**Proposal:** Partial demolition of existing out buildings and erection of new attached garage to approved dwelling No 3 ( amendment to planning approval 32/2007/8214)  
**Location:** Fern Bank House, Former Coach House at rear, Off Station Road, Cross Hills.  
**Applicant:** William Bird

**32/2009/9732**

**GRANTED**

**Proposal:** Resubmission of 32/2209/9389 for conversion of stone buildings to two dwellings/garages/office accommodation  
**Location:** Lingah Farm, Baxter Wood, Cross Hills  
**Applicant:** Mr A Whittam

**32/2009/9835**

**GRANTED**

**Proposal:** Change of use of first floor premises from hairdressers Salon(A1) to Holistic therapy Treatment Rooms (D1)  
**Location:** 1 East Keltus, Cross Hills  
**Applicant:** Mr M Gallagher

**16. To confirm the Date of Next Meeting**

**15<sup>th</sup> October 2009 - 7:00pm - St Peters Church Hall, Crosshills.**

Signed.....Chairman 15<sup>th</sup> October 2009