

# THE PARISH COUNCIL OF GLUSBURN

## CLERK

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**Minutes of the Meeting Of The Parish Council of Glusburn held in  
St Peters Church Hall on *Thursday 17<sup>th</sup> September 2008 at 7:00pm.***

**Present:** Chairman Cllr R Nicholson  
Cllrs P.Baker, P. Barrett, D. Lund, Mrs M Nicholson, A.Poskitt. A.Thompson, Mrs J. Wood,

### **1. To receive apologies for absence:**

Apologies were received from Cllrs G Beck and I. Fulton

### **2. Public Participation: up to 15 Minutes:**

**No person to speak for more than 5 minutes – at the discretion of the Chairman.**

There were no members of the public present at the meeting.

### **3. To receive Declaration of interest in items on the agenda:**

Cllr P Barrett – Substitute member of Craven District Council Planning Committee.  
Cllr D Lund – Item 10.3 of the Agenda – Allotment Lease.

### **4.To confirm the Minutes of the Council Meeting held on the 17<sup>th</sup> July 2008:**

The Minutes of the Meeting held on the were proposed by Cllr D Lund as a true record. This was seconded by Cllr Mrs M Nicholson. Agreed and signed by the Chairman.

7:10pm. Cllr Mrs G Birks arrived at the Meeting.

### **5. To receive the Clerks Report & Correspondence:**

#### **Sent/ To:**

- a. Materials ordered from FILCRIS for the repairs to the 7 seats in the villages.
- b. Email to Jim Hurst- CDC regarding the litter bins in the villages not get emptied on a regular basis. Request for the pavement sweeper to visit South Craven on a more regular basis.
- c. Email to Chris Craven regarding the land drain in the area and the surface water running onto the roads. Request for further details of the course that the land drains take.
- d. Play equipment brochures requested from several companies.
- e. Letter sent to chief of police regarding the proposals to close down Crosshills Police Station.

#### **Received From:**

1. Airedale NHS Trust, details regarding Open evening at Airedale General Hospital.
2. Safer Craven Community Partnership, Nominations for representative to Safer Craven Community Partnership.

3. South Craven School. Copy of letter sent to CDC regarding the proposed radio base station at Crosshills.
- 4+5 NYCC. Details regarding proposed location for Zebra Crossing- Holme Lane, Crosshills.
6. MENCAP. Request for a donation for local service based in Greengates – serving Craven.
7. Network consultation – Reply from Company dealing with the 02 mast application
8. Relate- application for a donation.
9. CDC. Details of an appeal against decision to refuse outline consent for application 32/2008/8572. 74 Dwellings at Green Lane, Black AbbeyLane, Glusburn.
10. Details that the Park play equipment inspection will take place in September 08.
11. NYCC. Details of the road closure in Crosshills for the carriageway patching.
12. Crosshills Football club. Request for a donation. Also copy of their accounts.
13. Craven Transport Forum – Minutes from Meeting.
14. SLCC. Details regarding AGM to be held in Reading on the 18.10.08.
15. YLCA. Details regarding Transport Schemes FROM THE Yorkshire & Humber Assembly.
16. CDC. Invitation to Parish Chairmen to attend – Chairman's Civic Service.
17. Associated Surfaces & Materials. Details regarding play surfaces.
18. The Playing Field- newsletter
19. CDC. Register of electors update (normally sent by email)
20. Country Air- newsletter.
21. Crosshills Tennis Club. Request for donation. Also copy of their accounts.
22. Clerks & Councils Direct- newsletter.
23. CDC. LDF – Monthly Update plus map of the sites that form part of the Strategic Housing & Employment Land.
24. Copy of letter sent to the Chief Constable – North Yorkshire Police regarding the rumours that Crosshills Police Station is due to close.
25. NYCC. Craven Area Committee. Agenda for meeting to be held on 28<sup>th</sup> August 08.
26. CDC. Affordable Housing guide. Final documents.
27. CDC. Details regarding the Parish Clerks Forum – 24<sup>th</sup> September 08.
28. The Clerk – newsletter
29. CDC. Details of an appeal against decision to refuse outline consent for application 32/2008/8744. New Bungalow in rear garden – 20 wheatlands Avenue, Crosshills.
30. NYCC. Footway Lighting. Details regarding the cost of electricity. NYCC supplier state that they could save the PC money.
31. CDC. Details that Parish Consultations and Decision Notices will all be posted out together every Friday.
32. CDC, Autumn 2008 Area Forum Meetings. Minutes from May 08 meeting.
- 33 & 34 Turners Solicitors. Request for an update on the Allotment lease situation.
35. Email from North Yorkshire Police that the meeting arranged for the 25<sup>th</sup> September has been cancelled at the direction of the Chief Constable.
36. Email from Sutton Parish Council, they have arranged for Paul Gilmore from NYCC lighting to attend a meeting and discuss the cost of electricity to Parish Councils, can Glusburn PC sent a representative.
37. Report for First Response Guarding regarding the Park Security.

**Matters Arising from Clerks Report & Correspondence:**

- (2) There was no volunteers from the Cllrs present to be a representative on the Safer Craven Community Partnership.
- (5) Clerk to contact NYCC regarding the proposed Zebra crossing for Holme Lane, Crosshills. PC feel a zebra crossing is not required at the site, but welcome the new proposed footpath from South Craven School entrance towards Sutton.
- (6) Mencap- PC do not wish to make a donation.
- (7) Clerk to contact Network Consultations and ask for further details regarding the mast site at Skipton Road, Crosshills.
- (8) RELATE. The PC do not wish to make a donation.
- (9) CDC. Details of an appeal against decision to refuse outline consent for application 32/2008/8572. 74 Dwellings at Green Lane, Black AbbeyLane, Glusburn. The Parish Council feel that a site visit with

- NYCC highways is required to prove that Green Lane can not cope with extra volume of traffic. Clerk to contact Chris Craven and request that he attends a site visit with Glusburn PC.
- (12) Crosshills Football Club request for a donation towards the cost of kit and equipment. Cllr Mrs G Birks proposed that the PC donate £500, this was seconded by Cllr Mrs M Nicholson. Cllrs were all in agreement.
- (15) Yorkshire & Humber Assembly. Whilst the PC support the extra infrastructure in the Aire Valley other issues need to be looked at. The train station at Steeton & Silsden is very busy and all the car parking spaces have gone before 8:00am.
- (21) Crosshills Tennis Club request for donation towards the cost of moss removal from the courts. Cllr Mrs G Birks proposed that the PC donate £250, this was seconded by Cllr Mrs M Nicholson. 7 Cllrs were in agreement and 1 was against the donation.
- (33). With regard to the Allotments Lease. CDC have made it very clear that they will not be carrying out any further work to the fence at the allotment site. The fencing is not up to a reasonable standard but Cllrs felt that the time has come where the lease document needs to be signed. Clerk to contact the solicitor and CDC to ask should sign the lease for the Parish council. Cllrs were of the opinion it should be Chairman and Vice chairman.
- (35) The Arranged meeting for the 25<sup>th</sup> September between local Parish Councils and the police to discuss the proposed closure of Crosshills Police Station has been cancelled at the directive of the Chief Constable as a meeting is to be held at CDC.. The PC feel that their concerns will not be heard at a meeting of CDC. Clerk to contact the Craven herald with a short report. Also to contact the police and voice the concerns.
- (37) The 3 months with the security guard in the Park is now over, Cllrs felt that the exercise had worked. Cllrs would like to know if the company would agree to the guards been employed and just calling in ad hoc at the Park on a weekly basis at random times. Clerk to contact the company. Clekr to contact North Yorkshire & York PCT – Johnny Wardle- Chair, and ask when the chiropody service will be returning to South Craven.

## **6. To receive information on the following ongoing issues and decide further action where necessary:**

### **6.1 Standing Orders Review:**

Cllr present at the Meeting discussed the proposed changes to the Standing Orders. Cllrs were all in agreement that the changes were acceptable. The only query was about the number of Cllrs required to call a public meeting. This question to be asked of YLCA and to be raised at the next YLCA Craven Branch Meeting. The Clerk informed Cllrs that a review of Standing Orders in the country is due to take place in October or November. Cllr Mrs g Birks proposed that Glusburn Pc accept the changes that have been made and wait and see if any of the review affects the PC. This was seconded by Cllr Mrs M Nicholson. All in favour.

### **6.2 Glusburn Park Security:**

The Clerk had received the following report from Leo Thai- Business Development Manager First Response Guarding Ltd – the company employed as security for the Park.

“On days with decent weather, a number of youths have been loitering on site; they have entered the park, as you would expect, and sat around on the grass. When the guard has approached them they have usually walked off site, but they do keep asking him what he is doing there, who does he work for etc. They do, from a distance, shout abuse.

There has been one incident of note, more unfortunate for us than you...

Last weekend they smashed the windows of his car, I am waiting for the guard to file his report. He has a crime reference number etc., and we will report to you in writing after next week's shift.

I will pencil in to be at the next Monthly meeting, that will allow me time to sit down with the guard and get his take on things face to face.

Once I have been briefed fully by the guards that have attended the park (there has been 3 in total I think), we can then discuss whether we are achieving what you want to. I think so far we are, but I would like to see what this week brings and whether they are going to get braver, the incident seems to be a step up from the abuse, and I believe that the guards car was targeted rather than a random incident outside the park but I will have to see what the guard thinks".

Clerk to contact the company and remind the Business Development Manager of the next PC meeting.

### **7. Highways & Transportation:**

Several Cllrs reported to the Meeting details regarding areas in the villages that need to be cleaned more frequently.

- Footpath from Walker Close to Colne Road needs weed spraying
- Footpath from Black Abbey to Sunnybank needs weeding.
- The footpath and steps from Beanlands Place to Washburn Drive need cleaning and weeding
- The Co-op car park ( CDC part) needs to have the litter collected on a more regular basis especially towards Park Road area..
- The bus shelter by Old Hall Estate needs re painting
- The footpath from Wheatlands Lane to Wheatlands Avenue is often overflowing with water as a local resident frequently washes his car and the water runs down the footpath.

### **8. Local Development Plan:**

CDC had provided maps with land marked that could be available for development. The full document had not been sent out to the Parishes due to financial restraints at CDC.

Cllrs voiced their concern over the development and it was agreed that time needed to be spent on the Local Development Plan before comments could be returned to CDC. A meeting was arranged for the 25<sup>th</sup> Sept 08, this would not be a Parish Council Meeting. The comments from here will be brought to the Parish Council Meeting in October.

**9. Litter:** Ongoing problems in the villages.

### **10. Reports:**

10.1 Parks & Recreation:

The residents and neighbours that live near Glusburn Park are delighted with the security that the PC had provided for the Park.

#### **10.2 Lighting and Christmas Lights:**

NYCC have promised to have all the columns that need changing finished and the sockets for the Christmas Lights will be fitted before the 1<sup>st</sup> December 08.

**10.3 Allotments Lease:** Previously discussed.

#### **10.4 CDC:**

The dance studio on Main Street that has the front window boarded up is being dealt with by CDC.

#### **10.5 NYCC:**

A consultation is to be held on the 23<sup>rd</sup> October with regard the library extension work, a PC representative will be invited to attend. The plans will be on view in the library for viewing. Once work starts the library will be a mobile library for the duration of the work.

#### **10.6 Glusburn Institute:**

Cllr Mrs G Birks declared an interest.

The recent heritage weekend was a success, the booklet that the GIMC had put together was on sale and around 80 people attended.

A quote had been obtained for the cost of all the windows that will need replacing at the Institute.  
This was – as at September 2008 £75,596 plus VAT. This quote could still vary due to the price of wood.

### **10.7. YLCA:**

Cllr Mrs M Nicholson reported back to the Meeting that expenses for the travel to the Joint Executive Board Meeting will be paid by the board and not the Parish.

The Craven Branch has been working to try and stop 4 x 4 vehicles from causing damage to green lanes.

### **11. To consider the Parish Newsletter / Parish Plan:**

Chairman R Nicholson requested that any Cllrs with items for the Parish newsletter could have them at the October meeting.

### **12. Financial Matters:**

#### **12.1 To approve the following accounts for payment ( August & September)**

a)	Park Administration	1619.22
b)	Clerks Salary	403.97
c)	Clerks Expenses (August & Sept/ stationary)	113.63
d)	Relief Park Keeper (August & Sept)	189.00
e)	ARVAL PHH fuel	44.42
f)	Vink Properties ( work to bus shelter)	622.75
g)	D M & G Thomas ( work at amenity area)	175.00
h)	St Peters Methodist Church ( room hire)	75.00
i)	Wheelie Hot Wash	17.00
j)	First Response Guard	1692.00
k)	Crosshills FC	500.00
l)	Tennis club	250.00
m)	I. Mackereth- bus shelter cleaning	31.50
n)	Theme Bins – new seat	333.70
o)	Filcris – seat repair materials	466.87
p)	Crosshills Handyman	43.68

### **13. To consider the following Planning Applications:**

#### **13.1 32/2008/8894 & 8895**

Proposal: Proposed Balcony To Second Floor And Associated Alterations ( Amendment To Planning Approval 32/2007/8224)

Location: 2 Fernbank House, Park Road, Crosshills.

Applicant: Mr William Bird .

**Comment: No objections**

#### **13.2 32/2008/8918**

Proposal: Conservatory Style Porch To Side Elevation

Location: 2 Churchill Way, Crosshills

Applicant: Mr Geoffrey Howe

**Comment: no objections**

#### **13.3 32/2008/8921**

Proposal: Proposed Two Storey Dwelling On Site Of Existing Garage.

Location: Land adjacent to 25 Ash Street, Crosshills.

Applicant: Mr Steve Millward.

**Comment: no adverse comments**

**13.4 32/2008/8983**  
Proposal: Single Storey Extension  
Location: 27 Wheatlands Lane, Crosshills.  
Applicant: Mr P Whitaker  
**Comment: no adverse comments**

**13.5 32/2008/9007**  
Proposal: Remove 1 No Tree  
Location: 10 Walker Close, Glusburn  
Applicant:  
**Comment: no objections**

**14. To Receive the Following Planning Decisions/Information:**

<b>32/2008/8399</b> John Barritt's Builders Yard, St Andrews Terrace, Crosshills Construction of Industrial Storage Unit, Access & parking.	<b>GRANTED</b>
<b>32/2008/8417</b> Prospect House, Keighley Road, Crosshills Detached Dwelling, ( 2 or 3 Bedroomed) Resubmission (32/2006/6826)	<b>GRANTED</b>
<b>32/2008/8571</b> Land at Eastern End of Riparian Way, Crosshills Construction of 29 Employment Units for B2 Use.	<b>GRANTED</b>
<b>32/2008/8572</b> Land Off Green Lane, Black Abbey Lane, Glusburn Construction of 74 Dwellings, Access Roads, Car Parking, Public Open Space.	<b>REFUSED</b>
<b>32/2008/8578</b> !9 – 25 Main Street, Crosshills. Ground Floor Retail Development Plus 12 Apartments.	<b>GRANTED</b>
<b>32/2008/8592</b> 36 North View, Keighley Road, Crosshills. Detached Garage To Rear Of Property.	<b>GRANTED</b>
<b>32/2008/8662</b> White Lodge, Park Road, Crosshills. Amendments to 32/2007/7879, Two Storey Side Extension.	<b>GRANTED</b>
<b>32/2008/8683</b> 10 Main Street, Crosshills. Change of Use from Hot Food to Office or Retail	<b>REFUSED</b>
<b>32/2008/8679</b> 3 Beckfield Close, Crosshills. Demolition of Existing Garage and Construction of two Storey Side Extension.	<b>REFUSED</b>
<b>32/2008/8744</b> 20 Wheatlands Avenue, Crosshills. Construction of New Bungalow in Rear Garden.	<b>REFUSED</b>
<b>32/2008/8806</b> 82 COLNE Road, Glusburn Two Storey Side Extension and Porch, Access Ramp to Front	<b>GRANTED</b>

**15. To confirm the Date of Next Meeting:**

**18<sup>th</sup> September 2008- 7:00pm - St Peters Church Hall, Crosshills.**

**Signed.....Chairman 18<sup>th</sup> September 2008.**