



Glusburn & Cross Hills Parish Council

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Minutes of the meeting of Glusburn & Cross Hills Parish Council,
held on **18th November 2010** at 7:00pm in St Peters Church Hall, Cross Hills.

Present: Chairman Cllr J Harker
Cllrs P Baker, G Beck, Mrs G Birks, I Gibson, B Horne, P Hargreaves,
M Outhwaite, G Reitherman, Mrs S Robinson,

Also present were County Cllr P Barrett and Mr V Wheelock from the Housing Strategy Group

1. To receive apologies for absence: None received

**** **Suspend standing orders** ****

Mr Wheelock had attended the meeting to speak about the progress of the group working on the Housing Strategy. Mr Wheelock passed around a copy of the questionnaire that had been put together by the group. It was hoped that this would be printed and delivered to all households in early December. Notices would also be printed and placed in shops and the Clerk offered to place notices on the Parish Council notice boards. A copy of the questionnaire had also been taken to Sutton parish council for them to see. Mr Wheelock asked if the Chairman would be willing to have an interview with the Craven Herald to publicise the matter further. Chairman J Harker agreed to this.

*** **Reinstate standing orders** ***

2. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

None

3. To receive Declaration of interest in items on the agenda.

Cllr Mrs G Birks declared a personal interest in Item 10.7 of the Agenda- Glusburn Institute.
Cllr M Outhwaite declared a personal interest in Item 10.7 of the Agenda- Glusburn Institute.
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4. To confirm the Minutes of the Council Meeting held on the 21st October 2010

Following the amendment on page 2046 regarding Glusburn Institute to read – the solicitor is presently drawing up the memorandum article'.
Cllr P Baker proposed the minutes as a correct record, seconded by Cllr G Reitherman.
Agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

Sent / To

- a. CDC. Julie Holmes, request for an electronic copy of the Community Governance Review for our area.
- b. Clerk to email all local Parish Councils to inform them that a meeting will hopefully be arranged for December 2010 to discuss the Local Housing Strategy.
- c. Clerk to reply to the Cross Hills & District Pensioners Association to thank them for the recent letter regarding the public conveniences and to also explain that the Precept is actually part of the residents rates.
- d. Email to Mr B Haykin regarding his correspondence on the omissions from the Cirtek Mill. Chairman J Harker has spoken to Andrew Crabtree at the mill who is to investigate the issue. Mr Haykin's email forwarded to Andrew Crabtree at Cirtek.
- e. Reply sent to Marie Curie Nursing Service. Unable to make a donation at the present time.
- f. Contact Wynn Ashton and request a copy of the Housing Strategy questionnaire before it goes out to residents
- g. Letter from NYCC Pensions regarding David Bannister's quote for early retirement- forwarded to David Bannister.
- h. Letter to the Slimming World local representative regarding the fly posters on the lampposts in Cross Hills regarding the slimming world classes, request for these to be kept to the bare minimum.
- i. Email to NYCC Highways to request that all illegal signs are removed from the Highways.
- j. Email to NYCC Highways to request a copy of the Skipton & south Craven Transport Model.

Rec/ From

1. Reply from Cowling Parish Council- details regarding the lengthsman that the PC employ.
2. NYCC. Invitation to attend a consultation Workshop for PC regarding Minerals Core Strategy In North Yorkshire. 23/11/10 am - Sherburn In Elmet, 23/11/10 pm – Sherburn In Elmet.
24/11/10 pm Malton.
3. 1st Kildwick & n Farnhill Scout Group- Invitation to attend celebration of 70years of the Scout Group on 27/11/10. Reply required.
4. Tarmac- quote for the work involved in erecting and taking down of the Christmas lights.
5. North Yorkshire & York PCT. Application for full consent prior to inclusion in the pharmaceutical list at Cross Hills Group Practice.
6. Unity Trust Bank- details regarding a banking service.
7. Healthy Communities- leaflet on equipment for adults- to keep healthy.
8. Cascade- Providers of community housing and village amenities- flyer.
9. The Clerk- monthly newsletter from the SLCC.
10. NYCC. Winter Maintenance Service. Details regarding a community participation in snow clearance, community groups organising volunteers to clear snow from areas the County Council normal winter service would not reach.
11. Clerks & Councils Direct- monthly newsletter,
12. CDC. Invitation to attend a meeting regarding Members of parish Councils – Have your Say about Settle Town Hall – 23rd November 2pm – 8pm at Settle Town Hall.
13. Cross Hills & District OAP Assoc. Request for donation towards repair work at the OAP Premises. Accounts enclosed, also quotes for the work attached.
14. Country Air- monthly newsletter from Rural Action Yorkshire.

Matters Arising from Clerks Report & Correspondence:

1. The issue of employing a lengthsman for the villages was discussed along with the issue of the toilets cleaning and if a lengthsman could also be employed to clean the public toilets. It was felt that a self employed person would be the way forward, the same as the other Parish Council had done. The issue of litter in the villages was also discussed, it is thought that the previous street cleaning operative from CDC is now back working in the villages, and it is noticeable that the streets are not as clean.

Clerk to contact Paul Ellis at CDC and request further details on the cleaning schedules for Cross Hills and Glusburn for the streets and the mechanical cleaner.

Also to request a site visit to look at the litter on the streets. Chairman J Harker and Cllrs Mrs G Birks and G Reitherman agreed to meet with him.

3. 1st Kildwick & n Farnhill Scout Group- Invitation to attend celebration of 70years of the Scout Group on 27/11/10. Cllrs Mrs G Birks and M Outhwaite volunteered to attend the scout celebrations.

Cllr P Baker declared a personal interest in item 13- below.

13. Cross Hills & District OAP Assoc. Request for donation towards repair work at the OAP Premises. After discussion Cllr M Outhwaite proposed that the PC donate £250 towards the work, this was seconded by Cllrs Mrs G Birks. Cllrs were all in favour..

19:45 Cllr M Wheeler arrived at the meeting.

6. To receive information on the following ongoing issues and decide further action where necessary.

6.1 Cross Hills Public Conveniences

The ceilings in the toilets need to be repainted. Clerk to contact the cleaning company and ask if they would give the ceilings a good covering of paint.

Cllr G Reitherman had visited the toilets with a local plumber and there are several issues that need addressing. Cllr Reitherman to request written quotes for the repair work. There is also a problem with the roofing felt lifting, this to be investigated.

6.2 Public toilets in Glusburn Park

Nothing to report.

6.3 Community Governance Review

Clerk to forward the comments below to CDC .

- The PC do not want the villages to be warded .
- The PC do not want to reduce the number of Cllrs for Glusburn & Cross Hills.
- The underpass at Kildwick should remain under the care of Kildwick.
- With regard the proposals for the new border between Cross Hills and Kildwick, this is agreed apart from the underpass.
- Lothersdale – four lane ends, Victoria House should be in Lothersdale Parish.
- Leys Farm occupiers to go into Lothersdale Parish.
- The following to move into Glusburn Parish: Dog & Gun, Malsis School, High Malsis.
- Jennings Farm to go with Cowling PC.

7. Highways & Transportation:

The winter gritting is classed as a discretionary service.

Cllr G Birks reported that a supply of sand bags is required in the hut at Glusburn Institute. Cllr G Birks to chase this with CDC.

8. Local Development Framework / Housing Strategy Initiative:

This item has already been discussed.

9. Litter:

Cllr M Outhwaite reported that he has mentioned to Andrew Crabtree at Cireq that the employees from the mill are dropping an amount of litter in the village. Clerk to contact Mr Crabtree and mention this again.

10. Reports:

10.1 Parks & Recreation / Amenity land, Colne Road:

It was agreed at the meeting that Cllr G Reitherman will take over as Chairman for the Park & Recreation sub-committee.

Cllr M Outhwaite reported that the amenity area needs to be weeded.

10.2 Lighting and Christmas Lights:

The Christmas lights are now up, they will go on at 3:30pm on the 29th November and remain on daily from 3:30pm till midnight until the 6th January 2011.

Cllr P Baker and Cllr B Horne have been investigating with different suppliers the cost of electricity for the toilets in Cross Hills and the supply in the Park.

It would appear that if the PC changed supplier to EON it would save the Parish Council quite a substantial amount of money.

Cllr P Baker proposed that the PC change supplier to EON, this was seconded by Cllr B Horne. Cllrs were all in favour.

10.3 Townend Allotments:

The minutes from the Allotment Society Meetings have now been received and circulated to all Cllrs.

10.4 Yorkshire Local Council Association : Nothing to report.

10.5 Craven District Council:

CDC are looking to save around £480,000 off their budget next year

At the moment CDC provides a free pre-planning application discussion, this will be changing to a chargeable service.

The free car parks under CDC will be investigated again.

Working groups have been set up to look at delegated schemes for planning applications.

10.6 North Yorkshire County Council:

NYCC are to try and save 47 million over the next 4 years, this means that discretionary services may be at risk.

The concessionary fares can now start at 9am.

NYCC are due to hold a budget meeting in the next week.

The new footpath down Holme Lane from the school to the Woodturners is due to start in January 2011.

Vulnerable people will be affected by the cutbacks in the District and County, it is reported that some residential homes may close.

10.7 Glusburn Institute

Cllr G Birks reported that the GIMC have had meetings with their solicitor and he is looking at the legal side of the PC conveying the land and ownership of the Institute into what will be the incorporated body at the Institute. Chairman J Harker will contact the solicitor working for the PC and forward the legal documents to him for advice.

11. To consider the Parish Newsletter / Parish Plan: Nothing to report.

12. Financial Matters:

12.1	To approve the accounts for payment	
a)	Park Administration	1668.44
b)	Clerks Salary	423.66
c)	Clerks Expenses	27.85
d)	Relief Park Keeper	118.12
e)	Marsden Contract Services	712.83
f)	Ian Mackereth (bus shelter cleaning)	31.50
g)	DynoRod (Scott Services)	211.50
h)	ARVAL PHH – fuel park	34.59
i)	Cross Hills HandyMan	57.30
j)	NYCC – Scheduled Works	2,209.36
k)	CDC- Toilets Rates (monthly)	55.50

Cllr P Baker proposed that the above accounts be paid. Seconded by Cllr G. Reitherman. Cllrs were all in favour.

A discussion took place around the planning of next years Precept.

Cllr G Beck felt that to raise the precept amount by 16.9% was far too high in the economic climate. He proposed that the amount for 20011-2012 should be reduced by £10,500.00 which would mean only a slight increase from this financial year.

This was seconded by Cllr P Baker. A vote was taken.

In favour 2 Against 6 Abstained 2

Cllr M Outhwaite then proposed that the precept amount discussed and that the raise of 16.9% should remain in place, this was seconded by Cllr G Reitherman. Cllrs voted again,

In favour 7 Against 2 Abstained 1

13. To consider the following Planning Applications:

13.1

32/2010/11086

Proposal: Retrospective Application For the Retention of Conservatory
Location: 18 Holmroyd Avenue, Cross Hills
Applicant: Mrs Adele Smithurst
Comment: **no adverse comments**

13.2

32/2010/11128

Proposal: Change of use of Dwelling House (private Residence) Into Business Offices.
Location: Ghyll House, 17 Station Road, Cross Hills.
Applicant: Viamed Ltd
Comment: **no adverse comments**

32/2010/11143

Proposal Remove 20th century steel and concrete stairs and install enclosed passenger lift and associated works within main part of the building. Remove partially built lift shaft and reinstate access to rear part of building. Form new openings to rear of stage and between main part of building and rear part of first and second floors associated works within rear part of building.
Location: Glusburn Institute, Institute Street, Glusburn
Applicant: Mrs Gill Birks
Comment: **no adverse comments.**

14. To Receive the Following Planning Decisions/Information:

32/2010/10953

Proposed Menage
Dairy Cottage, Lingah Hill Glusburn

GRANTED

32/2010/10959

New entrance porch, demolish existing garage & erect new with guest bedrooms over, new orangery, repositioning of swimming pool & associated hard landscaping, new garden store, pool pump & filter room & pool side shelter, new garage forecourt & parking area, self draining system concrete paviers.
Gappe Stones, Lothersdale Road, Glusburn

GRANTED

32/2010/10990

Revision of floor layout and windows. Proposed single-storey side extension, planning permission
32/2010/10644
12 Washburn Drive, Glusburn

GRANTED

Signed.....Chairman 16th December 2010