

THE PARISH COUNCIL OF GLUSBURN

CLERK

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Minutes of the Meeting Of The Parish Council of Glusburn held in
St Peters Church Hall on *Thursday 15th May 2008 at 7:00pm.*

Present: Current Chairman Cllr Roger Nicholson
Cllrs G Beck, Mrs G Birks, Mrs M Nicholson, I. Fulton, A. Thompson, A Poskitt, P Barrett,
P Baker, Mrs J Wood.

Chairman Cllr R Nicholson welcomed Cllr Mrs J Wood to the Parish Council.

Also present were 6 members of the public and 2 police officers.

1.To receive apologies for absence: None had been.

2. Election of Chairman:

Nominations for the office of Chairman were asked for:

Cllr P Barrett proposed Cllr R Nicholson, this was seconded by Cllr A. Thompson

Cllr I Fulton asked if Cllr G Beck would be prepared to stand for Chairman, Cllr Beck declined.

A vote by show of hands was requested for the proposal of Cllr R Nicholson

As Chairman : 7 Cllrs were in favour. Cllr I Fulton was not

7 for chairman

1 against I Fulton favour.

There were no further nominations for this office and Cllr R Nicholson was duly elected Chairman.

3. Election of Vice Chairman:

Nominations for the office of Vice chairman were asked for:

Cllr P Barrett proposed Cllr G Beck, this was seconded by Cllr A Thompson. Cllrs were all in favour.

There were no further nominations for this office and Cllr G Beck was duly elected Vice Chairman.

4. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Mrs Samantha McCann a resident from Park Road, Glusburn had attended the Meeting to express her concerns regarding recent events in Glusburn Park. Over the last two weekends groups of up to 40 youths had been gathering in the Park, mostly on a Saturday evening. When Mrs McCann and her husband had challenged the youths regarding the noise and disturbance they were causing they were met with verbal abuse. Mrs McCann stated that these youths were leaving a large amount of glass ,cans and litter.

Open Forum.

The police officers present asked about the opening times of the Park, this is from dawn to dusk and at that point is in theory closed to the general public.

The Police explained that they cannot operate or enforce any bye laws.

If any underage youths were caught drinking or in possession of any alcohol or drugs then police can act, they can remove the alcohol and then ring parents to collect youths or take them to the police station. The police officers stressed that if any residents have any problems then they should ring the police instantly and leave it a few hours or even until the next day. The problems in the Park are usually between 9pm and midnight. The police also went on to say they do not think that local shops are selling the alcohol to any one underage. The police officer also reported that test purchases of alcohol are carried out by the trading standards in the area. The youths in the park are also not always local.

Cllr G Beck suggested that the Parish Council look again into the costing of hiring a private security firm to monitor the Park at the problem times. Cllrs were all in agreement.

Cllr G Beck asked the police if it would be possible for the police to produce a local newsletter on a regular basis to inform residents of local issues or problems. The police officer will speak to the PCSO.

7: 20pm – Cllr D Lund arrived at the meeting.

Nancy Mortimer from Manorland's Support Group had attended the meeting regarding the request for a donation for the Yorkshire Day.

Cllr Mrs M Nicholson declared a personal & prejudicial interest. Chairman R Nicholson declared a personal interest in the request from the Manorland's support group. Both Cllrs left the room.

Mrs Mortimer spoke to the Cllrs regarding the huge success of last years Yorkshire Day and it was hoped that this year would be just as good if not better.

After discussion it was resolved that a donation of £500 be given to the Support Group.

5. Appointment of Chairman of Committee's & Sub Committee's

a) Parks & Recreation: Cllr D Lund agreed to carry on as representative for the Park.

b) Finance: Cllr G Beck agreed to carry on as a financial signatory

6. Appointment of Representatives to outside bodies ;

a) Glusburn Institute Cllr A Thompson agreed to carry on as the Parish representative.

b) YLCA (2 representatives):

The Parish Council had three members who wished to be put forward as a representative.

A paper ballot was held:	Cllr P Baker	9 votes
	Cllr Mrs M Nicholson	9 votes
	Cllr I Fulton	3 votes

Cllrs Mrs M Nicholson and Cllr P Baker will be the Parish representatives on the YLCA Branch

A paper ballot was then held for the reserve representative:	Cllr R Nicholson	6 votes
	Cllr I Fulton	3 votes

Cllr R Nicholson will stand as the reserve representative.

The next meeting will be held on the 19th June at 7pm – Cracoe Village Hall. This is the same evening as the Parish council Meeting. Clerk to contact the YLCA and comment that Saturday Meetings are a better day to hold the branch meetings, this then will not fall on a Parish Council Meeting.

7.To receive Declaration of interest in items on the agenda:

Cllr D Lund declared a personal interest in agenda item 14.3 as he is Chairman of the Allotments Society.
Cllr Mrs M Nicholson declared a personal and prejudicial interest in agenda items 9 (U & V) as a member of the Support Group requesting a donation.

Chairman R Nicholson declared a personal interest in agenda items 9 (U & V) as Mrs Nicholson is a member of the support Group requesting a donation.

Cllr Mrs G Birks declared a personal interest in agenda item 14.6 as Chairman of the Glusburn Institute Management Committee.

Cllr Mrs J Wood declared a personal Interest in agenda item 14.6 as a committee member of the Glusburn Institute Management Committee.

Cllr P Barrett declared a personal interest in agenda item 17 a Chairman of the Planning Committee at CDC.

8.To confirm the Minutes of the Council Meeting held on the 17th April 2008:

The Minutes of the Meeting held on the 17th April 2008 were proposed Cllr D Lund as a true record, this was seconded by Cllr P Baker. Agreed and signed by the Chairman.

9.To receive the Clerks Report & Correspondence:

Sent / To

1. Email to Mr Vink to request that he carries out the repair pebble dashing to the bus shelter opposite Fieldhead Drive, Crosshills in the school holidays.
2. Telephone to Tom King at Turners Solicitors to explain the situation of CDC Insurance for Townend Allotments.
3. Telephone call to Mr Sykes regarding the fence and barbed wire next to his garage, amenity land, Colne Road, Glusburn. Mr Sykes informed the Clerk that he did not want the fence cutting he wanted the soil removing.
5. Telephone call to Mr Hart from Kildwick & Farnhill Scouts regarding their recent request for a donation. Request for a copy of up to date accounts. These are currently with their accountant, will pass them on to the PC once they have them back.
6. Email to NYCC highways to request further notification for drivers regarding the road marking changes at Kildwick roundabout.
7. Letter to Wilds Confectionary shop, main street, Crosshills, request for a litter bin to be placed outside the shop.
8. Email to Paul Florentine CDC to request extra litter collection down Shutt Lane, Glusburn.
9. Memo to John Heaton, relief park keeper to remove all the litter from the grassed area at the top of Holme Lane.
10. Email to Bradford Festival Lights to order the Christmas Lights, these will be 5 Blue LP 64 (single star) and 15 White LP54 (3 stars).

Rec / From

- a. CDC. Details regarding the Standards Committee – Appointment of Parish Members. Elected were Beth Graham (Settle Town Council) Susan Fisher (Langcliffe Parish Council)
- b. CDC. Details regarding the next Parish Clerks Forum, to be held on the 24th September 08 at 7pm.
- c. Computershare- details regarding the interest paid (Glusburn Institute) for the year 07-08.
- d. CDC. Details (one for each Cllr.) regarding the Local Code of Conduct Complaints.
- e. NYCC, details regarding the Local Transport Plan Progress Report – Stakeholder Engagement. Responses required from questionnaire.
- f. NYCC. New guidance for use of household waste recycling centres.
- g. Yorkshire Water- details regarding how to set up direct debit payments.
- h. CDC. Details and posters for notice board on Spring 2008 Area Forum Meetings.
- i. Email from Phil Jackson at NYCC Lighting, concerns are raised regarding access with a platform to some of the street lights on the back streets. Suggestion is that the lights are replaced by columns that can raise and lower.

- j. Turners Solicitors , copy of letter sent to the solicitors at CDC regarding the Townend Allotments lease.
- k. North Yorkshire Criminal Justice Board – newsletter.
- l. YRCC. Membership details for 2008 – 2009
- m. Submission reply from Yorkshire Water regarding the invitation to attend the public meeting on the 8th May 2008 regarding the planning application at Green Lane – Black Abbey Lane.
- n. Memo from John Heaton – relief keeper to say that Glusburn Park was in a terrible state over the weekend of the 3rd & 4th May, lots of broken glass, apparently the police had been called by local residents regarding the noise and mayhem., unsure if the police attended.
- o. CDC. Details regarding the casual vacancy at the PC. Notice of election for notice board.
- p. CDC. Notification regarding the first Precept payment to Glusburn PC.
- q. YLCA. Details that the Craven Branch Meeting has been changed from the 22nd May to the 19th June and will be held at Cracoe Village Hall at 7:30pm.
- r. YLCA. Assembly Digest- newsletter Spring 08.
- s. Booking form for Glusburn Institute for the meeting held on the 8th May 2008.
- t. The Hub- voluntary newsletter for craven organisations.
- u. St Peters Church Hall. Request for a donation towards the cost of converting one of the toilets to comply with disability legislation and also towards the cost of the redecorating.
- v. Sue Ryder Care Home. Request for donation towards the cost of the Yorkshire Day Celebration - 2008.
- w. CDC. Details of the uncontested casual vacancy. The person nominated was Jenny Wood.
- x. Minutes taken by a resident at the public meeting held on the 8th May 08 regarding the planning application at Green Lane & Black Abbey lane.
- y. White Rose Update – newsletter.

Matters Arising from the Clerks Report & Correspondence:

- (u) Cllrs were unsure if the PC were able to make a donation to the Church. Clerk to clarify with YLCA. Clerk to request a copy of the financial accounts.
- (3) Clerk to contact Mr Sykes and obtain written consent for the PC to have the fence posts cut down and the barbed wire removed as he had suggested.

10. To receive information on the following ongoing issues and decide further action where necessary.

10.1 Standing Orders Review

Cllrs were all in agreement that the review of the standing orders would be better carried out by a small sub - committee.

The sub-committee will consist of: **Clerk Chairman Vice Chairman**
Cllr Mrs G Birks Cllr I Fulton.

The Clerk will organise a meeting date and time and inform the sub-committee.

10.2 Policy regarding the tape recording of Parish Council Meetings.

After discussion regarding this issue it was resolved the

At the policy should read:

“ No person is allowed to tape record any meeting or part of a meeting unless specifically agreed by the Parish Council. Any person wishing to record any part of a meeting must seek approval prior to the Meeting.”

Cllr I Fulton disagreed with this policy and requested that it be noted that if the minutes had items missing, a tape recording would be appropriate and ‘evidence’.

11.Highways & Transportation:

The Clerk has previously contacted the bus shelter company regarding the broken panels on the bus shelter at the junction. Clerk to contact again.

Cllrs requested that the Clerk contacts Tim Bassett at CDC and ask for a copy of the land drains for Glusburn. And also to ask for any information regarding the responsibility of land owners regarding land drainage to prevent water flowing onto roads from land.

Cllrs P Barrett and G Beck will make enquiries regarding the mechanical road sweeper and chase up its visits to South Craven.

The gully emptying issue is still under review.

The seat at the junction is in need of removing as it is now broken and perhaps replacing with one of the recycled seats.

Cllrs discussed the problems regarding the seats in general around the villages, Cllr P Baker reported that if the PC had a handyman they could call on these repairs would be carried out Cllr J Wood reported that she would be able to put someone in touch with PC who could carry out repairs.

The CDC owned seat at the bottom of Greenway is now also broken and needs removing and replacing . Clerk to contact Mark Wilson at CDC.

12. Local Development Framework:

The LDF is due to be reported on in the Autumn.

Cllr Mrs G Birks asked if the PC had heard anything regarding the requested joint meeting between CDC, Bradford and Leeds City Council. Clerk to chase.

13. Litter:

Cllr D Lund has been approached by a very upset resident. The resident tends to a family grave in the church yard and recently this had been fouled upon by a dog on a regular basis. The Cllrs present advised that the person should write to the church and complain, the PC are unable to intervene.

The dog loo bins are still not emptied on a regular basis, however CDC have revised the round and the street cleaner has these as part of his round, this problem should now improve.

14. Reports:

14.1 Parks & Recreation:

The Park Keeper has reported that dog owners are frequently letting dogs off the lead despite the Park rules stating that dogs must be on a lead.

It was stressed to residents at the meeting that the Park opening hours are dawn to dusk and again the rules regarding dogs on leads was stressed upon.

Private Security in the Park is to be hopefully booked following the recent problems. Cllrs gave Cllr G Beck delegated authority to book a private company to make sure the park is empty on an evening and to be around from 10pm – 2am on the Friday, Saturday and Sunday nights. The PC would like to receive a brief report with the Invoice.

14.2 Lighting and Christmas Lights: The new Christmas lights have now been ordered.

14.3 Allotments Lease: Ongoing issues surrounding the fencing and the insurance.

14.4 CDC: Nothing to report.

14.5 NYCC: Nothing to report.

14.6 Glusburn Institute:

The AGM will be held on the 4th June 2008 at 7:00pm in the Institute.

Cllr Mrs Birks asked about the War Graves Bonds that are still paid into the PC accounts. The Clerk advised that the forms to change this .have already been passed on to Mr Ramsden.

15. To consider the Parish Newsletter:

It is hopeful that a newsletter will be published and ready to distribute in September when all the articles that the PC are dealing with can be reported. Also the police could be asked to contribute a small piece of news. Cllr P Baker asked Cllrs to all produce a small article it would make the final product much easier.

Clerk to chase the web site company and ask for a progress update.
Photographs of all the Cllrs will be required for the website.

Parish Plan:

The committee had a meeting last night and the website is an issue for the group. A focus group is to be set up in the hope of getting more people together.

16. Financial Matters.

16.1	To approve the following accounts for payment	
a)	Park Administration	1559.22
b)	Clerks Salary	403.97
c)	Clerks Expenses	9.85
d)	Relief Park Keeper	81.00
e)	Glusburn Indoor Bowls Club(donation)	500.00
f)	Glusburn Institute Management Committee	23.00 (room hire)
g)	ARVAL PHH fuel	20.71
h)	Yorkshire Water	7.55
i)	Wheelie Hot Wash	17.00
j)	Allianz Insurance	418.39
k)	Ian Mackereth (bus shelter cleaning)	31.50
l)	NPOWER annual account	1229.59
m)	Manorland's Support Group	500.00

17. To consider the following Planning Applications:

17.1 32/2008/8560

Proposal: Conversion of Two Redundant Barns Into Two Detached Houses.
Location: Town End Barns, Colne Road, Glusburn
Applicant: Mr John Nelson

Comment: The Parish Council would like to see the frontage of the properties on Colne Road stone walled off, in line with the other walled gardens of neighbouring properties, this will prevent parking / obstructions on Colne Road.

17.2 32/2008/8572

Proposal: Construction Of 74 Dwellings, Access Roads with Car Parking And Provision Of Public Open Space.

Location: Land off Green Lane, Black Abbey Lane, Glusburn.

Applicant: Muir Group Housing Association

Comment: The Parish Council would like to object to this application for the following reasons.

- **The Impact on Green End & Ryecroft Road area, which is the original part of the settlement of Glusburn village will be huge, the area will be totally engulfed by the new application.**
 - **There is no money going towards infrastructure of the village.**
 - **Drainage will be a major problem due to the flooding in that area.**
 - **The cars that will be taken off green lane with the proposed off street parking will create more room in the lane and therefore the vehicles will travel faster.**
- Vehicular access is not suitable down Green Lane**

17.3 32/2008/8578

Proposal: Ground Floor Retail Development Plus 12 No Apartments At Ground , First & Second Floor Levels.

Location: 19 -25 Main Street,Crosshills.

Applicant: London Property Investments Ltd.

**Comment: The Parish Council feel that this is over development of the site, the parking will be a problem for this application.
The Parish Council feel that a Site visit would be beneficial for this application**

10:00pm Cllr G Beck left meeting.

17.4 32/2008/8603

Proposal: Use Of Land For Storage Of Building Materials And Plant Equipment.

Location: Old Hall Farm, Glusburn

Applicant: Mr Carl Manditch:

Comment: The Parish Council would like to see the perimeter of the whole site be screened off.

18. To Receive the Following Planning Decisions/Information.

18.1 32/2007/7726
Construction of 4 Industrial Units, Plus the resiting of Unit 4 - Granted

18.2 32/2007/7852
Units Reconfiguration of Units 1, 2, & 3 – Granted

18.3 32/2008/8449
Extension to existing conservatory – Granted

19. To confirm the Date of Next Meeting:

19th June 2008- 7:00pm - St Peters Church Hall, Crosshills.

Signed.....Chairman 19th June 2008