



Glusburn & Cross Hills Parish Council

www.glusburnandcrosshills.co.uk

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Minutes of the Meeting of Glusburn & Cross Hills Parish Council,
held on **THURSDAY 19th May 2011** at 7:00pm in St Peters Church Hall, Crosshills.

Present:

Cllrs G Beck, I Gibson, P Hargreaves, B Horne, J Harker, G Reitherman, Mrs S Robinson,

Also present were County Councillor P Barrett and resident Mr R Wade.

1. To receive apologies for absence:

Apologies were received from Cllrs Mrs G Birks, M Outhwaite and M Wheeler.

Chairman Cllr J Harker thanked Cllrs for the nomination and welcomed all Cllrs to the Meeting.

2. Election Of Chairman:

Nominations for the office of Chairman were asked for:

Cllr G Reitherman proposed Cllr J Harker this was seconded by Cllr B Horne.

There were no further nominations for this office and Cllr J Harker was duly elected Chairman.

3. Election Of Vice Chairman:

Nominations for the office of Vice Chairman were asked for:

Cllr G Beck proposed Cllr P Baker, this was seconded by Cllrs G Reitherman.

There were no further nominations for this position and Cllr P Baker was duly appointed Vice Chairman

4. Appointment of Chairman of Committee's & Sub Committee's:

a) Parks & Recreation:

Nominations for the office of Chairman of Parks & Recreation were asked for:

Cllr Mrs S Robinson proposed Cllr G Reitherman, this was seconded by Cllr B Horne.

There were no further nominations for this position and Cllr G Reitherman was duly appointed.

Cllr Mrs S Robinson said that she would be happy to continue to help Cllr G Reitherman with the park plans.

b) Finance:

Nominations for the office of Chairman of Finance were asked for:

Cllr Mrs S Robinson proposed Cllr G Beck this was seconded by Cllr P Baker.

The Committee will remain as before if Cllrs are willing to be involved, which will consist of

The Chairman plus Cllrs G Beck, I Gibson and M Outhwaite who will need to be asked at the next meeting.

c) Lighting

Nominations for the office of Chairman of Finance were asked for:
Cllr P Hargreaves proposed Cllr P Baker this was seconded by Cllr G Beck
Cllr P Hargreaves agreed to assist Cllr P Baker.

d) Public Conveniences

Nominations for the office of Chairman of the Public Conveniences were asked for:
Cllr P Baker proposed Cllr G Reitherman, this was seconded by Cllr I Gibson.

5. Appointment of Representatives;

a) Glusburn Institute – as neither Cllr Mrs G Birks or Cllr M Outhwaite were present at the Meeting, Cllrs agreed to carry this over to the next meeting as it was unsure if a representative would actually be required with the changes at the Institute.

b) YLCA

It was proposed by Cllr P Hargreaves that the 2 representatives that we already have are kept the same.
This was seconded by Cllr I Gibson.
Cllrs P Baker and B Horne both agreed to continue.

6. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Mr Robert Wade of New Laithe Farm, Cross Hills had attended the meeting to ask if the Parish Council could help him with the problem he was having with HGV's turning into the Industrial Estate opposite his farm entrance along Station Road. He explained that when 1 HGV is leaving the estate and another trying to get in they are having to use his farm entrance as a passing area. This is a no go area if he is trying to get out of the lane with a tractor.

Also at the entrance to the Industrial Estate one of the car dealers is selling cars and parking them on the pavement at the entrance to the estate, this is very dangerous for pedestrians as the pavement is blocked by 'for sale' cars.

During rush hour, when Station Road is at a stand still Mr Wade has counted on one occasion 15 cars turning around in his farm entrance to enable them to go the other way.

Chairman J Harker explained to Mr Wade that the Parish Council has written to NYCC highways in the past about all the issues he has raised, Chairman advised Mr Wade to write himself and also inform the police and to copy the PC in to any correspondence that he sends out.

7. To receive Declaration of interest in items on the agenda. No declarations were made/

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8. To confirm the Minutes of the Council Meeting held on the 21st April 2011:

Cllr I Gibson proposed that the minutes were a correct record, seconded by Cllr G Beck. Agreed and signed by the Chairman.

9. To receive a report from North Yorkshire County Council:

County Councillor P Barrett reported to the meeting that the decision regarding the library closures will take place in the middle of June 2011. It is hoped that the rural libraries are all allowed to stay open and not face closure but they may have to reduce the hours of opening.

The piece of land opposite Bella Napoli has had all the flower beds seeded so that they do not take as much looking after, Cllr Barrett explained to the PC that the piece of land may be for sale. Clerk to contact CDC and make further enquiries.

The Sure Start Centre next to Glusburn School is just about ready to open the doors to the public on a full time basis.

10. To receive a report from Craven District Council:

Chairman J Harker congratulated Cllr G Beck on retaining his seat in the recent district elections. Cllr Beck reported that CDC had recently held a meeting to decide which Cllrs would be on which Committee's, he will report back to the PC at the next meeting.

With regard the land by the Bella Napoli, Cllr G Reitherman and the park committee will have a look and see if the PC could do anything with it.

Graham and the park committee to take a look and see if the pc could do anything with the land.

11. To receive the Clerks Report & Correspondence

SENT/TO

- a. Email to Clerk of Farnhill PC, request for a copy of their recent correspondence with Bradford Council
- b. Email to the Glusburn Luncheon Club to confirm the donation of £500 from the PC to enable the club to continue.
- c. Email to Colin Iveson at CDC, regarding the Community Governance Review and the fact that the PC comments sent in December 2010 were not included in the final proposals.
- d. Email to Paul Florentine CDC, request for a route plan for the cleaning operative in Glusburn & Cross Hills.
- e. Email to Chris Waterhouse and planning department, request for notification of any planning meeting at CDC re Green Lane Application and also if a public meeting is to be held, request for South Craven School to be used and a 2 week notice period be given.
- f. Letters sent to all the shops in the village that retail food to request that they provide a bin outside their own shop to try and encourage the pupils at lunchtime to use the bins.
- g. Letter to be sent to Anchor Housing to ask if the house 13 Ryeland Street, Cross Hills still belongs to them and if so, please could the garden area be tidied of rubble and building materials.
- h. Clerk to contact Surburban Studios- Croydon who own the piece of land at Wheatlands Lane and request that they arrange for the grass to be cut as it is very overgrown.

REC/FROM

1. CDC. Details regarding a training session- Planning considerations and Code of conduct. Langcliffe Village Hall- 23rd May 2011 – 7pm.
2. NYCC. Details regarding the reduced hours of opening for household waste recycling centres.
3. CDC. Details and posters regarding several fund raising events in the area.
Race for life- Broughton Hall May 22nd
Leeds to Skipton Canal walk – May 22nd
Oxfam Trailtrekker- Skipton - 4th/5th June
Jane Tomlinson Walk - Yorkshire Dales 14th August.
Notices on notice boards.
4. CDC. Details regarding Register of Financial and other Interests. CDC and stating that the PC have 6 members that they have no record for. Clerk will send form out electronically, will also have hard copies at the meeting.
5. NYCC. Details on the renewal of local bus contracts and home to school transport service contracts.
6. White Rose Update – newsletter – YLCA,
7. Details regarding the Joint Regional training Conference- YLCA etc.
8. Parish Matters- details regarding Parish Insurance- Peter Came & Company.
9. HM Revenue & Customs. Details regarding PAYE for all employees.
10. Record RSS- playground equipment details.
11. Clerk & Councils Direct – May 2011 newsletter.
- 12/13 Play equipment details
14. Country Air- newsletter from Rural Action Yorkshire
15. Julian Smith MP. Copy of letter received from London- acknowledging receipt of the Parish Plan Housing & Planning Group document.
16. York & North Yorkshire Playing Fields Assoc. Subs due.
17. The Good Councillors Guide- booklet
18. CDC. Details and results of the recent elections.
19. Draft copy of the April 2011 minutes from GIMC
20. Allotment Society, List of all allotment holders and number of plots held.
21. The Clerk Magazine – SLCC. May 2011.

22. Email from Colin Iveson to state that the PC comments were passed on to the Community Governance Audit.
23. Email from local resident of Albert Road, Crosshills asking if the small piece of land next to their garden is owned by the PC and if so would they be able to purchase the land from the PC.
24. Copy of the financial accounts for Glusburn Cricket Club following the request for a donation towards the purchase of a new roller for the club.

Matters Arising from the Clerks Report & Correspondence.

- g.** Clerk to write to Yorkshire Housing regarding the state of the garden of 13 Ryeland Street, Cross Hills.
- 22.** Clerk to contact Colin Iveson and explain that the PC is not happy that in the final printed report for the Community Governance Report there was no mention that the PC had objected to the proposals to drop to 10 Cllrs.
- 23.** Chairman J Harker to get further information and a value for the piece of land.
- 25.** Following the receipt of the financial accounts from the Cricket Club, a discussion took place and all Cllrs present agreed that the PC should make a donation to Glusburn Crick Club. Cllr G Beck proposed £4000, this was seconded by Cllr G Reitherman. As not all Cllrs were in agreement with the amount a vote was take. 5 Cllrs were for the amount and 2 were against. Carried. Request for the Pc to have a copy of the final invoice – for records. Cllrs were all in agreement that once the Cricket Club purchase the new roller the PC should have some publicity in the local newspaper.

12. To receive information on the following ongoing issues and decide further action where necessary:

12.1 Public Conveniences in Cross Hills

Cllr G Reitherman reported that TAMS restaurant had reported a leak to the PC which was dealt with very quickly and Cllr Reitherman felt that Steve Marsden whose company clean the toilets has been very helpful with regard to repairs etc.

Cllr I Gibson asked if the water supply in toilets could be used by the scouts if their hanging basket venture takes off. The suggestion is that the scouts water the hanging baskets in main street at a charge to the local business. Cllr Gibson and Cllr Reitherman will liaise over this.

12.2 Plans for Glusburn Park

Cllr G Reitherman reported to the PC that the work in the park is ongoing. The painting of the skateboard ramps and the seats in the shelter is well on its way to completion. The outside benches are to be sanded down and all re varnished. Plants for the flower beds will be purchased later in the month. The trees that were overhanging the park by the tennis court have now all been cut back by the owner,

12.3 Glusburn & Cross Hills In Bloom

Cllr I Gibson reported that he had ordered 20 hanging baskets at £28.50. And 22 top planted baskets at £12.00. Hopefully these will be delivered out to the shops and businesses around the bank holiday at the end of May.

Cllr I Gibson asked if the Clerk could contact the allotment society and ask if he could attend their next meeting.

12.4 Lengthsman

At the last meeting it was agreed that Cllrs would identify the areas in the villages that are the worst for litter.

The main areas are:

- Co-op car park
- South Craven School
- Station Road from Snax 24

Cllrs agreed that a sub group to look at the idea of a lengthsman was the way forward. The sub group will be Cllrs P Hargreaves, B Horne and G Reitherman.

12.5 Meeting with MP- Julian Smith Report back to Parish Council Meeting

The notes from the meeting with Julian Smith MP had been given to all Cllrs.

It was felt that whatever the MP had said David Smurthwaite from CDC contradicted him.

The CPRE are happy to taken on the issue with the sewerage down the valley.

Cllr P Hargreaves asked that thanks be minuted to Chairman J Harker for all his hard work regarding the sewerage problem which will only get worse with more housing developments in the areas.

A meeting had been held between the Chairman and Vice Chairman of the local Parish Councils, along with representatives from the Environment Agency , Yorkshire Water and CDC to discuss the problems at Steeton regarding the sewerage. The feedback from the group meeting was that everyone wanted to help and resolve the problems.

13. Highways & Transportation: Nothing to report.

14. Local Development Framework: Nothing to report

15. Litter: Nothing to report

16. Reports:

16.1 Parks & Recreation / Amenity land, Colne Road. Already covered earlier in the meeting.

16.2 Lighting and Christmas Lights

The street lights have now all be painted.

16.3 Allotments

A list of all Allotment Holders had now been received from the society.

There is still confusion over what is expected over the Allotments. And the Governance Arrangements.

Clerk to contact the Allotment Society and request if the Chairman and the secretary could attend the next PC meeting.

Cllr G Reitherman volunteerd to investigate issues further and make a list of relevant questions.

It is understood that the garage site next to the allotments may be coming up for sale by CDC. The Pc expressed an interest in the purchase of this area, so as to keep the allotments and the garage site as one. Clerk to contact Andrew Whelan at CDC.

8:30pm Cllr G Beck left the meeting.

16.4 YLCA Nothing to report

16.5 Glusburn Institute Nothing to report

17. To consider/ receive updates on the Parish Newsletter: Nothing to report

18. Financial Matters.

18.1	To approve the following accounts for payment	£
a)	Park Administration	1585.75
b)	Clerks Salary	634.46
c)	Clerks Expenses	19.35
d)	Relief Park Keeper	148.50
e)	NYCC Pensions	213.15
e)	Marsden Contract Services-Toilet Cleaning/repairs	1021.99
f)	Glusburn Luncheon Club- donation	500.00
g)	CDC- Refuse Collection Glusburn Park	132.16
h)	AON- Insurance-	511.75
i)	Airedale Tree Surgeons – work in park	360.00
j)	Cross Hills OAP Association- room hire	17.00
k)	ARVAL PHH- fuel for park	40.19
l)	St Peters Methodist Church-room hire	79.50
m)	Supplies and generator	83.42
n)	Glusburn Cricket club	4,000.00

The accounts were proposed for payment, this was seconded by Cllr G Reitherman.

19. To consider the following Planning Applications:

19.1 32/2011/11549

Proposal: Proposed Two Storey Side Extension
Location: 27 Clayton Hall Road, Crosshills
Applicant: Mr David R Green
Comment: **No adverse comments**

19.2 32/2011/11588

Proposal: Construction Of Atrium To Provide Link Between Surgery And Proposed Pharmacy, And External Alterations (To Provide Additional Access And Fire Doors)
Location: Cross Hills Group Practice, Holme Lane, Cross Hills.
Applicant: Mr Ashley Cohen
Comment: **The PC felt that the provision of another pharmacy was unnecessary in the community, and that the rooms in the Health Centre could be better used to provide other services in the village.**

19.3 32/2011/11589

Proposal: 3D lettering Which States "PHARMACY"
Location: Cross Hills Group Practice, Holme Lane, Cross Hills.
Applicant: Mr Ashley Cohen
Comment: **The PC object strongly to the size of the proposed lettering and feel that it is too large and should be in keeping with existing signage for the naming for the Health Centre. It is inconsistent with the rest of the shops in the village.**

19.4 32/2011/11598

Proposal: Creation Of Tarmac Hardstand to Form Of Elevation To Form Parking Bay.
Location: 2 Old Hall Close, Glusburn
Applicant: Mrs Hughes
Comment: **No adverse comments**

19.5 **32/2011/11607**
Proposal: Agricultural Building
Location: Birks Farm, Glusburn Moor, Glusburn.
Applicant: Mr Edward Jeanes
Comment: **No adverse comments**

20. **To Receive the Following Planning Decisions/Information:**

32/2011/11372 **GRANTED**
Demolition Of Existing Conservatory And Construction Of Single Storey Extension To Form Dining Room At Lower Ground Floor Level And To Provide Additional Parking Space On The Roof Of The Extension Airewood, Baxter Wood, Glusburn,

32/22011/11477 **GRANTED**
Proposed illuminated and non-illuminated signage including fascias, banner flags and totem sign. Cars2,Skipton Road, Cross Hills.

21. **To confirm the Date of Next Meeting: Thursday 16th June 2011**

SignedChairman **16th June 2011**