



Glusburn & Cross Hills Parish Council

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Minutes of the Meeting Of The Parish Council of Glusburn held in
St Peters Church Hall on Thursday 21st May 2009 at 7.00pm.

Present:

Cllrs P Baker, P Barrett, G Beck, I Fulton, Mrs M Nicholson, R. Nicholson, A Poskitt, A Thompson,

Also present was Mr Birchall who had attended to answer any questions the PC may have about his planning application.

1. To receive apologies for absence : Apologies were received from Cllr Mrs G Birks.

2. Election Of Chairman:

Nominations for the office of Chairman were asked for:

Cllr P Baker proposed Cllr R Nicholson, this was seconded by Cllr P Barrett

Cllr I Fulton proposed himself for Chairman – this was not seconded.

A vote by show of hands was requested for the proposal of Cllr R Nicholson as Chairman : 7 Cllrs were in favour. Cllr I Fulton was not

7 for – Cllr R. Nicholson as Chairman

1 against- Cllr I Fulton voted against this proposal.

Cllr R Nicholson was duly elected as Chairman.

3. Election Of Vice Chairman:

Nominations for the office of Vice Chairman were asked for:

Cllr P Barrett proposed Cllr G Beck, this was seconded by Cllr A Thompson. Cllrs were all in favour.

There were no further nominations for this office and Cllr G Beck was duly elected Vice Chairman.

4.Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Mr Birchall spoke to the PC regarding the planning application 32/209/9591 and that his family do not need the large house and therefore the plans were to sell this house and build a smaller house in the garden.

With the exception of the removal of 1 hawthorn tree. No other trees to be removed or damaged

5. To receive Declaration of interest in items on the agenda:

No declarations were received.

6. To confirm the Minutes of the Council Meeting held on the 16th April 2009:

Following the spelling amendments the minutes were Proposed by Cllr Mrs M Nicholson as a correct record, this was seconded by Cllr P Barrett. Agreed and signed by the Chairman.

7. To receive the Clerks Report & Correspondence:

Sent/To

- a. Letter of thanks sent to Derek Lund for his time and work with the PC.
- b. Clerk to arrange the transfer of the £10,000 donation towards the GIMC window repairs at Glusburn Institute. Clerk to then forward a cheque to the treasurer for GIMC.
- c. Email to Peter Chapman at CDC regarding the toilets in Cross Hills and the lease document.
- d. Email to Peter Chapman at CDC request a copy of the car park survey reports.
- e. Email to Stephen Marsden at Marsden Contractors to request a monthly invoice and monthly report.
- f. Email to Secretary of the Allotment Society, request for a copy of the allotment Society rules and also constitution.
- g. Letter to Yorkshire Water to invite representative to PC meeting to explain the disposal system for run off surface water and also the sewerage system in South Craven.

Rec/From

1. Peter Chapman- CDC. Reply regarding the issues around the toilets in Cross Hills and the lease. Invoicing details have been passed onto Mark Wilson at CDC and the details regarding the lease document have been passed on to Andrew Whelan at CDC. CDC would not have any funds to help with any repairs to the toilets and any lease would give full responsibility to the PC.
2. CE Electric UK. Details regarding priority treatment during power cuts. This enables anyone with special need to be registered with the company
3. White Rose Update, information leaflet from YLCA.
Leaflet from S.J. Danby- outdoor recreational needs
4. CDC. Waste Collection Arrangements. Review looking at the possibility of alternate weekly collections. Comments requested. **Letter copied to each Cllr.**
5. Clerks & Council Direct. May 09 newsletter.
6. CDC. Planning Focus Newsletter- May 09.
7. SLCC. CPD & Regional Conference Programme 2009,
8. CDC. Poster to Promote Good Hygiene. Produced by the Department Of Health in view of the recent Swine Flu Outbreak.
9. The Clerk- newsletter by SLCC, May 09.
10. 1st Kildwick & Farnhill Scout Group. Accounts. Following previous request for donation towards the cost of outside kitchen doors.
11. Country Air- newsletter from Rural Action Yorkshire. Spring 09.
12. KOMPAN. Playground equipment.
13. Silverfern. Quote for the work required at Townend Allotments.
14. Steve Scott, Cross Hills Safer Neighbourhood Sgt. Letter regarding 'Volunteer & Multi Agency Community Speed Watch Scheme. Request for support and financial donation towards the cost. This would entail volunteers assisting the police with a speed detection device (speed gun) Details of offending vehicles would be taken and this followed by a letter to the registered keeper of the vehicle.
15. Ken Martin- NYCC. Reply to previous correspondence regarding th proposal for traffic lights in the village. At present NYCC is investigating traffic signals for Station Road, A6068 junction and if it is feasible the PC will receive some consultation. The Holme Lane/Main Street traffic light suggestion was rejected as poor value for money because the existing pedestrian crossing already creates gaps which are used by vehicles exiting Holme Lane.
16. Andrew Philpott-NYCC. Reply regarding the PC comments about the proposed Children's Centre at Glusburn School. Response from the applicant.
17. YLCA. Agenda for meeting to be held on the 14th May, previous minutes.
18. The Civic Trust. Details that the Civic Trust will shortly be placed into Administration.
19. Cathy Dakin at CDC. Reply regarding previous correspondence regarding illegal signs.

20. 32/2009/9469 Extension to existing store at 1 & 1A Mount Pleasant, Glusburn. Application now withdrawn.
21. 32/2009/9389 Conversion of barn to form 2 units of living accommodation and other work. Lingah Farm, Baxter Wood, Cross Hills. Application now withdrawn.
22. CDC. Consultation- changing the District & Parish Electoral Cycle.
23. NYCC. Agenda for meeting – 30th April 09 – Horton In Ribblesdale.
24. Land Registry- New document with correct working regarding the Townend Allotments.
25. Equality & Human Rights Commission. Information Leaflet.

Matters Arising from Clerks Report & Correspondence:

- g. The Clerk had still had not response from Yorkshire Water regarding them attending a PC Meeting. Clerk to chase.
4. CDC proposals to change the weekly refuse collection to 2 weekly. Cllrs were not happy with the proposals, Clerk to contact CDC. Cllrs comments were:
 - The service as it is now is excellent, it works well, the PC feel that it will provide negative publicity for Craven District Council if things change.
 - No other service is provided by Craven District Council
 - The 2 weekly proposed collections will penalise residents with young families who potentially have more waste.
 - The proposals will encourage fly tipping in the area, which would therefore make it a very negative service.
 - Potentially will attract vermin to the overflowing waste bins.
- 13 & 29.** Clerk to confirm fencing contractor to make sure that the quote given includes all the work required at Townend allotments. It was then proposed by Cllr P Barrett that if the quote is inclusive of all the required work then the PC should go ahead with the work and delegate the Chairman R Nicholson and Cllr P Baker to Meet the contractor on site. Seconded by Cllr A Poskitt. Cllrs were in favour.
- 14.** Steve Scott, Cross Hills Safer Neighbourhood Sgt. With regard the proposed scheme, the PC are happy to be part of this scheme. It was proposed by Cllr A Thompson and seconded by Cllr A Poskitt that the PC help financially providing the amount is as quoted - £250 - £300. Clerk to contact Sgt Scott.
- 15.** With regard the issue of traffic lights at the top of Holme Lane, Clerk to contact Ken Martin at CDC and explain that the problem is the safety of pedestrians rather than the problem of cars exiting Holme Lane.
- 16.** Following the applicants responses to the Parish Council regarding the proposed Children's Centre at Glusburn School, Clerk to contact NYCC and confirm that the previous comments are still valid and also that the building is near to Glusburn Institute which is a listed building.
- 22.** The correspondence from CDC regarding the Consultation- changing the District & Parish Electoral Cycle was discussed and Cllrs requested that the Clerk contacts CDC with the following comments
- The Parish Council feel that moving to a whole Council Election would be a detrimental move.
 - The Parish Council feel that it is in the interest of the general public to stay as it is.
 - If things change the general public will lose control and interest, Officers would have more control
 - Staying as it is gives new Cllrs the chance to mix with experienced Cllrs to gain experience and advice.
- 26.** Cllrs requested that the Clerk contacts Mr Marsden regarding the toilets in Cross Hills and ask if stronger disinfectant could be used as there was still a smell in the gents toilet. Clerk to contact.
- 28.** Following the quote from Tarmac Limited it was proposed by Cllr P Baker that the PC should go for the 5 hour minimum charge 'rate' as this was the cheaper option. This was seconded by Cllr A Thompson. Cllrs were all in favour.

30. As no request for election had been made in respect of the vacancies on the PC, the Clerk will advertise on the notice boards and website requesting that any interested parties to write to the Clerk by the 12th June 09.

8. To receive information on the following ongoing issues and decide further action where necessary.

8.1 Public Conveniences in Cross Hills:

Mr Marsden had sent a report to state there were no major problems with the toilets in Cross Hills, he stated that the small amount of graffiti had been painted over the next day it was found and this was keeping it down to a minimum.

8.2 Pay & Display Car Parks in Cross Hills:

District Councillors P Barrett and G Beck had both attended the meeting at CDC regarding the proposal for pay & display car parks in Cross Hills. Cllr G Beck reported back to the Pc that the cost of buying the machines and paying staff to patrol the car parks was going to cost quite a lot of money. He had requested that CDC look at the wider implications as following the survey they carried out – 75% of the cars using the car park do not stay longer than 1 hour. It had been proposed that the first 15 minutes be free. It was thought that it was a huge risk for CDC to go ahead with this plan. If CDC have no money, why and how are they spending on these proposals. Peter Whitaker from Thornton's shop in the village represented the business holders from the village and handed in a petition against the proposal with 1000 signatures on and also spoke to the meeting explaining how a pay and display car park would almost certainly kill most of the local shops and businesses . The final decision will now be left and made at the next CDC Policy Committee to be held in June, both Cllr P Barrett and G Beck will be attending this meeting.

9. Highways & Transportation:

Cllr P Barrett reported back to the PC that NYCC had agreed that whilst the HGV weight restriction was in place the number of HGV lorries coming through the villages had dropped by 50%. Further work was required to try and keep the HGV lorries away from Glusburn & Cross Hills. A traffic module was being looked at, to include the infrastructure around South Craven, Thornton and surrounding area. The possibility of opening a railway station at Cross Hills was to be investigated.

Steeton with Eastburn Parish Council are currently carrying out a survey on passengers that drive to Steeton Station, park their cars and use the train from Steeton. Clerk to contact them and ask if the PC could have a copy of the survey to see how many passengers are from South Craven area.

10. Local Development Framework:

Nothing to report at present.

11. Litter:

The Environmental Team have now visited South Craven School, they received a good response from both staff and pupils. The idea is to educate the pupils about the litter in the villages and to inform them that fixed penalty notices can be issued. Notices are in place regarding this along with stickers.

Councillors also commented about how the new street cleaner is much more productive than the previous one.

20:10pm PCSO Jason Perkins arrived at the meeting.

12. Reports:

12.1 Parks & Recreation:

Jason had attended the meeting to talk to the PC about the issues in the villages and the recent problems in Glusburn Park.

Several trees have been damaged in the Park, the children/youths were known and the parents have been notified that the PC may try to recuperate the costs.

The police are at the moment starting to issue a new contract to children/youths that are not behaving.

This contract is known as **ABC - Acceptable Behaviour Contract**, this contract is one step down from an ASBO.

If the parents and the young person was in agreement of this contract it would need to be drawn up in a meeting with parents, police, PC and the young person. If after this the young person is caught misbehaving on a regular basis then a court appearance and an ASBO would be the next step.

Last week a 16yo female was arrested in Glusburn Park for being drunk and disorderly. The girl was not from this area. Jason said that he would be patrolling Glusburn Park on a regular basis, he is working closely with Cath Rayner from the Environment Team.

With regard the fixed penalty notices for litter, over 16's will be issued a ticket, under 16yo will be given a warning the first time, regular offenders will be given a ticket irrelevant of their age.

The PC agreed to help in any way that would help the police with anything that will help the area.

With regard the proposed gate at the snicket next to the Spar, a meeting has been meeting held but the Spar owner did not attend.. Stacey Mitchell and Jason will arrange to meet with the owner.

Amenity land, Colne Road,

The amenity land is covered in weeds, David the Park Keeper to be asked to go and spray the weeds.

The piece of land opposite the Bella Napoli is in need of tidying up and weeding, this belongs to CDC. Clerk to contact Peter Chapman.

The Park Keeper has requested that the PC let him have a small cash float to enable him to purchase toilet rolls and disinfectant for the toilets in the Park. The Clerk has spoken to the auditors who say that the PC can use cash but need to have a separate book and all receipts. Cllrs discussed this and decided not to let the Park Keeper have a cash float but to try and arrange with the Spar shop to open a monthly account. Clerk to write to the Spar and then arrange for the Park keeper to meet the owner.

Cllrs discussed the park keeper and his workload / hours of work etc. The park keeper does not complete a time sheet or a holiday form.

Cllrs P Baker and G Beck agreed to look at the following items with regard the park keeper, over the next few weeks.

- Yearly appraisal / Staff Development Review
- Time sheets
- Holiday Form
- Job Description
- Pay scale
- Contract of employment.

12.2 Lighting:

The Invoice has now been received for the replacement of the street lights in the villages.

The quotes have been received for the Christmas Lights erection and removal.

12.3 Allotments:

The PC had received details of a wall that was down at the allotments. Cllr P Baker was thanked for rebuilding the dry stone wall.

The secretary for the Allotment Society has informed the Clerk that once the new constitution and rules are finalised a copy will be forwarded to the PC.

12.4 YLCA:

At the AGM of the YLCA Craven Branch Cllr Mrs M Nicholson was voted on as the new Chairman.

Cllr P Baker was voted onto the liaison group.

Local Pc are to be asked for comments regarding terms of office- the question is, change to yearly or leave at 4 yearly.

Some Councils have now obtained Quality Status,once this status is obtained the PC can have more legal status which only lasts for 4 years, to obtain the qualification involves lots of training and extra work for the Clerk.

Concerns were discussed regarding CDC proposals for rubbish collection, car park charges and closure of public toilets. All of these items will be on the liaison committee meeting agenda to be discussed further.

12.5 CDC:

Update on auctioning on garage sites. Burnroyd, Valley view, Townend now on amber and not RED alert.

Clerk to contact Andrew Whelan at CDC to keep them informed of the PC interest in the garage sites at Townend. The current update regarding the garage sites is that the auctioning of the site is now on amber alert rather than Red alert.

Chairman R Nicholson has spoken to Beth Martin at CDC to request figures for an up todate rental at the site.

12.6 NYCC: Nothing to report

12.7 Glusburn Institute: Nothing to report

13. To consider the Parish Newsletter / Parish Plan / Parish Council Website:

The Parish Newsletter is still on hold.

There is a Parish Plan Meeting tonight (21st May 09) The questionnaire should be going out to household in early June 09. This will also be available to complete online.

14. Financial Matters.

14.1 To approve the following accounts for payment

a)	Park Administration	1620.33
b)	Clerks Salary	415.41
c)	Clerks Expenses	10.15
d)	Relief Park Keeper	141.75
e)	Wheelie Hot Wash	17.85
f)	Parish Council Insurance	440.39
g)	St Peters Church (room hire)	75.00
h)	Danny Wood – painting bus shelter	95.00
i)	Yorkshire Water(4 th quarter-Park)	9.23
j)	Marsden Contract Services-Toilet Cleaning	697.66
k)	Cross Hills Handyman	76.89
l)	NYCC Replacement Lighting	41,471.19
m)	Ian Mackereth- bus stop window cleaning	31.00
n)	Refuse collection for park	144.12

Payment of the above accounts was proposed by Cllr A. Thompson and seconded by Cllr P Barrett, Cllrs were all in favour.

9:00pm Cllr I Fulton left the Meeting.

Chairman R Nicholson asked the Cllrs present about the arrangements for the village hanging baskets for this year. It was proposed by Cllr P Baker that the Parish Council should pay for them as in previous years and order them from Green Syke Nursery at Cowling. This was seconded by Cllr A Poskitt. Chairman R Nicholson volunteered to get numbers from the business holders.

Cllr G Beck had examined the accounts from Kildwick & Farnhill Scout Group following their request for a donation towards the cost of replacement kitchen doors at the Scout HQ. Cllr G Beck proposed that the PC donate £500 towards the work. This was seconded by Cllr P Baker. Cllrs were all in favour.

9:15pm Cllrs P Barrett and G Beck both left the Meeting.

15. To consider the following Planning Applications:

- 15.1 32/2009/9580**
Proposal: 1 No. Internally Illuminated Single Pole Sign And 3 No. Non Illuminated Flag Pole Signs,
Location: Dalesgate Works, Skipton Road, Cross Hills.
Applicant: Mr Robert Doughty.
Comment: **No adverse comments**
- 15.2 32/2009/9583**
Proposal: Sun Room Extension To Side Of Property
Location: Glenaire, 46 Green lane, Glusburn
Applicant: Mr Dermott Fell
Comment: **This application has already been approved by CDC**
- 15.3 32/209/9591**
Proposal: Outline Application For Construction Of Detached House & Garage
Location: 12, Park Road, Cross Hills.
Applicant: Simon & Jane Birchall
Comment: **No adverse comments**
- 15.4 32/2009/9637**
Proposal: Extension To Existing Store (Resubmission of Withdrawn Application (32/2009/9469)
Location: Mount Pleasant, Green lane, Glusburn.
Applicant: Mr Robert Mason
Comment: **No adverse comments**
- 15.5 32/2009/9643**
Proposal: Alterations To previously Approved Scheme 32/2008/9112 To Include Increased Footprint To Two Storey Extension, Increased Eaves Height And Additional Windows In Garage Block, Increased Footprint To Garage Block. Alterations and Increased Footprint To Pool Filter Room, Minor Alterations To Driveway And Redesign Of Proposed Entrance Porch.
Location: Gappe Stones, Lothersdale Road, Glusburn.
Applicant: Mr Robert Austin,
Comment: **No adverse comments**
- 15.6 32/2009/9662**
Proposal: Variation Of Condition 2 Of Planning Approval 32/2004/4656 To Allow Modern Agricultural Buildings To Be Demolished Prior To Occupation Of New Dwellings Rather Than Prior To Commencement Of Development.
Location: Ashfield Farm, Skipton Road, Cross Hills.
Applicant: Mr Brian Kidd
Comment: **No adverse comments**
- 15.7 32/2009/9687**
Proposal: Installation Of A Replacement Kitchen Ventilation System at Glusburn CP School.
Location: Colne Road, Glusburn
Applicant: Glusburn Primary School.
Comment: **No adverse comments**

16. To Receive the Following Planning Decisions/Information:

- | | | |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 16.1 | 32/2008/8991
Mr Robert Wade
Retention of the existing agricultural workers dwelling in its amended form, resited and extended agricultural buildings, as an amendment to planning permission 32/2003/3355 and provision of new access road and closure of present access to New Laithe Farm.
New Laithe Farm, Station Road, Cross Hills. | GRANTED |
| 16.2 | 32/2009/9393
Mr & Mrs Finnis
Two Storey Side Extension
59 Clayton Hall Road, Cross Hills. | REFUSED |
| 16.3 | 32/2009/9486
Exors of Lillie Snowden
Construction of New Access and Driveway
Green House, Binns Lane, Glusburn | GRANTED |
| 16.4 | 32/2009/9583
Mr Dermott Fell
Sun room extension to side of property
Glenaire, 46 Green Lane Glusburn | GRANTED |

17. To confirm the Date of Next Meeting:

18th June - 7:00pm - St Peters Church Hall, Crosshills.

The July meeting will be a planning meeting only.