



Glusburn & Cross Hills Parish Council

www.glusburnandcrosshills.co.uk

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Minutes of the Meeting of Glusburn & Cross Hills Parish Council,
held on **THURSDAY 18th March 2010** at 6:30pm in St Peters Church Hall, Cross Hills.

Present: Chairman R Nicholson
Cllrs P Barrett, G Beck, Mrs G Birks, I Fulton, J Harker, Mrs M Nicholson, M Outhwaite,
A Thompson,

Also present was 1 member of the public.

1. To receive apologies for absence: Apologies were received from Cllr A Poskitt.

2. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

No members of the public wished to speak.

3. To receive Declaration of interest in items on the agenda:

Cllr Mrs G Birks declared a personal interest in Agenda Item 10.7 - Glusburn Institute.
Cllr M Outhwaite declared a personal interest in Agenda Item 10.7- Glusburn Institute.

4. To confirm the Minutes of the Council Meeting held on the 18th February 2010:

The Minutes of the meeting held on the 18th February 2010 were proposed as a correct record by Cllr Mrs M Nicholson this was seconded by Cllr P Baker Agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

Sent/To

- a. Email to NYCC Highways to ask when the yellow lines with restrictions were placed in Holme Lane, Cross Hills, Also could an adequate area be provided for parents to park and wait whilst collecting children from South Craven School. Could NYCC foresee any problems if the yellow lines were removed.
- b. Email to Colin Iveson with the recent comments regarding the Parish Boundaries Review.
- c. Email to Robert Nelsey at CDC. Request for further details of salaries of Directors at CDC.
- d. Letter to the Great North Air Ambulance Fund Raising Office, PC unable to help on this occasion.
- e. Email to Jennifer Aspden at NYCC. PC is happy to carry on with the NYVV Footway Lighting Maintenance contract for 2010-2011.

- f. Fern Obrien- Housing support at CDC. The Pc would like to continue to receive the quarterly report for each parish showing the number of properties compared to the number of people on the joint housing waiting list.
- g. Letter to Amanda Bloor, Associate Director, NYYPCT. Request for her to attend the April 2010 PC Meeting to speak about the Podiatry Service in South Craven.
- h. Letter to Jane Baxter, Commissioning Manager, Request for her to attend the April 2010 PC Meeting to speak about the Podiatry Service in South Craven.
- i. Telephone call to Mohammed (manager at the co-op in Cross Hills). Request for the area to be cleared of rubbish especially around the delivery area and the Biffa bins.
- j. Email to YLCA to order the new book of Standing Orders.
- k. Email to Andrew Whelan CDC to request further details on when the Garage Site Disposal is to be revisited by CDC.

Rec/From

- 1. Derek Chilton, St Peters Church. Applying for a grant from CDC and NYCC, requesting letter of support from the PC.
- 2. Planning Inspectorate. Details that the appeal regarding the planning application at Glusburn Bridge to retain a 2m High boundary fence, application has been dismissed.
- 3. CDC. Details regarding the Parish Council elections in May 2010.
- 4. CDC. Details regarding Tree Application 32/2009/10206. To be heard at planning committee on 8th March 2010.
- 5. Clerks & Councils Direct- newsletter.
- 6. CDC. Community Governance Review Of all parishes. . Timescale and review document.
- 7. White Rose Update. Newsletter
- 8. YLCA. Training & Development Programme for 2010.
- 9. The Clerk. Magazine – SLCC
- 10. SLCC. Courses 2010.
- 11. CDC. Details regarding the Trade Waste Collection for the Park. Transfer note to complete.
- 12. CDC. Supplementary guidance for candidates, Parish Council elections.
- 13. CDC. Parish Council Elections. Supply of nomination papers
- 14. NYCC Highways. Copy of email sent to Highways from Mrs Wild, Station Road, Cross Hills regarding the speed humps along Station Road, Cross Hills.
- 15. CDC. Development Newsletter.
- 16. CDC. Standards Committee- vacancies.
- 17. CDC. Agenda- Parish Clerks forum.
- 18. CDC. Reply from Planning Dept. It would appear that Yorkshire Water did not make any comments regarding the Core Strategy preferred Option or the Strategic Housing & Employment Assessment.
- 19. Playing Fields Association, Questionnaire to complete regarding play areas in villages.
- 20. Copy of letter send by Cllr I Fulton to CDC, Planning Department regarding untidy land at Manor Farm, Glusburn
- 21. Copy of letter sent by Cllr I Fulton to Cathy Dakin at CDC regarding the alteration to the definitive footpath across Manor Farm, Glusburn.
- 22. CDC. Lease document regarding the Public Conveniences in Cross Hills
- 23. Craven Local Strategic Partnership. Details of a training session on Energy Auditing in Community Buildings.

Matters Arising from the Clerks Report & Correspondence:

- 1. Clerk to contact Mr Chilton and request a copy of the accounts for St Peter.
- 14. Clerk to contact Highways and acknowledge the letter. Also to contact the police And request that they check the weights of the HGV using Station Road Cross Hills and use some enforcement.
- 19. Questionnaire completed regarding play area survey and returned to the Playing Fields Association.

6. To receive information on the following ongoing issues and decide further action where necessary.

6:1 New Notice Board:

The new notice board has now been erected on the outside wall of the scout building in Glusburn. Cllrs thanked Cllr P Baker for this work.

6.2 Cross Hills Public Conveniences:

The draft lease for the public conveniences has now arrived, Cllrs were all in agreement that the lease be signed. However the issue of the Tam's Restaurant waste pipe from the kitchen is still a problem. Clerk to contact CDC and request that this matter be dealt with ASAP.

Cllr Fulton reported that a seat in the ladies toilet was broken. Cllr Thompson reported that the smell in the gents was still there. Clerk to contact Marsden Contracting and request the broken seat be replaced and the smell is dealt with either by flushing the pipes or a caustic type substance is used to flush away and bacteria etc in the pipes.

7. Highways & Transportation:

The footpaths in the area seem to be in a bad state with regard to rubbish. Several areas in the villages are worse than others. Clerk to contact Paul Florentine at CDC and request that these areas are looked at: snicket at Walker Close, Glusburn , Tennis Courts area - Keighley Road, Cross Hills and the bus shelters in Glusburn & Cross Hills.

With regard to the blue bag- paper collection service, there are a lot of blue bags blowing around everywhere when they have been emptied by CDC, the Parish council feels that this is not acceptable.

When the wheelie bins are out ready for emptying by CDC, there is a problem down Station Road, Outside Fernbank at the top of Station Road there were 5 green bins left on the pavement for a whole week, this caused problems for pedestrians and people with prams and wheelchairs.

Clerk to contact Dave Wilson at NYCC regarding the issue of the resurfacing work at Lyndale Avenue, ask when the work will be completed due to the van that was parked when the work was originally carried out. Also, please could the weed killing be carried out sooner in the year to prevent the weeds pushing through the footpaths, the areas that were slurried are particularly bad.

7:00pm - Suspend monthly meeting for Annual Meeting.

7:30pm Meeting continued

8. Local Development Framework:

It is understood that CDC have advertised 3 positions to deal with the LDF.

9. Litter:

Cllrs reported that they had concerns about the amount of fly tipping along Lothersdale Road, this is thought to be due to the cost implications for disposal of bulk items.

Cllr Fulton reported to the meeting that the land at Manor Farm, Lothersdale Road is now in need of a tidy up, many old pieces of machinery just lying around. Also the trailer at the side of the footpath at Colne Road is desperately in need of moving. Chairman R Nicholson reported that the PC had written to CDC several times about the trailer, however the Clerk be asked to write to CDC again regarding the trailer and the land at the farm.

10. Reports:

10.1 Parks & Recreation / Amenity land, Colne Road:

The signage for the skatepark appears to be missing. Clerk to contact David and ask if he knows where this is.

Cllr Mrs G Birks asked if the PC could look at the toilets in the park. This to be put on the agenda.

10.2 Lighting and Christmas Lights:

The new Christmas lights are now on order.

10.3 Townend Allotments:

The AGM of the allotment society is due to be held next week.

10.4 YLCA:

Cllr Mrs M Nicholson and Cllr P Baker attended the recent Parish Liaison Group Meeting.

With regard the Community Governance Review of Parishes, CDC will not contact any parishioners whose property may be affected until after the Parish Councils have informed CDC that the residents want to remain or move into the relevant Parish.

With regard to public conveniences, it is not possible to give any rate relief. The Parish Councils that have taken over public conveniences could consider setting up a 'Toilet Charity Trust' so they could then possibly get 80% rate relief. Officers were asked to get more information on this issue and forward to the Parish Clerks.

Discretionary rates were in the process of being reviewed.

Charter between NYCC, CDC and the Parishes. Comments on this should have been sent back by the end of March 2010.

Comments were made by the Parish Councils regarding the overload of information coming from NYCC and CDC.

Heather Garnet from NYCC gave a report back on the winter maintenance. Parish Councils could approach NYCC for extra bins and salt, but would not necessarily be provided with them. No salt is available at the moment. It was reported that NYCC and many other Councils had ordered salt but it was allocated by the Government to less prudent Councils.

The following is regarding the alternate weekly collection of refuse.

Blue Sacks- Instructions to be given to collectors of where to return bags to- to prevent blowing away.

Side Waste – No extra bags will be taken, extra bins or bags will be provided on request for recycling.

Contamination- Recycling bins/bags containing refuse or wrong recycling will not be emptied.

Larger Bins- Households with more than 6 residents can apply for a larger bin. Also people with a medical condition that leads to the production of excess waste can also apply for one too.

Assist List – Where residents can not get bins or sacks to the edge of their property and no one to help them, they can apply to go on the assist list. Crews will then go and get the bins or bags and return the bin. Form to complete and return to CDC.

10.5 CDC:

CDC is to increase the rates to the maximum that is allowed.

10.6 NYCC: Nothing to report.

10.7 Glusburn Institute:

GIMC will be advertising for a person to cover maternity leave of the development officer.

11. To consider the Parish Newsletter / Parish Plan

The Parish Plan has now been delivered to all residents of the Parish.

12. Financial Matters.

12.1	To approve the following accounts for payment	
a)	Park Administration	1620.33
b)	Clerks Salary	415.41
c)	Clerks Expenses	10.15
d)	Relief Park Keeper	23.62
e)	Marsden Contract Services	789.20
f)	YLCA (Standing Orders)	28.00
g)	Turner & Ward (mower service)	30.89
h)	Watson Electrical Ltd. Toilets-hand dryer)	157.29
i)	YLCA membership	675.00
j)	ARVAL PHH - fuel	11.09
k)	Harry Stebbing Workshop – notice board	618.05

The invoices were proposed for payment by Cllr G Back, this was seconded by Cllr Mrs M Nicholson.

8:15pm- Cllr I Fulton left the meeting

13. To consider the following Planning Applications:

Cllr Mrs Nicholson asked that the Parish Council record the thanks to Chairman R Nicholson, Cllr P Barrett, Cllr P Baker and also residents in the fight against the proposed development at Green Lane .All these people have put many hours in with this opposition and it is very much appreciated by the Community and the Parish Council.

13.1 32/2009/9911

Proposal: Conversion Of Dwelling To Form 7 No. 1 Bedroom Apartments. Retention Of Double Garage To Form 2 Parking Spaces, And Creation Of 5 Additional Spaces In Rear Garden (Amended Plans Deleting Apartment Building In Rear Garden)
Location: Oakville, 2 Keighley Road, Cross Hills.Keighley.
Applicant: Mr William Bird
Comment: **No adverse comments.**

8:25pm Cllr G Beck left the meeting.

32/2010/10374

Proposal: Two Storey Side Extension
Location: 58 Airedale View, Cross Hills. Keighley
Applicant: Mr Eddie Newton
Comment: **No adverse comments.**

32/2010/10377

Proposal: Two Storey Front & Side Extension
Location: 12 Bridge End, Glusburn Keighley
Applicant: Mr Eric Smith
Comment: **No adverse comments**

32/2010/10385

Proposal: Discharge Of Condition 5 (relating to approval of materials) Of Planning Approval
32.2006.6192
Location: 32 Main Street, Cross Hills.
Applicant: Mr J Riddiough
Comment: **No adverse comments**

32/2010/10446

Proposal: Retention Of Agricultural Building
Location: Dairy Cottage, Lingah Farm, Baxter Wood, Cross Hills. Keighley
Applicant: Mr A Whitham
Comment: **No adverse comments**

NYCC/2010/0071/FUL

Installation of a replacement kitchen ventilation system at South Craven School, Holme Lane, Cross Hills. Keighley.
Comment: **No adverse comments.**

14. To Receive the Following Planning Decisions/Information:

32/2009/10251

Two Storey Side Extension To Rear and Side Of Property.
1 Mount Pleasant, Glusburn. Keighley.

REFUSED

Date of next meeting: 15th April 2010- 7:00pm.

Signed.....Chairman 15th April 2010