

THE PARISH COUNCIL OF GLUSBURN

CLERK

Mrs Judith Naylor

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**Minutes of the Meeting Of The Parish Council of Glusburn held in
St Peters Church Hall on *Thursday 19th June 2008 at 7:00pm.***

Present: Chairman Cllr R Nicholson
Cllrs G Beck, Mrs G Birks, D Lund, A Thompson, Mrs J Wood,

1.To receive apologies for absence:

Apologies were received from Cllrs P Baker, P Barrett , Mrs M Nicholson, A Poskitt.

2.Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Roy Attwood - Vice chairman for Glusburn Institute Management Committee had attended the Meeting to discuss the application to the Parish Council for a grant of £10,000 towards the cost of replacing the windows at Glusburn Institute.

Chairman R Nicholson asked members if they were happy to have an open forum to discuss this issue. Members were all in agreement.

Open forum to discuss the quotes received by the GIMC.

Mr Attwood thanked the Parish Council for recent donation of £500 to the Glusburn Bowling Club.

Mr Attwood spoke to the Parish Council about the request for a donation towards new windows. New windows are required at Glusburn Institute and they will have to be hardwood, uPVC will not be allowed. A NYCC conservation representative has visited the site and informed the management committee of this. The quotes will come in instalments due to the time span the work will take, there has been some problems arising with quotes, one problem is because of the need for scaffolding to view the top windows of the building. Over 270 windows will be required on the 4 sides of the building. Wood will give a maintenance problem, but the companies giving the quotes have reported that painting before fitting will give 10 yrs free of maintenance. All the windows in the building will need to be replaced.

Cllr Beck suggested that the GIMC get a full quote from one supplier and promise them the work over a period of time- this would generate a better quote, rather than deal with it by piece meal work. Both Mr Attwood and Cllr Birks reported that the companies approached for quotes were unwilling to give a quote for the whole of the work over a period of time due to rising costs etc.

Cllr Mrs G Birks and Cllr Mrs J Wood both left the room whilst the Parish Council discussed the above request. Cllrs discussed the request from Glusburn Institute Management Committee.

It was resolved that providing Craven District Council and North Yorkshire County Council also donate towards the cost of replacing the windows then the Parish Council will donate £10,000.

3. To receive Declaration of interest in items on the agenda.

Cllr D Lund declared a personal interest in agenda item 10.3 as he is Chairman of the Allotments Society.
Cllr Mrs G Birks declared a personal interest in agenda item 10.6 as Chairman of the Glusburn Institute Management Committee.

Cllr Mrs J Wood declared a personal Interest in agenda item 10.6 as a committee member of the Glusburn Institute Management Committee.

4. To confirm the Minutes of the Council Meeting held on the 15th May 2008

The Minutes of the Meeting held on the 15th May 2008 were proposed Cllr G Beck as a true record, this was seconded by Cllr A Thompson. Agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

Sent / To

1. CDC. Details regarding the new fence at Townend Allotments. Damage done already fence posts broken. The fence does not appear to be substantial enough for the job.
2. Contact Mr Sykes regarding the fence on the amenity land next to the Mrs Syke's garage. Parish Council willing to cut down the fence posts and remove the barbed wire as he had suggested. Clerk to obtain written consent from Mr Sykes.
3. Letter to St Peters Church requesting further details regarding the financial accounts.
4. Email to Tim Bassett at CDC, request for a copy of the land drains for Glusburn and also any information regarding the responsibility of land owners regarding run off water from land onto public highways.
5. Email to Paul Florentine CDC, request for a timetable in Glusburn & Crosshills for the mechanical sweeper, also how many do CDC own and is one specifically for the South Craven area.
6. Email to Mark Wilson, CDC. Request for the seat at the bottom of Greenway be replaced.
7. Email to YLCA regarding various PC issues.

Rec/ From

- a. The Hub- newsletter for voluntary organisations
- b. CDC. Details the planning application 32/2008/8550, Detached Double Garage with Games Room above, Greenhowe, Park Road, Crosshills has now been withdrawn.
- c. NYCC. Details regarding Footway Lighting Maintenance – Contract for 2008/2009 increase will be between 4% and 5%. Need to confirm acceptance.
- d. Marmax Products Ltd. Details regarding recycled products, seats, fencing etc.
- e. Kildwick and Farnhill Scout Group. Copy of annual accounts, following request for donation towards the cost of £1450 for redecorating the scout ooms.
- f. CDC. Update on the Dog Warden Service.
- g. YLCA. Details regarding Cllr Training Programme 2008.
- h. Signed consent form from Mr Sykes to have the fencing posts and barbed wire removed from the amenity land next to his garage – Colne Road, Glusburn.
- i. CDC. Monthly amendments to the Register of Electors for Glusburn & Crosshills.
- j. Bradford Metropolitan Council, details regarding Local Development Framework for Bradford District.
- k. CDC. South Craven Study – follow up meeting- representative required to attend meeting
- l. Glusburn Institute Management Committee – grant request.
- m. Quote from Security Company regarding Glusburn Park.
- n. CDC. Details regarding the resignation of the Chief Executive.
- o. YLCA. Details regarding joint meeting.

Matters Arising From Clerks Report:

- d) Clerk had not ordered the seat from the previous company due a brochure arriving with different seats available. Cllrs decided to stay with the seating that we had previously ordered. Clerk to order. The new brochure contained details of seat parts / lats for broken seats that can be made to order. Clerk to pass details to Cllr P Baker.
With regard to a handyman person that the Parish Council can call upon at any time for odd jobs around the Parish, Cllr Mrs J Wood reported that her husband Danny Wood would be willing to work on a job by job basis for the Parish Council and would invoice after each job. .Cllrs present at the meeting were happy with this arrangement and it was resolved that the PC should contact him when any work is required.
- e) With regard to Kildwick Scouts , Cllrs agreed that as much as they would like to support as normal the Parish Council Policy is not to donate for retrospective work . For any future work they should contact the PC first for consideration.
- f) The dog warden service has ben updated by CDC, but we still seem to have problems in the area. These problems seen to occur early morning and last thing at night. This could be same owners in the same area every day.
Clerk to write to CDC and ask about the promised training of extra staff to cover South Craven area, which would broaden the provision of enforcement. Also to request a site visit for the paths around Glusburn School and back Station Road.
- k) CDC. South Craven Study – follow up meeting- representative required to attend meeting. Clerk to contact CDC, Cllrs Mrs G Birks & Mrs J Wood will attend.

Clerk to contact the May School Of Dance and request that the hardwood covering a window on the ground floor window of the property be replaced.

6.To receive information on the following ongoing issues and decide further action where necessary.

6.1 Standing Orders:

The group have held a meeting and recommendations and amendments will be brought to the July 08 meeting.

6.2 Glusburn Park Security:

Cllrs discussed the proposed security for Glusburn Park and the quotes that have been received. The cost for a shift between 10:00pm to 2am will be £60 plus VAT. It was resolved that the company (First Response Guarding Ltd) should be hired to cover Friday, Saturday and Sunday evenings between 10:00pm to 2am for a 3 month period. The PC will require reports and updates of any incidents.

Cllr D Lund will liaise with the company and request that they commence work ASAP.

7. Highways & Transportation:

Surveyors have been working in Holme Lane and Main Street Crosshills, this could be related to the South Craven Survey.

8. Local Development Plan: Nothing to report.

9. Litter:

David the Park Keeper has complained regarding Airedale Television Services Ltd, Main Street Crosshills. The owner Brian Walton leaves packaging boxes outside his shop for anyone to take and use, youths have been taking the boxes and polystyrene into park and throwing it about. Clerk to write and ask if he could please dispose of the packaging himself.

The Parish Council fully support the letter that Cllr P Barrett sent to South Craven School. They also would like to congratulate South Craven School on its onsite waste recycling project. The PC are

hopeful that the students coming into the village will feel educated regarding litter when outside of the school. Clerk to write to Dr Cummins at the school and congratulate him on the recycling project.

Clerk to also write to the neighbouring 10 primary schools (Glusburn, Cononley, Cowling, Lothersdale, Kildwick, Sutton Church School, Sutton County Primary, Eastburn, Steeton, Hothfield Street, Silsden and ask that the year 6 pupils are reminded about the problems of litter in Crosshills & Glusburn and to remind them to use the litter bins and also inform them about the recycling scheme inside South Craven School.

10. Reports:

10.1 Parks & Recreation / Amenity land, Colne Road,

Cllr A Thompson has asked David Thomas to cut the top of the fence and remove the barbed wire from the fence on the amenity land. Mr Sykes has signed a letter of consent for this work. The hanging baskets at the co-op are placed too high and therefore not getting watered.

Cllr A Thompson will speak to the manager at the Co-op.

The Chemist and the book makers had baskets delivered but have not got them in situ.

Cllr Mrs G Birks reminded Cllrs that we had still not decided what play equipment we were going to purchase for the park, to be looked at in the July meeting.

10.2 Lighting and Christmas Lights - nothing to report.

10.3 Allotments Lease:

The problem with the fence continues and now that asbestos has been found the work has stopped until the asbestos has been removed.

The Public Liability Insurance for the Allotments is now with the Parish Council. However the allotment holders should have their own Insurance in place. If an accident occurs through a fault of an allotment holder they are liable not the PC.

10.4 CDC: Nothing to report

10.5 NYCC: Crosshills Library is to be extended, it is unsure if there is to be a Children's Centre in South Craven – possibly in Crosshills.

10.6 Glusburn Institute : Previously discussed

11. To consider the Parish Newsletter / Parish Plan:

Items that can be included in the newsletter:	Christmas Lights	Park Security
	Allotments	Glusburn Institute
	Website Upgrade	

Clerk to speak to Mr Paul regarding the website.

Cllr A Thompson reported that Peter Whitaker in the village had recently taken a number of photographs around the villages. Clerk will speak to Mr Whitaker.

12. Financial Matters:

12.1 To approve the following accounts for payment

a) Park Administration	1559.22
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b)	Clerks Salary	403.97
c)	Clerks Expenses	9.85
d)	Relief Park Keeper	182.25
e)	ARVAL PHH fuel	64.29
f)	Wheelie Hot Wash	17.00
g)	CDC. Refuse Collection (Park)	140.22
h)	Ferneleigh Nurseries	40.00

Cllr G Beck left the meeting at. 9:00pm

13. To consider the following Planning Applications:

32/2008/8539

Proposal: Repositioning Of Boundary Wall and Alterations to Vehicle Access.
 Location: Dallygate, Binns Lane, Glusburn.
 Applicant: Mr & Mrs Anthony

Comments: No adverse comments

32/2008/8576

Proposal: Installation Of Aire Conditioning Units To Rear Elevation
 Location: Alliance Pharmacy, 12 Main Street, Crosshills.
 Applicant: Boots The Chemist

Comments: No adverse comments

32/2008/8578

Proposal: Ground Floor Development Plus 12 No. Apartments At Ground Floor, First & Second Floor Levels
 Location: 19 – 25 Main Street, Crosshills.
 Applicant: London Property Investments Ltd.

Comments: The Parish Council feel that this is over development of the site, the parking will be a problem for this application as will the access to the parking areas.

32/2008/8592

Proposal: Detached Garage To Rear Of Property
 Location: 36 North View, Keighley Road, Crosshills.
 Applicant: Mrs Jacqueline Greenwood.

Comments: No adverse comments

32/2008/8661

Proposal: Retrospective Application for Single Storey Extension To Rear
 Location: 8 Old Hall Road, Glusburn
 Applicant: Mr Graham Moor.

Comments: No adverse comments

32/2008/8662

Proposal: Amendments Of Previous Approval 32/2007/7879 Relating To Two Storey Side Extension
 Location: White Lodge, Park Road, Crosshills
 Applicant: Mr J Gunpath

Comments: No adverse comments

32/2008/8679

Proposal: Demolition Of Existing Garage & construction Of Two Storey Side Extension
Location: 3 Beckfield Close, Crosshills.
Applicant: Mrs Pauline Shackleton

Comments: The Parish Council would like to strongly object to this application and would like to request a site visit. To allow windows on a side wall when there are none now will take away any privacy for the neighbour, the bottom right hand side window particularly will overlook neighbours front window. To Move the existing pathway to the boundary will also remove privacy from neighbour as it is moving nearer the neighbours property. The neighbour will suffer severe loss of light.

32/2008/8683

Proposal: Change Of Use From Hot Food, To Office Or Retail (Upper Ground)
Change Of Use From Retail To Office (Lower Ground)
Location: 10 Main Street, Crosshills
Applicant: Mr Keith Berridge.

Comments: No adverse comments

32/2008/8684

Proposal: Single Storey Extension
Location: 5 Lynndale Avenue, Crosshills.
Applicant: Mr Tony Howe

Comments: No adverse comments

14. To Receive the Following Planning Decisions/Information.

- 14.1 32/2008/8458
Erection Of Single Storey & Two Storey Extension - GRANTED
- 14.2 32/2008/8535
Conservatory To Rear Of Property - GRANTED
- 14.3 32/2008/8540
Change Of Use of 1st & 2nd Floor Premises to Taxi Booking Office. - REFUSED
- 14.4 32/2008/8558
Change Of Use Of Ground Floor Shop to Dwelling. - REFUSED
- 14.5 32/2008/8560
Conversion Of Two Redundant Barns Into Two Detached Houses. - REFUSED
- 14.6 32/2008/8639
1 X Sycamore – Trim Lower Branches To allow more light into garden. - GRANTED

**19. To confirm the Date of Next Meeting:
17th July 2008- 7:00pm - St Peters Church Hall, Crosshills.**