



Glusburn & Cross Hills Parish Council

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Minutes of the Meeting of Glusburn & Cross Hills Parish Council,
held on **THURSDAY 10th June 2010** at 7:00pm in St Peters Church Hall, Cross Hills.

Present:

Cllrs P Baker, G Beck, I Gibson, Mrs G Birks, P Hargreaves, B Horne, J Harker, M Outhwaite,
G Reitherman, Mrs S Robinson.

Also present were: District Cllr P Barrett and 2 members of the public.

1. To receive apologies for absence: None received.

2. Election Of Chairman:

Nominations for the office of Chairman were asked for:

Cllr G Beck proposed Cllr J Harker this was seconded by Cllr P Baker.

There were no further nominations for this office and Cllr J Harker was duly elected Chairman.

Chairman Cllr J Harker thanked Cllrs for the nomination and welcomed all Cllrs to the Meeting.

3. Election Of Vice Chairman:

Nominations for the office of Vice Chairman were asked for:

Cllr G Beck proposed Cllr P Baker, this was seconded by Cllrs G Reitherman.

There were no further nominations for this position and Cllr P Baker was duly appointed Vice Chairman.

4. Appointment of Chairman of Committee's & Sub Committee's

a) Parks & Recreation:

Nominations for the office of Chairman of Parks & Recreation were asked for:

Cllr Mrs G Birks proposed Cllr M Outhwaite, this was seconded by Cllr G Beck.

There were no further nominations for this position and Cllr M Outhwaite was duly appointed.

Chairman J Harker asked for volunteers to assist with the park & recreation.

Cllr G Reitherman & Cllr Mrs S Robinson both volunteered.

b) Finance:

Chairman J Harker asked for volunteers for the finance committee:

Cllrs G Beck, Ian Gibson and M Outhwaite all volunteered.

c) Lighting:

Chairman J Harker asked for volunteers for the lighting committee:

Cllrs P Baker and P Hargreaves both volunteered.

5. Appointment of Representatives:

a) Glusburn Institute

Cllr Mrs G Birks proposed Cllr M Outhwaite as the PC Representative on Glusburn Institute Committee. This was seconded by Cllr G Reitherman. Cllrs were all in favour.

b) YLCA (2 representatives)

Cllr G Reitherman proposed that Cllr P Baker remain as 1 of the PC Representatives this was seconded by Cllr Mrs G Birks.

Cllr P Hargreaves proposed that Cllr B Horne be the 2nd representative, this was seconded by Cllr Mrs G Birks.

Cllrs were all in favour.

6. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Mr Fulton from Farnhill had attended the meeting and informed the Parish Council that he was now the Chairman of Farnhill Parish Council. With regard the Local Development Plan he felt that the Parish Council's should work together and perhaps form a local working group. Chairman J Harker thanked him for attending the meeting.

7. To receive Declaration of interest in items on the agenda:

Cllr Mrs G Birks declared a personal interest in Agenda Items 12.7 Glusburn Institute.

Cllr M Outhwaite declared a personal interest in Agenda Items 12.7 Glusburn Institute.

8. To confirm the Minutes of the Council Meeting held on the 20th May 2010:

Following the amendment on page 2022 to read leaves and not litter.

The Minutes were proposed as a correct record by Cllr G Beck this was seconded by Cllr Mrs G Birks. Agreed and signed by the Chairman.

9. To receive the Clerks Report & Correspondence:

Sent/To

1. Andrew Whelan CDC, To request how the Parish Council applies for the 50% reduction in rates with regard the Public Conveniences in Cross Hills.
2. Email to Andrew Hunter at NYCC regarding the problems of the footpath at Manor Farm. Also requested that the 3 trees at Glusburn Bridge that the PC reported in October 09 have still not been removed, request for this work to be carried out ASAP.
3. Reply to the lady from Leeds who encountered the problems on the footpath at Manor Farm, gave her Andrew Hunters email and explained that the PC had forwarded her email to him.
4. Email to Amanda Bloor at NYYPCT regarding the podiatry in South Craven, copied the letter previously sent to PALS. Requested that she attends the September meeting as unable to attend in August.
5. Email to Jason Perkins at Cross Hills Police Station regarding the concerns over the usage of the public conveniences in Cross Hills as a drug dealing area.
6. Email to Sgt Scott regarding the use of the speed/radar gun. Are they still wanting volunteers from the PC to help use the speed gun.
7. Email to Clerk at Steeton & Eastburn PC to ask if the results from the railway audit are available.

Rec/From

- a. NYYPCT. Application from Mr Basit Hussain to establish a pharmacy at 10 Ashville Terrace, Cross Hills. To be open for at least 100 hours per week. Comments required by the 10th July 2010.
- b. Letter from St Peters Church, thanking the PC for the recent donation.
- c. Country Air- newsletter from Rural Action Yorkshire.
- d. NYCC. Letter to confirm that the application from South Craven School - alterations of existing playground to form car parks, has now been withdrawn.

- e. CDC. Results of PC Election. Declaration Of Acceptance Forms for Cllrs.
- f. Reply from Steeton-with-Eastburn PC. The audit report regarding the Railway Station is to be presented to the Keighley Area Committee in July and then will be available.
- g. Glusburn Community Primary School. Letter of thanks regarding the recent donation.
- h. Bradford Festival Lighting. 2010 Brochure.
- i. Glusburn Institute Management Committee. Request for further funding towards the replacement windows at the Institute. (letter copied to Cllrs)
- j. CDC. Application form that the PC needs to complete to obtain the 50% reduction in the Business Rates for the public toilets in Cross Hills .
- k. Email from Cllr P Barrett. Request for a bush to be trimmed back at the Lodge Street amenity area.
- l. Reply from Cross Hills Police regarding the PC concerns over the toilets and the usage in Cross Hills
- m. Contact via website from a resident whose son is looking for funding help towards a trip to Costa Rica to carry out charity work.

a. The PC had received correspondence from NYYPCT regarding an application to open a pharmacy in Cross Hills. After a general discussion it was proposed by Cllr G Beck that the PC should be in favour of the proposals and a vote should be taken by the PC on this basis. The voting was 5 Cllrs were in favour of the proposal and 4 Cllrs were against the proposal. Clerk to contact the PCT with PC comments.

i. Mr R Attwood from the Glusburn Institute Management Committee (**GIMC**) had attended the meeting to follow up and the correspondence sent to the PC. The Committee are now in the process of replacing the windows at the Institute but have used all the funding that they had received towards this project. Therefore the Committee are requesting a further donation from the Parish Council of £10,000.

7:30pm Cllr Mark Wheeler arrived at the Meeting. -

Cllrs Mrs G Birks and M Outhwaite left the room for the PC to discuss the request.

After discussion Cllrs were all in agreement that as the GIMC had already had £10,000 in May 2009 the PC could not release further funding without seeing the accounts, forward planning and business and redevelopment plan for the Institute.

Cllrs Mrs G Birks and M Outhwaite returned to the meeting. Cllr Mrs G Birks agreed that the GIMC would give a presentation to the PC at the PC Planning Meeting, scheduled to be held on the 15th July 2010, this meeting would now be held in Glusburn Institute.

j. Clerk to complete the form and return to CDC.

k. Cllr M Outhwaite will deal with the request for the bushes to be trimmed back at the Lodge street Amenity Area.

Clerk to contact Sgt Scott at Cross Hills Police Station and request that the PCSO attend as many of the PC meetings as possible as this is beneficial to both the police and the PC. Chairman J Harker reported that he will call in at the Police Station and speak to the staff.

m. Clerk to reply that the PC is unable to offer any help but the GIMC may be able to help by arranging an event to fund raise.

10.To receive information on the following ongoing issues and decide further action where necessary.

10.1 Public Conveniences in Cross Hills:

Some of the Cllrs were still not happy with the standard of the cleaning in the public toilets in Cross Hills.

After a long discussion it was agreed that a sub committee be set up to manage the toilets and communicate with the cleaning firm. Cllr Mrs G Birks volunteered to be the Chairman of the Committee, Cllr G Reithermann agreed to assist. The PC gave them the delegated authority to take things forward with the cleaning of the toilets and to also make initial enquiries as to how to improve/ update the toilets in the park.

10.2 Public Conveniences in Glusburn Park:

Report back to next meeting.

11.Highways & Transportation:

NYCC have carried out a survey throughout the villages and all the holes have been marked. The weed killing has also been carried out by NYCC but it is felt that this was done too late. Clerk to contact NYCC and request that they redo the areas.

12.Local Development Framework:

The Local Development Framework is under review at the present time. Nothing to report regarding the Housing Needs Assessment.

13.Litter: Nothing to report.

14.Reports:

12.1 Parks & Recreation

The Clerk reported that the disclaimer sign for the skatepark in the park was now on order. The repairs to the 'TowTruck' play equipment have now been carried out. Park committee to look and see if the skatepark and play equipment are in need of repainting.

14.2 Lighting and Christmas Lights: Nothing to report.

14.3 Allotments: Nothing to report.

14.4 YLCA: Nothing to report.

14.5 CDC:

The 2 weekly collection of refuse has been under review and CDC report that the service has been well received by residents. Very few complaints have been received.

Since the introduction of charges for bulky waste collection, the fly tipping in Craven has increased by 70%, previously there were 99 reported cases now there have been 168 cases.

14.6 NYCC: Nothing to report.

14.7 Glusburn Institute:

Cllr Mrs G Birks reported that the GIMC had appointed a person to cover the development workers maternity leave but this person has now given back word and also the 2nd choice candidate has withdrawn.

15. To consider/ receive updates on the Parish Newsletter / Parish Plan:

The Parish Plan Steering Committee has now set up sub groups and committees to carry on forward with the work.

Housing & Planning Young People Housing & Resident Planning Group.
Pressure is to be put on CDC to carry out the much needed Housing Needs Assessment.

8.35pm Cllr G Beck left the meeting.

16. Financial Matters.

16.1	To approve the following accounts for payment	£
a)	Park Administration	1668.44
b)	Clerks Salary	423.66
c)	Clerks Expenses	10.35
d)	Relief Park Keeper	60.75
e)	Marsden Contract Services-Toilet Cleaning/repairs	853.83
f)	Gardeners Choice (hanging baskets)	625.00
g)	CDC. Refuse Collection from Glusburn Park	147.89
h)	Plant Centre, Cross Hills (hanging baskets)	400.00
i)	ARVAL PHH (fuel for park)	47.44
j)	CDC. Rent for Town End Allotments	1575.00
k.	Bradford Metropolitan Council –new Christmas Lights.	3965.63

The accounts were proposed for payment by Cllr Mrs G Birks. Seconded by Cllr P Baker.

- 16.2 The Clerk had produced the Annual Accounts ready for return to the Auditors.
Cllrs were all in agreement that these be forwarded to the Auditors.

Cllr M Wheeler expressed an interest in joining the Finance Committee.

17. To consider the following Planning Applications:

17.1 32/2010/10611

Proposal: Replacement of Timber Windows and Doors to UPVC
Location: 3 Milligans Place, Cross Hills.
Applicant: Mr Graham Ogden
Comment: **No objections**

32/2010/10644

Proposal: Single Storey Side Extension
Location: 12 Washburn Drive, Glusburn
Applicant: Mrs Diane Bloomfield
Comment: **No objections**

18. To Receive the Following Planning Decisions/Information:

18.1 32/2009/10149

Mr & Mrs Ray Golson,
Bucket Farm, Glusburn
Double Garage & Store Above & Rear Entrance Porch.

GRANTED

18.2 32/2010/10490

Mr Mark Wagstaff
1 White Abbey, Glusburn.
Garden Room To Rear and Porch.

GRANTED

19. To confirm the Date of Next Meeting:

15th July Planning Meeting and presentation from GIMC – 7pm Glusburn Institute.

Next Parish Council Meeting- 19th August 7pm – St Peters Church Hall.