

# THE PARISH COUNCIL OF GLUSBURN

CLERK

Mrs Judith Naylor

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**Minutes of a Meeting of Glusburn Parish Council held  
On Thursday 17<sup>th</sup> January 2008 at 7:00pm in St Peters Church Hall, Crosshills**

**Present:** Chairman R Nicholson  
Cllrs P Baker, Mrs G Birks, D Lund, Mrs M Nicholson, A Poskitt, A Thompson

**1. To accept apologies for absence:**

These were received from: Cllrs P Barrett, G Beck , I Fulton.

**2. Public Participation: up to 15 Minutes:**

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Cllrs were all in agreement that items 6 and 5 on the agenda should be brought forward.

**\*\*\*\* SUSPEND STANDING ORDERS\*\*\*\***

**6. Security In Glusburn Park:**

PC Andy Wooler had attended the meeting to speak to the Cllrs regarding the suggestions and ideas regarding security in the Park and also to update the PC on issues around the villages. PC Wooler advised the PC against the idea of security in the Park at the moment; summertime may dictate that security is required. He went on to report that the local police do make regular visits to the Park both day and night. Incidents in the Park had dropped in the last 2 months. The police now have a new Crime Disorder Act which enables them to issue a 'ticket' to offenders which can ban the person from entering specific areas or villages for 48 hours. The Police were still having problems with youths that have fake ID's and the purchase of alcohol, this issue is being dealt with. All the licensed shops in the villages have received a visit from the police and reminded about the sale of alcohol to underage persons. The recent damage at St Peter's was following a party for 16 year olds. A wall mounted water heater was pulled off the room inside the hall and a car was damaged outside. A report from PCO Jason Perkins was that the closure of the snicket next to the Spar was now not going ahead due to the Spar changing its mind regarding funding.

**5. Mr G Paul – on2digital- Web Design Company:**

Mr Paul had attended the meeting to speak to the Cllrs regarding the proposed update to the Parish Council website. Mr Paul explained that he can design the website to the Parish Council's requests and would be willing to work with the Clerk and include any training required to enable the Clerk to update the website and post minutes etc on the site. The cost of the Website and training would be approximately £1500 to £2000 depending on which design was selected. This quotation was within the range of other design companies that had been investigated.

Chairman Cllr Nicholson thanked PC Wooler and Mr Paul for attending the meeting.

**\*\*\*\* REINSTATE STANDING ORDERS \*\*\*\***

It was proposed by Chairman R Nicholson that the PC go ahead with the Website and update and also the purchase of a lap top computer for the Parish Council the total not to exceed £3000, this was seconded by Cllr D. Lund. Cllrs were all in favour.

### **3. Declaration of interest in items on the agenda:**

Cllr Mrs G Birks declared an interest in the Glusburn Institute Management Committee.  
Cllr D Lund declared an interest in the agenda item relating to the Allotments.

### **4. Minutes of the Council Meeting held on the 20<sup>th</sup> December 2007:**

The minutes were proposed by Cllr Mrs M Nicholson as being a true record, this was seconded by Cllr D Lund, agreed and signed by the Chairman.

### **7. Clerks Report & Correspondence:**

#### **Sent/ To**

- a. CDC .Kate Senior - Request for further copies of the Craven Craven Sustainable Community Strategy.
- b. Crosshills Police. Request for them to attend the January PC meeting.
- c. Crosshills Police- Request for them to visit Colne Road and look at parked cars blocking the pavements.
- d. CDC. Request for further supply of sand bags at Glusburn Institute.
- e. NYCC. Email to raise concern regarding the reduction in the gulley cleaning in the area.
- f. NYCC. Letter of thanks to Chris Craven regarding the work carried out at the Baxter Wood entrance to Glusburn Park. Copy of letter to Dave Wilson at CDC.
- g. CDC. Mark Wilson to request a site meeting at the allotment site.

#### **Rec/From**

1. NYCC. Craven Area Committee. Business for meeting to be held 3<sup>rd</sup> Jan 08.
2. NYCC. Details regarding closure of Green Lane for vehicular access between 7<sup>th</sup> Jan 08 & 11 Jan 08.  
Closure of Holme Lane, Crosshills for vehicular access for a 3 week period between 10<sup>th</sup> Jan 08 and 9<sup>th</sup> April 08.  
Closure of Ryeland Street for vehicular access for a 2 week period between 7<sup>th</sup> Jan 08 and 6 April 08.
3. YRCC. Parish Government Conference. 7 – 9 March 08- Scarborough.
4. GIMC. Minutes from December 07 Meeting.
5. Minutes from Craven Branch of the YLCA ( October 07)  
Minutes from Joint Exec Board of YLCA ( October 07)
6. Publication from Clerks & councils Direct: Suppliers Guide & Yearbook.
7. Newsletter 'The Hub' from Voluntary Organisations & Community Groups IN Carven.
8. Details regarding ' Voluntary Sector Network Forum' To be held at the Sorotimists Rooms, Otley Street, Skipton on 18<sup>th</sup> January 08. Please email [Victoria@cravena.org.uk](mailto:Victoria@cravena.org.uk) before 17<sup>th</sup> Jan if you wish to attend.
9. Clerks & Councils Direct. Newsletter. January 08.
10. The Clerk. Publication from SLCC. January 08
11. NYCC Adult & Community Services in Partnership with South Craven Community Action.  
Strategic Commissioning Strategy Consultation – 29<sup>th</sup> Jan 08 at Coniston Hall Hotel. Places need to be booked by the 21<sup>st</sup> Jan 08 with Milton Pearson – SCCA.
12. Telephone call from CDC. Willing to supply further sandbags, just need to contact and arrange.

### **Matters Arising From Clerks Report & Correspondence:**

- (d &12)** Cllr Mrs Birks volunteered to be the contact name for the PC and will contact CDC and arrange for the delivery of new sandbags.
- (g)** A meeting regarding the allotments and the work to be carried out by CDC was held at the allotments between CDC and members of the PC. Some of the fencing work has now being carried out, the PC would need to fence the remainder of the area in need of fencing. Contact with the solicitor is now required and part of the wording of the lease document needs amending.

The contract needs to read 'maintained and tidy' "weed free" needs to be removed. Chairman Cllr Nicholson advised that a meeting that the allotment society should call a meeting to discuss the issues regarding the fencing and that gates will need to be installed at the main top entrance to the site, as CDC have insisted that this happens.

- (5) The PC does not have any representatives currently attending the Craven Meetings and therefore need to appoint 2 members to attend. It was proposed by Cllr A Thompson that Cllr P Baker and Cllr Mrs M Nicholson be put forward as the 2 representatives with Cllr R Nicholson as a 3<sup>rd</sup> representative if one of the representatives can not attend. Cllrs were all in agreement.

Clerk to contact Rima Berry to confirm the date of the next meeting for the Parish Plan.

### **8. Highways & Transportation:**

The roadwork's in the village are currently being better managed than those in the past.

### **9. Flood Prevention:**

Cllr Mrs G Birks to liaise with CDC regarding the supply of sandbags to be stored at Glusburn Institute.

### **10. Litter:**

The damaged litter bin has now been replaced at Park Street, Crosshills.

Cllr A Poskitt requested that the Clerk contacts CDC and asks for the footpath between Airedale Avenue and Lyndale Avenue be cleared of rubbish.

**11. Local Development Plan:** Meeting due to take place at the end of January 2008.

### **12. Reports:**

**(a) Parks & Recreation:** Nothing to report.

### **(b) Lighting:**

The PC has 30 concrete street light columns that need to be changed to metal columns. 1 new extra one is required along Shutt Lane and then NYCC will adopt 3. NYCC will also adopt the street lights along Wheatlands Garth once they have been changed.

The light at the top of Prospect Street needs removing. The light along Ryecroft Road is to be removed and re sited. All lights are to be fitted with high pressure sodium lights which use less power and gives off more light.

With regard to the possibility of having Christmas lights similar to the lights in Sutton, each column that we intend to use will need a fitting and a timer installed, these cost approximately £150 per column. The options available regarding the Christmas lights are to hire or to buy. Cllr P Baker volunteered to look into these options and report back at the February meeting.

**(c) Allotments:** Nothing to report

**(d) CDC:** Nothing to report

**(e) NYCC:** Nothing to report

### **(f) Glusburn Institute:**

The Institute Management Committee have had money promised from CDC of £10,000 per year for the next 3 years. This will help with the emergency lighting, electrical rewiring and some new windows. It is thought that any new windows may have to be in wood.

**13. Parish Newsletter / Parish Plan:** Clerk to confirm date of Parish Plan Meeting.

**14. Finance: Accounts for approval and payment**

a)	Park Administration	1487.25
b)	Clerks Salary	391.66
c)	Clerks Expenses	10.09
d)	Relief Park Keeper	19.50
e)	Hawcliffe Christmas Trees	182.00
f)	ARVALL PHH	20.38
g)	Craven Transport Forum Membership	10.00
h)	Yorkshire Water	8.64
i)	QDK web site annual fee	146.88
j)	On2digital website design(deposit)	500.00

**15. Planning Applications:**

32/2007/8004

Proposal: Change Of Use To Garden  
Location: Windmill Cottage, 2 Greenfield Place, Glusburn.  
Applicant: Mrs K M Shone  
**Comment:** **No adverse comments.**

32/2007/8180 & 8224

Proposal: Proposed Conversion Of Former Care Home To Provide 4 No. Apartments And Alterations And Side Extension.  
Location: Fern Bank House, 2 Park Road, Crosshills.  
Applicant: Mr W Bird  
**Comment:** **No objections other than the extreme concern over the access and egress of vehicles from the property. Station Road has nearly always one lane blocked with standing traffic. Also are there enough parking spaces allocated to the proposed dwellings.**

32/2007/8214 & 8216

Proposal: Conversion And Extension Of Former Coach House To Form 3 No.Dwellings. Demolition And Rebuilding Of Extension To South End Of Coach House, And Demolition Of Outbuilding. Erection Of Detached 4 Bay Parking Block, With 2 Bedroom Apartment Above.  
Location: Fern Bank House, 2 Park Road, Crosshills.  
Applicant: Mr W Bird  
**Comments:** **As per application 32/2007/8180 & 8224**

32/2007/8235

Proposal: Amendment to Application 32/2006/7002 For Detached Dwelling.Proposing Extension To South Elevation And External Alterations.  
Location: Kirk Hill House, Off Green Lane, Glusburn.  
Applicant: Mr & Mrs I Jolly  
**Comment:** **The Parish Council believe that the Inspectors recommended the size this property should be in the last appeal on the site. The Parish Council feel that this recommendation should be adhered to.**

32/2007/8019

Proposal: Creation of off street parking to front of property  
Location: 13 Elmore Terrace, Crosshills  
Applicant: Mr R Chapman

**Comment:** **No adverse comments.**

32/2007/8221

Proposal: Construction of detached triple garage with games room above  
Location: Greenhowe, Park Road, Crosshills  
Applicant: Mr B Green

**Comment:** **No adverse comments.**

32/2007/8246

Proposal: Use of building as company offices and for private storage of classic cars. External alterations and creation of bay window to south elevation.  
Location: Plot 2, The Crossings Business Park  
Applicant: Thomas & Gordon Black

**Comment:** **No adverse comments.**

**16. Date of Next Meeting:** 21<sup>st</sup> February 2008 – 7:00pm – St Peters Church Hall, Crosshills.

Signed..... 21<sup>st</sup> February 2008 Chairman