

GLUSBURN and CROSS HILLS PARISH COUNCIL

CLERK

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Minutes of the meeting of Glusburn Parish Council,
held on **THURSDAY 15th January 2009** at 7:00pm
in St Peters Church Hall, Crosshills.

Present: Chairman R Nicholson
Cllrs P.Barrett, G. Beck, Mrs G Birks, A. Poskitt, A Thompson,

1.To receive apologies for absence

Apologies were received and accepted from:
Cllrs P Baker, I.Fulton. D.Lund, Mrs M Nichoslon, Mrs J Wood.

2. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

No members of the public were present.

3. To receive Declaration of interest in items on the agenda:

Cllr Mrs G Birks declared an interest in item 10:7 of the agenda- Glusburn Institute.

4.To confirm the Minutes of the Council Meeting held on the 18th December 2008:

The Minutes were Proposed by Cllr G Beck as a correct record, this was seconded by Cllr A Thompson.
Agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

Sent /To

1. Mr Feather from Cononley, reply to correspondence from previous month regarding the right of way across the field at the end of Bank Road, Cross Hills.
2. Letter to Paul Shevlin, Chief Executive, CDC regarding the need for meetings in South Craven regarding the LDF.
3. Letter to Cllr Chris Knowles-Fitton, Leader of the Council, CDC regarding the need for meetings in South Craven regarding the LDF
4. Email to Highways NYCC, regarding the snow and bad weather and the lack of gritting of the roads and footpaths in the villages.
5. Reminder Invoice to ON2DIGITAL regarding the refund on the Website design.

Rec/From

- a. CDC. Details regarding the District Council's Disposal programme for 2009/2009 and 2009/2010
- b. NYCC. Pension Focus Magazine
- c. NYCC. Agenda for Craven Area Committee. Cracoe- 8th Jan 09.

- d. Clerks & Councils Direct- Magazine & Year book of suppliers.
- e. Communities & Local Government. Consultation papers regarding Code of Recommended practice on local authority publicity.
- f. The Clerk – January 09 newsletter
- g. Correspondence from Becki Tighe- Climate change Development Officer – CDC. Would like to visit PC meeting.
- h. NYCC. Waste Management. Details regarding training sessions to held reduce the mount of food waste sent to landfill.

Matters Arising from Clerks Report & Correspondence:

(a) Clerk to send letter from the PC to state that the PC is not happy with the proposed disposal programme for the Glusburn and Cross Hills area and the selling off of the few green areas and garages areas that are in the Parish.

(g) Clerk to send a copy of the letter sent to CDC from the PC regarding objections to the disposal of sites, to Becky Tighe –Climate Change Development Officer at CDC.

6. To receive information on the following ongoing issues and decide further action where necessary.

6.1 Glusburn Park Security. Nothing to report – to review next month

6.2 Proposal to change the Parish Council name to: Glusburn & Cross Hills PC

Craven District Policy Committee are due to meet on the 21st January and the proposed name change will be discussed at that time.

7. Highways & Transportation:

The paint has been bought ready for the Bus shelter at Crag Vale Terrace, Glusburn to be painted, the weather has just not been suitable recently.

The road signs at Old Hall Road are in need of replacing and the Parish Council has noticed that the general appearance of many of the street signs are deteriorating in general Clerk to contact CDC.

8. Local Development Framework:

The next meeting is due to be held on the 22nd January 2009.

9. Litter.

Leaves are getting blown onto the footpath near to Glusburn Institute.

10. Reports:

10.1 Parks & Recreation:

The park keeper has now removed the old framework that was left from the play equipment. The new signs stating that dogs must be kept on a lead have been placed on the entrances to the park. Thanks was given to Cllr P Baker for erecting these new signs.

Amenity land, Colne Road – Nothing to report.

10.2 Lighting and New Christmas Lights:

After discussion it was agreed that the Parish Council need to purchase 10 new Christmas Lights to be mixed in with the lights from this year. The suggestions were 3 x Snowmen, 4 x Christmas trees and 3 x bells. It was resolved that the Clerk and Cllr P Baker get in contact with Festival Lights in Bradford and order the lights.

The delivery of the Christmas lights for Christmas 2009 needs to be arranged in good time.

A tree in the grounds of South Craven School needs to be cut back, it is blocking the light from the street light and also blocked off the Christmas light. Clerk to write to Dr. Cummins at South Craven School and also send a copy of the letter to Paul Gilmore at NYCC.

10.3 Allotments Lease:

The allotment lease has now arrived from CDC. Chairman R Nicholson and Cllr P Baker to make an appointment with the solicitor and sign the document.

10.4 YLCA:

The Craven Branch Meeting is being held tonight. Cllrs P Baker and Mrs M Nicholson are in attendance.

10.5 CDC:

Cllrs have heard that CDC are considering closing the public toilets in Cross Hills and also that the Co-Op car park in Cross Hills will become a pay and display car park. Chairman R Nicholson will attend the CDC Policy meeting to be held on the 21st January 09 where these issues will be discussed.

10.6 NYCC:

At the NYCC budget meeting it was agreed that the precept increase would be by 4.75%.

Whilst the work at the Cross Hills Library building takes place it has been agreed that a 6 months lease will see St Peters Church Hall used as a temporary site for library.

8:00pm - Cllr G Beck left the meeting.

10.7 Glusburn Institute:

Cllr A Thompson reported that plans and rehearsals' are well under way for the pantomime in February

11. To consider the Parish Newsletter: The newsletter plans are still ongoing.

Parish Plan:

A meeting is due to take place next week, Steeton with Eastburn Parish Council Chairman will attend to talk to the committee regarding their recent Parish Plan.

12. Financial Matters.

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| 12.1 | To approve the following accounts for payment | |
| a) | Park Administration | 1559.22 |
| b) | Clerks Salary | 403.33 |
| c) | Clerks Expenses | 9.45 |
| d) | Relief Park Keeper | 40.50 |
| e) | QDK. Annual Hosting Fee (Website) | 115.00 |
| | QDK website | 132.25 |
| f) | NPower – Park | 77.84 |

Freedom Of Information, the Parish Council need to make charges for any information that is requested and is not available via the website. After much discussion Cllrs were all in agreement that any charges made must include charges for time spent by the Clerk retrieving information and also charges for photocopying.

Refund from the ON”DIGITAL company that were the initial company designing the website. Clerk to contact the company and state that if no payment made by a specific date that the PC will be contacting the small claims court.

13. To consider the following Planning Applications:

13.1 32/2008/9279

Proposal: Porch & Kitchen Extension And Rebuild Of conservatory
Location: 27 Elmore Terrace, Cross Hills
Applicant: Mr Peter Wilson-Humphries

Comment: no adverse comments.

14. To Receive the Following Planning Decisions/Information.

14.1 32/2008/9097 – 27 Wheatlands Lane, Cross Hills
 Demolition of existing bungalow & adjacent double garage to form 2 No detached dwellings with garages.

OUTLINE PLANNING PERMISSION GRANTED

14.2 32/2008/9108 - 14 Holmroyd Avenue, Holme Lane, Cross Hills
 Single Storey Rear Extension

GRANTED

15. To confirm the Date of Next Meeting:

19th February 2009- 7:00pm - St Peters Church Hall, Crosshills.

Signed.....Chairman 15th January 2009.