



Glusburn & Cross Hills Parish Council

www.glusburnandcrosshills.co.uk

CLERK
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Dear Councillor

Minutes of the meeting of Glusburn & Cross Hills Parish Council,
held on **THURSDAY 18th February 2010** at 7:00pm
in St Peters Church Hall, Cross Hills.

Present: Chairman R Nicholson
Cllrs P Baker, P Barrett, Mrs G Birks, I Fulton, Mrs M Nicholson, A Thompson,
Cllr M Outhwaite arrived at 7:08pm

Also present were 3 members of the public.

1.To receive apologies for absence:

Apologies were received from Cllrs G Beck, J Harker and A Poskitt

2. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Mrs Palfreyman, a resident of Farnhill had attended the meeting to complain about the problems she has had in parking at the Health Centre in Holme Lane during the finishing time of South Craven School as parents are parking in the Health Centre Car Park and preventing patients from parking.

At one particular time in recent weeks Mrs Palfreyman reported that 18 cars parked in the Health Centre Car Park belonged to parents collecting children from the school.

Mrs Palfreyman asked the Parish Council, that when the yellow parking lines were placed in Holme Lane were children leaving school ever considered and where were all the parents to park whilst waiting to collect children. It was not known when the yellow lines were put down in Holme Lane.

Cllrs discussed the issues made by Mrs Palfreyman and requested that the Clerk contacts NYCC highways and asks the following:

- Is it possible for adequate pick up points could be allocated for parents collecting children from South Craven School.
- When were the yellow lines with restrictions put down in Holme Lane
- If the lines were removed could the Highways foresee any problems.

Mr Wade from Cononley had attended the meeting to ask about the CDC Parish Boundaries Review that is due to commence. His property Royd Farm, will be the only property that may be moved into Cononley and he asked if the PC had requested this

Also Mr Wade explained that a Planning Application has gone to CDC regarding extra car parking at Cononley Station, he wanted to be sure that this application would not put any jeopardy on any future application for a Station at Kildwick.

3. Declaration of Interest in Agenda items.

Cllr Mrs G Birks declared a personal interest in Agenda Item 10.7 - Glusburn Institute.

Cllr M Outhwaite declared a personal interest in Agenda Item 10.7- Glusburn Institute.

4. To confirm the Minutes of the Council Meeting held on the 21st January 2010.

The Minutes of the meeting held on the 21st January 2010 were proposed as a correct record by Cllr M Outhwaite this was seconded by Cllr P Baker Agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

Sent To:

- a. Sam Harrison, letter to explain that the PC are unable to help with a personal donation towards his rugby trip to South Africa in 2011.
- b. Email to NYCC highways to express the satisfaction of the PC with regard the gritting of the roads in the recent bad weather.
- c. NYCC- Planning comments
Email to CDC – Andrew Whelan- regarding the acceptance of the Lease for the Public Toilets in Cross Hills.
- d. Email to George McGill - reminder regarding the overdue refund to the PC regarding the website.

Rec/ From

1. North Yorkshire Rural Housing Enablers- Newsletter.
2. CDC. Details that the appeal by Muir Housing Group regarding Green Lane, 1 of the appeals has been withdrawn.
3. CDC. Revised Timetable - Terms of Reference regarding the Community Governance Review of all Parishes in Craven District.
4. CDC. Fields In Trust (formerly National Playing Fields Assoc). Asking if any of the playing fields owned by the PC could be War Memorial Playing Fields.
5. CDC. Details and reminder regarding the Annual Parish Meeting.
6. Country Air- newsletter.
7. CDC. Reply regarding the letter from the PC about the Budget consultation and the concerns raised by the PC.
8. North Yorkshire Police. Reply to previous letter from the PC regarding the closure of Cross Hills Police Station. This is not the case. Cross Hills Police Station will not be closed unless an equivalent or improved facility was in place.
9. NSPCC. Information regarding campaign to raise awareness of the NSPCC Helpline.
10. Great North Air Ambulance. Request for a donation.
11. 1st Kildwick & Farnhill Scout Group. Letter of thanks for recent donation towards the kitchen doors at the scout HQ.
12. Craven Citizens Advice Bureau. Letter of thanks regarding recent donation.
13. George McGill. Letter of apology regarding the outstanding amount owed to the PC, plus a cheque for £500.

14. NYCC. Details and Agenda regarding the Craven Area committee Meeting- 08.02.10.
15. CDC. Planning Application 32/2009/10205- Replacement signs, 30 Main Street, Cross Hills. Application now withdrawn.
16. CDC. Rough Sleeping & Gypsy Travellers In Craven. Short questionnaire to ask if there were any know in the Parish.
17. CDC. Draft North Yorkshire Housing Strategy Consultation – 11.02.10- CDC Offices. Chairman R Nicholson to attend.
18. Cowling Parish Council. Copy of the letter sent by the PC to CDC regarding Community Governance Review, outlining their concerns.
19. CDC. Skipton Triathlon 2010- poster for notice board.
20. CDC. Details regarding the collection day for refuse from the Park. Park Keeper informed.
21. NYCC. Footway Lighting. Anticipated increase will be between 1% and 2%. PC to confirm acceptance.
22. Malsis School. School is developing a School Travel Plan and would like comments from the PC.
23. Cononley Parish Council. Request for a copy of Village Plan. Invite for representative to attend the Annual parish meeting on 9th March to describe their experiences.
24. Skipton Royal British Legion Band. Details of membership. Trying to increase members. Poster for notice board.
25. C. Howden, Cross Hills resident. Email- thanking Clerk for the help in reporting a street light that that was out.
26. GIMC. Email to inform the Pc that the GIMC minutes will not be circulated until they have been approved by the GIMC Committee.
27. CDC. Housing Support & Performance. Asking if the PC still require a quarterly report showing the number of properties in each area compared to the number of people on the housing list.
28. S G Baker. Information regarding the Company that sells. Sandless Sandbags.
29. Robin Hull- Podiatry Manager. Report back from previous meeting.
30. CDC. Parish Newsletter. January 2010.
31. Quote for the new proposed Christmas Lights.
32. Information from YLCA regarding donations.

Matters arising from Clerks Report and Correspondence:

- 3 Clrs were in agreement that the Clerk should write to CDC regarding the Parish Review and put the comments of the PC in writing:
 - Glusburn & Cross Hills PC are unhappy about the suggestions that Glusburn & Cross Hills could be made into 2 wards, the PC works very well as it is with the PC pulling both villages together as one rather than separating them
Sutton is currently 2 wards and CDC are putting this back to one ward.
 - The boundary at Kildwick, the PC is happy for the road to be used as the boundary.
 - Glusburn & Cross Hills PC agree with both Sutton & Cowling Pc that the residents affected by any changes should be contacted before any changes are made and ask what their preferences would be.
 - The Cowling Pinnacle and Lunds Tower, High Malsis and the Dog & Gun- need to be kept in Sutton unless residents have a huge desire to move them
7. Following the reply from Robert Nelsey, Interim Strategic Manager- Finance at CDC regarding the Budget at CDC. Request for further details regarding salaries paid by CDC to Directors.
10. Clerk to contact Great North Air Ambulance Fundraising Office and explain that the Pc are unable to donate.
13. Clerk to write and thank Mr G Paul for his cheque in respect of the refund owed to the PC.
17. North Yorkshire Housing Strategy Consultation. Chairman R Nicholson attended the Meeting regard the consultation, reporting back to the PC he stated that the meeting was not very forward moving. CDC is

unable to move small families out of large properties to free them up for larger families in need. More of the green spaces in the area are to be looked at to be used for housing.

21. NYCC, Footway Lighting Maintenance Contract 2010 – 2011. PC are happy to carry on with the contract. Clerk to inform NYCC.
22. Malsis Travel Plan to be completed by Cllr P Barrett.
23. Cononley Parish Council. Request for a copy of Village Plan. Invite for representative to attend the Annual parish meeting on 9th March to describe their experiences.
Cllr Mrs G Birks volunteered to attend the Meeting of Cononley PC and also to speak to the PC regarding Glusburn & Cross Hills Parish Plan.
27. CDC. Housing Support & Performance. Asking if the PC still require a quarterly report showing the number of properties in each area compared to the number of people on the housing list.
Clerk to contact and inform that the PC would like to continue to receive this report.
29. Clerk to write to Amanda Bloor, Associate Locality Director and Jane Baxter Commissioning Manager and invite them both to the April PC meeting to speak to the PC regarding Podiatry Service in South Craven.
31. Clerk to contact Festival Lighting and accept the quote for the new Christmas Lights - £3375.00 minus £160 for the faulty light this year (snowman) = £3215.00.
32. The Clerk had received information regarding donations from YLCA. Cllrs discussed the request from Glusburn School for a donation towards out of school activities. Cllrs agreed that a donation would not be made at the present time.

6. To receive information on the following ongoing issues and decide further action where necessary.

6:1 New Notice Board – Clerk to contact the company and request that the new notice board be delivered before the meeting in March 2010.

6.2 Cross Hills Public Conveniences – The lease document is now with the CDC Solicitors and will be with the PC shortly.
The hand washers and dryers are now working in the public conveniences in Cross Hills.

7. Highways & Transportation:

Cllr M Outhwaite reported to the meeting that the new footpath along Colne Road has now been now completed

8. Local Development Framework:

Cllr P Barrett reported that the Allocation document has now slipped back until the end of 2012.

Cllrs discussed the issues surrounding Leeds City Region Plans.

Cllrs agreed it would be useful to obtain minutes from meetings of the Leeds City Region if at all possible. Clerk to check on the website.

When the Parish Council has asked CDC for information the response has been a negative one in that they are unable to supply any information.

9. Litter:

The Clerk has received complaints regarding the amount of litter around the Co-op especially around the back where they store the biffa waste bins. Clerk to contact the manager.

The new refuse collection service by CDC should now be in full operation.

10. Reports:

10.1 Parks & Recreation / Amenity land, Colne Road, Nothing to report.

10.2 Lighting and Christmas Lights – The new lights will be ordered this week, the new timers and sockets have now been requested from NYCC.

10.3 Townend Allotments – Lease document with CDC solicitors.

10.4 YLCA

Cllr Mrs M Nicholson attended the recent YLCA Meeting and reported back to the PC Meeting. The new refuse service by CDC is to be monitored, the YLCA have concerns over the blue bag system for paper.

The public toilets in Gargrave- Gargrave PC are questioning the rates on the toilets like Glusburn & Cross Hills PC.

Subscriptions to the YLCA are set to rise.

The Playing Fields Association, this group to be discussed further at the YLCA executive meeting.

Cllrs requested that the Clerk obtains a full hard copy of the new Standing Orders.

Cllr I Fulton asked if the Equalities Bill has been brought to the YLCA, the answer to this was- no not as yet.

10.5 CDC

The footpaths in the area need a good cleaning. It was reported that the mechanical sweeper had been seen in this area.

The appeal regarding Green Lane is to be held on the 16th & 17th March 2010. Chairman R Nicholson will be attending.

CDC Policy Committee are recommending the following increases:

3% Council Tax 40% on parking permits 10% on High Street car parking hourly rate

The review on the garage sites is to be revisited.

Clerk to contact CDC and ask when the review is to take place. PC still interested in the Townend Garage Site.

CDC has applied for funding to carry out a shopping survey in the following areas, Cross Hills, Bentham, Ingleton and Settle. This survey was previously carried out several years ago when 13 or 14 officers from CDC spent the whole day in Cross Hills .The PC felt that the survey was not carried out correctly and they need to be involved in any future surveys along with the local businesses. Cross Hills does not have tourism to help any of the local businesses.

10.6 NYCC

Cross Hills Library is still on target to re open in March. The library is now more than double the size it previously was.

10.7 Glusburn Institute

The annual pantomime is taking place during the school half term holidays.

The GIMC have been advised to look at becoming a Limited company. Investigations are taking place and are awaiting further instructions and advice.

The Charitable documents are out of date.

If the management committee were to go ahead with this it would need to go to a public meeting. The PC would need to be involved as Custodian Trustees of the Institute. It would mean that the GIMC would become stand alone and the PC would no longer be involved with the Institute.

The trees to be removed in the grounds of the Institute have been confirmed by CDC as not having a TPO on them.

11. To consider the Parish Newsletter

The Parish Plan, sample copy has been received, the finished product is to be delivered out during March. A public Meeting regarding the Parish Plan will be held on the 22nd April- 7pm – South Craven School.

12. Financial Matters.

12.1	To approve the following accounts for payment	
a)	Park Administration	1620.33
b)	Clerks Salary	415.41
c)	Clerks Expenses	20.15
d)	Relief Park Keeper	13.50
e)	Marsden Contract Services	712.83
f)	Tarmac - Christmas lights erection	1,158.32
g)	Small Office supplies	146.88
h)	Bradford Metropolitan Council Christmas Lights storage and testing	822.50
i)	Watson's Electrical Ltd- toilet hand dryers repairs	358.65

The accounts for payment were proposed by Cllr P Barrett and seconded by Cllr Mrs G Birks.

13. To consider the following Planning Applications:

13.1 32/2009/10243

Proposal: Agricultural Workers Dwelling
Location: Royd House Farm, Cononley
Applicant: Mr J A Wade
Comment: **No objections.**

Following discussions regarding the above planning application Cllrs voted to see if any objections should be made.

5 Cllrs were in favour of no objections to be made. 2 abstained and 1 felt that objections should be made. Resolved that no objections be made.

9:35pm-Cllr I Fulton left meeting.

13.2 32/2010/10318

Proposal: Variation Of Condition 21 Of Planning Approval 32/2009/9732 To Allow Retention Of Agricultural Building To West Of Dairy Cottage.
Location: Dairy Cottage, Lingah Farm, Baxter Wood, Cross Hills.
Applicant: Mr A Whittam
Comment: **No Comments.**

13.3 32/2010/10251 TPO 78/199

Proposal: 3 x Sycamore – Crown Lift and Crown Clean
Location: Cross Hills Tennis Club, Keighley Road, Cross Hills
Applicant: Cross Hills Tennis Club
Comment: **No Comments**

14. To Receive the Following Planning Decisions/Information:

32/2009/10174

Change of use from retail shop (A1) to mixed hot food takeaway.
Main Street Deli, 30 Main Street, Cross Hills.

REFUSED

32/2009/10194

New Vehicular Access
66 Colne Road, Glusburn.

GRANTED

Date of Next meeting – Annual Parish Meeting 18th March - 6:30pm- St Peters Church Hall.

Signed.....Chairman 18th March 2010.