

THE PARISH COUNCIL OF GLUSBURN

CLERK

Mrs Judith Naylor

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Minutes of Meeting of the Parish Council of Glusburn held in St Peters Church Hall on *Thursday 21st February 2008 at 7:00pm*

Present:

Chairman Cllr R.Nicholson,
Cllrs P. Baker, P. Barrett, G Beck, I. Fulton. D.Lund Mrs M Nicholson, A. Poskitt,
A.Thompson
Cllr Mrs G. Birks arrived at 7:10pm

Also present were: 5 members of the public and Louise Nicholson from the Craven Herald.

1. To accept apologies for absence: No apologies had been received.

2.Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Residents with concern regarding the proposed new building at South Craven School had attended the Meeting to express their concerns to the Parish Council.

Marlene Novkovik along with Mr & Mrs Crossley explained to the Councillors their many concerns relating to the amended plans for the proposed building at South Craven School.

Chairman R Nicholson thanked them for attending the meeting and explained that the plans would be discussed by the Parish Council later in the meeting.

3. Declaration of interest in items on the agenda:

Cllr D Lund declared a personal interest as Chairman of the Allotments Society and also as an allotment holder

Gill Birks declared a personal interest regarding the following items on the agenda :

Chairman of the Glusburn Institute Management Committee

Planning application at South Craven School

SCCA

4. Minutes of the Council Meeting held on the 17th January 2008

Following the amendment regarding the damage at St Peters Church to read a wall mounted water heater was pulled from the wall, and the snicket next to the Spar was not to be closed off due to the Spar changing its mind regarding funding. The Minutes were proposed by Cllr Mrs Nicholson as a true record. This was seconded by Cllr D Lund. Agreed and signed by the chairman.

5. Clerks Report & Correspondence:

Sent/To

- a. Email to YLCA to inform them of the PC representatives to the Craven Branch.
- b. CDC. Request for footpath between Airedale Avenue and Lyndale Avenue be cleaned

- c. Email to Rima Berry to confirm date of next Parish Plan Meeting.
- d. Clerk to organise and visit Mr G Paul regarding the website.
- e. Clerk to contact relief park keeper and ask that the grass area at the top of Holme Lane is weeded on a regular basis.

Rec/From

1. NYCC. Details regarding South Craven Service Centre Transportation Strategy Meeting – 31st January 08 – South Craven School 5:30pm.
2. Turner's Solicitor's, copy of letter sent to CDC solicitors regarding the lease for Townend Allotments.
3. Clerks & Councils Direct- newsletter.
4. Planning Inspectorate, regarding details of appeal decision: Prospect House, Keighley Road, Crosshills. Appeal dismissed.
5. North Yorkshire CJB- newsletter.
6. Communities and Local Government, consultation on Orders & Regulations Relating to the Conduct of Local Authority Members in England.
7. NYCC. North Yorkshire Minerals & Waste Development Framework Core Strategy Submissions.
8. NYCC. Community Emergency Scheme. Offer to help Glusburn PC produce an Emergency Plan.
9. NYCC. Winter Service Leaflet. Displayed on notice board.
10. NYCC pensions department. Details regarding Pension Contributions for 2008 to 2011.
11. Connexions Centre, Skipton. 'Wheels to work'. Poster for notice board.
12. CDC. Details regarding National Concessionary Travel- Poster for notice board.
13. CDC. Details regarding the local inquiry to be held Craven District Council Offices- 26th March 08 at 10:00am.
Proposal: Construction of Employment Buildings B2 & B8 Use.
Location: Land at the Eastern End of Riparian Way, Crosshills.
Appeal by: Skipton Properties.
14. LAPPSETT. Playground Equipment.
15. Safer Craven Community Partnership. Community Safety Plan 2008 – 2011.
16. CDC. Standards Committee. In May there will be a vacancy on the Standards Committee. Nomination period 8th Feb – 14th March.
17. CDC. Review of Polling Stations – results.
18. CDC. Details regarding the Annual (and other) Parish Meetings.
19. Audit Commission. Details regarding the appointment of external auditor.
20. YLCD Admin. Details regarding 'Building Partnerships –A Working Event on Delivering Affordable Housing' 17th March 08 – York.
21. Government Office For Yorkshire & Humber. Details regarding appeal against CDC decision for work on trees at 83 Clayton Hall Road, Crosshills.
22. CDC. Town End Allotments. Instructions requested regarding the fencing at the Allotment site.
23. CDC. Meeting arranged for 6th March - 7:00pm – 9:30pm Council Offices, Skipton regarding S106 agreements.
24. Telephone call from Mr Sykes, Hartley Street regarding the fence at the amenity land, it has now fallen onto his garage.
25. Several emails from Cllr Futon – copied to all Cllrs – to be discussed (Agenda item 6)
26. Letter from the Parish Plan Committee requesting a donation from the PC of £5000.

Matters Arising From Clerks Report & Correspondence:

- (6) Communities and Local Government, consultation on Orders & Regulations Relating to the Conduct of Local Authority Members in England. This means that CDC will deal with more cases for The Standards Board and there will possible be 2 vacancies arising in the near future on the Standards Committee at CDC as another PC member will be required.
Suspensions can be increased from 3 months to 6 months The Standards Committee at CDC will have more sanctions available such as suspensions, request for written apologies and also serve a ban for upto 5 years.
- (8) NYCC. Community Emergency Scheme. Offer to help Glusburn PC produce an Emergency Plan
Clerk to contact Helen white at NYCC and arrange for her to attend the April PC Meeting.

- (13) CDC. Details regarding the local inquiry to be held Craven District Council Offices 26th March 08 at 10:00am.
 Proposal: Construction of Employment Buildings B2 & B8 Use.
 Location: Land at the Eastern End of Riparian Way, Crosshills.
 Appeal by: Skipton Properties.
 It was Proposed by Cllr D. Lund that Cllr P Baker attends the inquiry regarding Skipton Properties and voice the opinion of the Parish Council. This was seconded by Cllr A Poskitt. 7 Cllrs were in favour and 1 Cllr abstained. Cllr M Nicholson will attend as an observer
- (16) CDC. Standards Committee. In May there will be a vacancy on the Standards Committee.
 Nomination period 8th Feb – 14th March.
 Cllrs agreed that no further representative from Glusburn should be nominated.
- (22) CDC. Town End Allotments. Instructions requested regarding the fencing at the Allotment site.
 The Clerk to contact Mr Turnbull at CDC and also copy the letter to Peter Chapman at CDC. To request that the fencing be carried out down all sides. The PC will need to secure the gateways at the top of the allotment site by the garages and leave one access into allotment site.
- (24) The fence at the amenity land needs removing by the Parish Council as it is about to fall on Mr Syke's Garage. It was Proposed by Cllr A Thompson and Seconded by Cllr G Beck that the work be carried out and that the Clerk can give consent up to a cost of £500 once a quote has been given to the Clerk.
 Cllr A Thompson will ask David Thomas of Cowling for a quote to remove the fence
 8 Cllrs in favour and 1 Cllr abstained.
- (26) Parish Plan Committee requesting a donation from the PC of £5000.
 Following discussion around the Parish Plan and that the Parish plan needs to have a large percentage return of questionnaire to enable grant applications in the future to be successful. it was Proposed by Cllr G Beck that the PC make the donation of £5000 to the Parish Plan Committee. This was seconded by Cllr P Barrett.
 6 Cllrs were in favour and 4 abstained.

6. To acknowledge procedural information given by Cllr Fulton and to establish a method of maximising this information to guide the Council in its administration.

The Clerk had received several emails from Cllr Fulton, some of the emails were to correct the Parish Council in the way the Meetings were held and some were personal attacks and derogative comments regarding the Clerk and several other Councillors.

One of the quotes from Cllr Fulton was that " If the PC Chairman is not in attendance at the Parish Meeting, the first business on the agenda is election by parishioners(property owners) and registered electors of a Chairman to preside during the Assembly.

It is unlawful for the vice chairman to automatically assume to preside in the absence of the Chairman"

With regard to this the Clerk contacted the YLCA and the following was received:

This is incorrect - if the Chairman of the Parish Council is not present at the Annual Assembly but the vice-chairman is, then that person will preside. If neither are present the meeting will elect someone from the electors who are present.

Cllr Fulton went on to comment that this was incorrect information from the YLCA. Cllrs then asked Cllr Fulton to provide the Clerk with his information and where the extracts originated from and then the Clerk will seek further clarification from the YLCA.

With regard to the emails to the Clerk containing derogative remarks and comments, Cllrs felt that this was totally unacceptable behaviour from a Cllr. During the discussion that followed Cllr P Barrett stated that according to advice he had obtained, if a complaint was to be made to the Standards Board For England it should be lodged by the Parish Clerk and not the Parish council as a corporate body.

Cllr R Nicholson then Proposed that the Parish Council has a duty to protect the Clerk as they were the employers. Cllr R Nicholson proposed that the Parish Council as a body should report Cllr Fulton to the Standards Board for his behaviour towards the Clerk. This was seconded by Cllr D Lund.
A vote was taken.

Cllrs for this proposal:

Cllrs P Baker, D Lund, A Poskitt, Mrs M Nicholson, R Nicholson. A Thompson (6)

Cllrs against this proposal:

Cllrs P Barrett, G Beck, G Birks, I Fulton. (4)

Following this vote, the Parish Council as a body will report Cllr Fulton to the Standards Board for his behaviour and comments to the Clerk.

Cllr P Barrett added that that Cllrs could also make individual complaints to the Standards Board regarding the above and to support the Clerk.

Cllr G Birks added that the Parish Council should give the clerk all their support for the work that is carried out. Cllrs agreed.

Cllrs went on to confirm that any future emails regarding procedural information given by Cllr Fulton will be accepted as correspondence and brought to the next Parish Council Meeting as such.

7. Local Development Plan / Bradford LDP:

Following discussions it was agreed that the Clerk should contact Bradford Met and ask what proposals were in place for a new secondary school to take pupils rather than expect South Craven to take pupils from outside North Yorkshire area.

8. Motion for Glusburn Parish Council Delegation to meet with Leeds City Centre Region Partnership Board and the Bradford City Council Directors of Economic Development, Housing, Planning Policy and Transportation, for the purpose of ongoing consultation in partnership with Craven DC and NYCC about collaborative working on the development of Aire Valley 2010 – 2025. Motion put forward by Cllr Fulton.

After discussion it was proposed by Cllr Mrs G Birks that the Clerk contacts Sian Watson at CDC and requests that CDC organise a joint meeting between CDC, Bradford City Council, Leeds City Council and all the adjoining Parish Councils. A copy of the request to be sent to Jonathan Kerr at CDC.
This was seconded by Cllr P Baker. Cllrs were all in agreement.

9. Glusburn Parish Meeting / Standing Orders:

A discussion took place as to who should approve the Minutes of the Annual Parish Meeting held in March each year. Clerk to clarify from YLCA.

10. Highways & Transportation: Nothing to report.

11. Flood Prevention:

Cllr Mrs G Birks has spoken to CDC regarding a further supply of sandbags for the shed at Glusburn Institute Clerk to arrange for Helen White NYCC Emergency Planning to attend the April Meeting to give a short presentation to the Parish Council.

12. Litter:

Cllr Mrs Birks reported that the dog loo bin at the allotment end of Boundary Avenue is always overflowing. Request the Clerk contact CDC and ask for this bin to be emptied more frequently.

13. Reports:

(a) Parks & Recreation:

Panels on the bus shelter by Woodrows Mill at the Junction are damaged. Clerk to contact the supplier and request that the repairs are carried out.

(b) Lighting:

Cllr P Baker reported back to the PC regarding his meetings with the lighting department at NYCC, To meet with Health & Safety Executive Guidelines the streetlights owned by the PC need to be replaced with all steel columns and mercury heads. The PC own 31 street lights and this would cost £31,500.00. It was therefore proposed by Cllr P Baker that the PC go ahead and renew all the streetlights to meet with the HSE guidelines. This was seconded by Cllr G Beck. Cllrs were in favour. The Clerk advised that a notice will need to be displayed on the Parish notice boards of the intention to spend £31,500.00. Any parishioners that may have any comments will need to do so in writing to the Clerk.

Christmas Lights:

The street lights that are selected to have a street light on would need a bracket installing. This would cost in the region of £3000.00 (one off payment)

Regarding the actual display lights, several options are available.

- To purchase will cost £300 per unit
- To rent is £200 per unit.
- Life expectancy of each unit is 3 -5 years but could be 6 – 10 years depending on the site and weather conditions.
- The company will store all the light units if required, this will cost £35 per unit but they will inspect before the re fitting on each light unit
- The option may be cheaper in the long term to purchase.
- Cllr P Baker reported that he hopes to have more information and pictures by the March Meeting.
- These would replace the Christmas trees purchased every year.
- The area the lights would be placed in would be: Station Road, Main Street and past the Mill at Glusburn.

(c) Allotments: Previously discussed.

(d) CDC:

Cllr P Barrett reported that the CDC had set a zero budget with a 2.9% increase for next year.

(e) NYCC:

Cllr P Barrett reported that NYCC had set a 4.75% increase in budget.

(f) Glusburn Institute:

Cllr a Thompson reported that every performance of .the pantomime had been very well supported. The re-wiring of the Institute had now started. The Old Chapel is nearly ready for use. Tamsin is back in post following hr maternity leave.

14. Parish Newsletter / Parish Plan:

Cllr Fulton commented that he felt a Parish Newsletter should be produced more often. The donation towards the costs of the Parish plan had been agreed earlier in the Meeting.

15.Finance: Accounts for approval and payment:

a)	Park Administration	1487.25
b)	Clerks Salary	391.66

c)	Clerks Expenses	10.09
d)	Relief Park Keeper	32.50
e)	PC World	429.99
f)	Crosshills Handyman	51.48
g)	YLCA	14.98
h)	Ian Mackereth (bus shelter cleaning)	31.50
i)	CDC. Waste disposal	119.34
j)	Parish Plan Committee –donation	5,000.00
k)	GIMC – repayment from account	558.51

9:20pm Cllrs P Barrett, G Beck. I Fulton left the meeting.

16. Planning Applications:

32/2008/8266

Proposal: Erection Of Two Storey Open Plan Office Unit, Along With The Alteration To Existing Parking Facilities.

Location: Plot 5 & 6 The Crossings Business Park, Riparian Way, Crosshills.

Applicant: Richard Stott

Comments: No adverse Comments.
However the Parish Council would hope that the developer would make the road new along the development site.

32/2008/8303 & 8304

Proposal: Alterations To Approved Permission 32/2007/7408

Location: Barclays Bank PLC, Main Street, Crosshills.

Applicant: Kailash Property UK Ltd.

Comments: No adverse comments.

9:30pm Cllr G Birks left the meeting

32/2008/8356

Proposal: Ground Floor Side Extension To Provide Disabled Facilities And Bedroom.

Location: 13 Ryeland Street, Crosshills. Keighley

Applicant: Mrs Turner

Comments: No adverse comments.

32/2007/8214

Proposal: Conversion And Extension Of Former Coach House To Form 3 No Dwellings. Demolition And Rebuilding Of Extension To South End Of Coach House, And Demolition Of Outbuilding. Erection Of Detached 4 Bay Parking Block, with 2 Bedroom Apartment Above.

Location: Fernbank House, 2 Park Road, Crosshills.

Applicant: Mr W Bird.

Comments: No objections other than the extreme concern over the access and egress of vehicles from the property. Station Road has nearly always one lane blocked with standing traffic. Also are there enough parking spaces allocated to the proposed dwellings.

Proposal: Two Storey Extension
Location: 4 Mayfield Close, Glusburn.
Applicant: Robert Kaminski

Comments: No adverse comments.

RE: NY/2007/0366/FUL
Erection of a two storey building for teaching purposes at South Craven School,
Holme Lane, Crosshills. Keighley.

The Parish Council have discussed the new plans and documents that were provided and are of the opinion that the proposed new building is much further away from the properties and the distance has been greatly increased and is also further to the North of the site than the original plans.
This will bring the proposed development away from No 6

No reasonable objections. As per the new plans

17. Date of Next Meeting: 20th March 2008 - St Peters Church Hall, Crosshills.

Followed by :
6:30pm Monthly Parish Meeting
7:00pm - Annual Parish Meeting

Signed.....Chairman 20th March 2008