



Glusburn & Cross Hills Parish Council

www.glusburnandcrosshills.co.uk

CLERK
Mrs Judith Naylor

24 Styveton Way
Steeton
Nr Keighley
BD20 6T
01535 653923

Email:
contact@glusburnandcrosshills.co.uk

**Minutes of the Meeting Of Glusburn & Cross Hills Parish Council
held in St Peters Church Hall on Thursday 19th February 2009 at 7.00pm.**

Present: Chairman R Nicholson
Cllrs P Baker, P Barrett, Mrs G Birks, Mrs M Nicholson, A Thompson. Mrs J Wood,
Also present was Daryl Ames, Craven Herald Reporter , along with 2 members of the public.

1. To receive apologies for absence: Apologies were received from Cllr D Lund.

Cllr I Fulton was not present at the meeting due to a Standards Board Suspension from Parish Council Work. The suspension was due to Cllr Fulton breaking the Council's Code Of Conduct.

2. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

The members of the public present did not wish to speak.

3. To receive Declaration of interest in items on the agenda:

Cllr Mrs Birks declared an interest in agenda item 10.7 Glusburn Institute and also item i of the Clerks report – Fun 4 Kids request for a donation.

Cllr Mrs J Wood declared an personal & prejudicial interest in agenda item 10.7 Glusburn Institute.

4. To confirm the Minutes of the Council Meeting held on the 15th January 2009:

The Minutes were proposed as a correct record by Cllr P Barrett, seconded by Cllr Mrs G Birks, agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

1. Letter CDC, Objection regarding the proposed disposal program for the land and property assets in the Parish.
2. Email to Becky Tighe- Climate Change Development Officer at CDC. Copy of letter sent to CDC regarding PC objections to the asset disposal programme.
3. Clerk to contact First Response Guarding to ask if there are any reports or problems from the security guards that were employed in the park. Also an invoice is required.
4. Email to CDC regarding the deteriorating street and road signs in the Parish.
5. Email CDC to request a copy of the Council Plan Consultation Document.
6. Letter to South Craven School, request for the tree in the bungalow garden that overhangs the bus shelter and the street light to be trimmed back.
7. Copy of the letter to South Craven to Paul Gilmore at NYCC- lighting.

Received From:

- a. London Property Investments Ltd. Request for any historical information regarding 21-25 Main Street, Cross Hills as they are hoping to redevelop this property.
- b. Bag It Up – recycling company working in partnership with the Yorkshire Air Ambulance Charity- can we put a link to them via our Parish Website.
- c. CDC. Local Development Framework- January 2009 Update newsletter.
- d. CDC. Details regarding the Annual Parish Meeting, reminder re requirement.
- e. Turners Solicitors. Regarding the Townend Allotment Lease. Document now signed. Invoices for £610.00 to Turners Solicitors and £660 to CDC.
- f. CDC. Parish Update (newsletter) Jan 09.
- g. Jason Perkins- North Yorkshire Police. Details regarding youths jumping through gardens and hedges, some youths have now been caught and cautioned at home.
- h. CDC. Details regarding the Standards Board for England and Sub Committee hearing- decision.
- i. Fun4Kids. Out of school Club, request for a donation towards the National Playday
- k. letter from resident- Tim Armsby- Glusburn. Letter regarding the proposed car parking charges in Cross Hills and also the proposed closure of the public toilets.
- l. CDC. Confirmation from Policy Committee that the Glusburn Parish Council can change its name to Glusburn & Cross Hills Parish Council.
- m. CDC. Chris Craven, Highways. Reply to previous correspondence regarding the lack of gritting during December 08. Mr Craven states that the roads were gritted on several occasions along with the footpaths.
- n. NYCC Details regarding the temporary road closure of various locations in Craven Area. – Leys Lane, Glusburn.
- o. CDC. Sian Watson, Spatial Planning Manager. Reply to previous correspondence regarding the planning application for Green Lane, Glusburn.
- p. The Playing Field – newsletter from York & North Yorkshire Playing Field Association.
- q. Country Air- newsletter from Rural Action Yorkshire. Winter 2008.
- r. CDC. Peter Chapman re Cross Hills /Glusburn Public Conveniences – consideration for closure. Reply sent by email on the 8th February 09 as comments were required before the 9th Feb 09.
- s. Horton Landscaping Ltd. Introductory letter from company offering tenders for grass cutting and general maintenance contracts.
- t. CDC. 32/2008/9083- Conversion of a barn to live/work accommodation(resubmission of 32/2008/8519), West Closes Barn, Binns Lane, Glusburn. Application now withdrawn.
- u. Turners Solicitors. Copy of the signed lease. CDC are now requesting payment of the unpaid rent that was due on the 1st April 2007 and 1st April 2008, this amounts to £3,150.00.
- v. Glusburn Institute Management Committee – minutes from meeting on 21/01/09.
- w. NYYPCT. PALS, Regarding the podiatry service returning to Cross Hills. Email stating that the matter has been referred to Mr J Wardle and he is looking into the matter.
- x. The Planning Inspectorate re Green Lane, application for 74 houses 32/2008/8572. The appeal has been dismissed by the Inspectorate.
- z. CDC. Details regarding the Parish Clerks Forum. Date of next meeting 18/03/09.
- Z1. Festival Lighting – quote for the 10 new Christmas Street Lights for 2009.
- Z2. Letter from David Bannister, requesting that his wage slips are forwarded on time from the Clerk.
- Z3. CDC. Council Plan for 2009/2012, The Pc should have received this document in December 2008 for Consultation. Comments to forward to CDC.
- Z4. letter of thanks to the PC from a resident regarding all the hard work of the PC and individuals in the Green Lane Planning Application.

Matters Arising from Clerks Report & Correspondence:

- a. London Investment Company- request for further information regarding the building along main street, Clerk to write back and give them Peter Whitaker's contact details as he may be able to give them information.
- b. Regarding the email received from the organisation "Bag It Up" that promote recycling requesting a link from the Parish Council website, Cllrs were in agreement that this was acceptable. Clerk to contact them
- c. The Clerk had brought with her the flyers advertising the LDF meetings due to be held in March, these are to be distributed between the Cllrs ready for distribution.

- d. Correspondence from CDC regarding the Annual Parish Meeting. The Clerk reported that the notices for the Annual Meeting were already on the notice boards. Annual Meeting will be held at 7:00pm on the 19th March 2009.
- e. The Townend Allotment Lease is now officially signed by the Parish Council. CDC have forwarded an invoice for the back rent from the Allotment Society. Clerk to contact the Treasurer of the Allotment Society and request the amount of £3170.00 which is the amount now due to CDC plus a £20 admin charge for the PC. The Invoice will then be paid by the PC.

Now that the lease is signed, the Parish Council will need to work with the Allotment Society to arrange the way forward. Clerk to contact the Allotment Society Secretary to organise a meeting and request that all Allotment Society Members are called to a Meeting and a new strong Working Committee will need to be organised. PC to be advised of the Meeting date and time. Cllrs R Nicholson and P Baker will attend from the Parish Council as they are the Cllrs that signed the lease as representatives of the PC.

Cllrs present at the Meeting agreed to meet at the allotment site on Tuesday 24th February 09 at 09:00am to view the site and the allotments.

- g. Cllrs felt that the report received from Jason Perkins Community Support Officer was very good and informative. Clerk to contact Jason and thank him for the information.
- h. The report from the Standards Board Of England reported that Cllr I Fulton had been found guilty of a breach and non compliance of the Code Of Conduct and therefore had suspended Cllr Fulton for 1 month from all Parish Council duties, and advised Cllr Fulton that he should put the past behind him and apologise to the Clerk and Parish Council.

The Parish Council Members present at the Meeting were not happy with the result of the hearing held by the Standards Board and Sub Committee regarding the suspension received by Cllr Fulton.

- i. Cllr Mrs G Birks left the room for the following discussion.
A request had been received from the Fun4Kids group asking for a donation towards the National Play Day that they are to hold in August 09.
Cllr P Barrett proposed that a donation of £100 be given, this was seconded by Cllr A Thompson. Cllrs were all in agreement.

Cllr Mrs G Birks rejoined the meeting.

- r. Following the receipt of a letter from CDC proposing the closure of the public toilets in Cross Hills, the PC had written and formally objected to the proposal. The PC feel that the decision had been made in haste and that a lack of consultation is not acceptable.
The PC feel that most residents would prefer to keep the local toilets open rather than have a glossy CDC newsletter pushed through the door at a cost of £8500 to CDC.
- w. The reply from NYYPCT stating that the podiatry service could not come back to Cross Hills due to the Health Centre not having enough space, contradicts what Dr Pickles had said to the PC when the extension of the Health Centre was in the early stages. Dr Pickles had reported to the PC that hopefully the service could be accommodated once again in the Health centre. The PC are aware that patients are not travelling to Skipton for treatment and the ones that do have now got extended times between their visits. Clerk to write to the Health Centre and ask if the podiatry service could be reviewed again for a possible return to Cross Hills.
- x. The Planning Inspectorate re Green Lane, application for 74 houses 32/2008/8572. The appeal has been dismissed by the Inspectorate. Chairman R Nicholson thanked the Cllrs and all the general public that had supported the cause and all who attended the enquiry and cared enough to fight for their own villages.
Thanks also came from the Parish Council to Cllrs R Nicholson and P Barrett for all their time, effort and hard work in respect of the above.
Chairman R Nicholson said that the dismissal of the application was a great result for the Parish.

CDC will be liable for some of the costs as they have caused the appellant some extra expenses.

There are some rumours circulating that a second application is to be appealed against, the rumour is that this appeal will go to the High Court. Which is quite a serious accusation. If this goes back to the Inspectorate from the courts then the appeal will have to be held again, the timescale for all of this would be probably over 12 months.

Cllrs requested that the Clerk contact the CDC Planning Committee and thank them for standing by the Parish Council's decisions and consistency. And also contact Cllr Stephen Butcher CDC and thank him for his support and stance.

- Z7.** Following the request for a donation to Cross Hills Football Club for various items of kit and equipment. Cllrs discussed the request and asked that if a future request for a donation came, it must be specific as to what the request is for. Cllr Mrs Nicholson proposed that a donation be made of £500 towards the costs of kit for the Junior Teams. This was seconded by Cllrs Mrs G Birks. Cllrs were all in agreement. Clerk to write and explain regarding future requests.

The refund from ON2DIGITAL has not yet been received, however the owner has contacted the Clerk and stated that the PC will get a full refund. Cllrs were all in agreement that the Clerk contacts the company and state that if no payment made by (and a date stated) then the matter will be referred to the Small Claims Court.

6. To receive information on the following ongoing issues and decide further action where necessary.

6.1 Glusburn Park Security: Nothing to report at present.

6.2 Proposal to change the Parish Council name to: Glusburn & Cross Hills PC

Following the changes to the Parish Council name, QDK have reported that the new website can be changed to www.glusburnandcrosshills.co.uk and also the email can be changed to contact@glusburnandcrosshills.co.uk Cllrs were all in favour that these changes be made. Clerk to inform QDK.

6.3: Standards Board For England & Standards Sub Committee.

Reported and discussed earlier in the meeting.

7. Highways & Transportation:

Concerns were expressed by the Cllrs regarding the pavement slurring that has been taking place, it was felt that this is the wrong time of year for this to be done. Clerk to contact Chris Craven at NYCC and express the concerns.

8. Local Development Framework:

Meetings / drop ins now arranged for the public to drop in and find out more. All 2pm – 8pm

12th March 09 - St Peters Church Hall, Cross Hills

18th March 09 – Sutton Park Pavillion

24th March 09 Glusburn Institute.

9. Litter:

The litter problem around the Spar shop is still an ongoing problem, also down the snicket next to the Spar.

The local police tried to get the snicket closed off but they could not get the co-operation from the tenant or the landlord of the takeaway premises.

Cllr P Barrett reported that he has already spoken to the Environmental Officer regarding and sent information to her this issue.

Clerk to write to Gary Bower, licensing officer at CDC regarding the snicket and the problems with youths loitering in the snicket. Also to copy into the letter Stacy Mitchell at Craven Safety partnership and Jonathan Kerr at CDC.

10. Reports:

10.1 Parks & Recreation: Nothing to report

10.1a Amenity land, Colne Road: Nothing to report

10.2 Lighting and New Christmas Lights:

The Clerk showed Cllrs present at the Meeting the pictures of the proposed new lights. Cllrs were all in favour that the 10 new Christmas lights are be ordered

Details regarding the sockets required for the new lights to be forwarded to NYCC- Paul Gilmore. Tarmac Limited Highway Services will quote once we confirm that we want the lights erecting and removing in 2009.

10.3 Allotments Lease: Dealt with earlier in the Meeting.

10.4 YLCA:

The Joint Executive Board will discuss at their next Meeting, the ruling about the calling of extra Parish Council Meetings. They feel that to have 2 Cllrs able to call an extra meeting needs to be changed.

Under the Local Government Miscellaneous Provisions Act 1976, Section 19 – Church Buildings. If the building is used as a village hall then there are unlimited power to help with such buildings. This means that the PC could have helped at St Peters when the work for the disabled toilet was carried out.

Cllrs requested that that the Clerk advises DC of this provision. Clerk to contact Steve Loach.

10.5 CDC:

The budget increase at CDC this next year will be 4.2%.

Several cuts are to be made by CDC including the provision of public conveniences in many local villages including Cross Hills.

The dog bags which are used by hundreds of dog owners will not be available free of charge.

However the CDC Newsletter that costs £8500 to publish plus the costs of putting together will not be stopped.

Many of the staff at CDC are not happy with the lack of communications between employers and staff.

Cllr P Barrett was interviewed to give a statement by the external auditors during the recent investigation into the planning department and their procedural errors. The investigations are continuing.

In the CDC newsletter that has been distributed, there was an item publicised – Sustainable Community Act- the PC are not aware of the document or the act.

10.6 NYCC:

The budget increase at NYCC this next year will be 3.94%.

Selrap- The group trying to get the rail link between Skipton & Colne did a presentation at the executive board meeting, the group are very passionate about their cause.

NYCC have stated that they will support the group in principle.

Cllr Barrett emailed NYCC and asked that the whole picture should be looked, this included the road links and the problems that are already here.

Clerk to contact Richard Flinton at NYCC and explain the concerns of the Parish Council regarding this rail link. The letter to be also copied to the following Parish Councils for their support and concerns.

Thornton In Craven

Earby

Foulridge

Salterforth

Kelbrook

10.7 Glusburn Institute:

Cllr Mrs G Birks reported that the Glusburn Institute Management Committee had applied for a grant to NYCC towards the cost of having the windows at Glusburn Institute replaced.

The pantomime once again has been a huge success.

The Minutes of the GIMC Meetings should be coming through to the PC on a regular monthly basis.

11.1 To consider the Parish Newsletter:

Ongoing , once the meetings surrounding the LDF, the newsletter can be dealt with.

11.1a Parish Plan:

The Chairman from Steeton with Eastburn Parish Council spoke to the Committee of the Parish Plan and gave advise on how they have carried out the Parish Plan.
A Parish Plan questionnaire is currently under review for quotes on the cost.

11.1b Parish Council Website:

The website will now be changed to www.glusburnandcrosshills.co.uk the email address will be contact@glusburnandcrosshills.co.uk
The logo designed by Glusburn School will be on the website and the Parish Council letters.

12. Financial Matters:

12.1 To approve the following accounts for payment

a)	Park Administration	1 559.22
b)	Clerks Salary	403.33
c)	Clerks Expenses	9.45
d)	Relief Park Keeper	33.75
e)	Turners Solicitors (fees incurred for Townend Allotment Lease)	610.00
f)	CDC Legal Costs (PC contribution)	660.00
g)	Yorkshire Water (Glusburn Park)	9.23
h)	Wheelie Hot Wash (3 months)	51.00
i)	Tarmac Limited (Christmas lights removal)	387.38
j)	Glusburn Institute Management Committee (50% room hire charge for CDC meeting re LDF)	58.50
k)	Turner & Ward (Mower service for park)	424.95
l)	First Response Guarding Ltd.	439.88
m)	I. Mackereth- bus shelter cleaning	31.50
n)	RMJK printing	15:00
o)	FUN4kids	100.00
p)	Cross Hills FC	500.00

13. To consider the following Planning Applications:

13.1 32/2008/8965

Proposal: Retrospective Application For Change Of Use Of Industrial Unit To A Mixed Martial Arts Gym.

Location: 2 Skelton Park, The Crossings Business Park, Cross Hills.

Applicant: Mr Paul Newby

Comments: Whilst the Parish Council would not want to lose any business in the area during the economic climate, they feel that a temporary 12 month contract for this application is sufficient. And that CDC should provide relevant evidence for the approved use in this period of time in line with CDC policy

13.2 32/2009/9365

Proposal: Retention Of 2 Fascia Signs, 4 Car Park Signs And Re-Clad Existing Post Sign. Re Submission of 32/2008/8989

Location: Co-Op Food stores, Main Street, Cross Hills

Applicant: Food Programme Delivery Orchid Group

Comments: The PC are still concerned regarding the height / gap underneath the proposed sign in relation to the sight lines for vehicles/drivers exiting the property.

Concern was raised regarding possible illegal signs in the area. Clerk to contact Ian Swain at CDC regarding an advertising sign at Kildwick Roundabout by Hayfield Robinson advertising Units to let at Skelton park. Second sign is at New Laithe Farm, Station Road, Cross Hills – an advertising sign by Wade Construction on agricultural land.

- 13.3** Retention of Elliott Units Z143,Z144,Z145,Z146,Z147,Z148,Z149,Z150
at South Craven School.
North Yorkshire County Council.

Comments: No objections.

14. To Receive the Following Planning Decisions/Information:

- 14.1 32/2008/9035
Snax 24, Station Road, Cross Hills. **REFUSED**
Erection of 2 No. free standing internally illuminated display units.
- 14.2 32/2008/9112
4 Gappe Stones, Lothersdale Road, Glusburn. **GRANTED**
Alterations to existing dwelling including orangery, double storey extension, detached garage and gardeners workshop, entrance porch, drive access to new garage and resurfacing driveway, relocation of swimming pool and associated hard landscaping with walled enclosure to pool and filter room.
- 14.3 32/2008/9281
Beanlands Nursing Home **GRANTED**
2 x Lime trees & 1 x Beech- Crown reduce by 15%.
- 14.3 32/2008/9279
27 Elmore Terrace, Cross Hills. **GRANTED**
Porch & Kitchen Extension & rebuild of conservatory.

- 15. To confirm the Date of Next Meeting:**
19th March 2009- 6:30pm - St Peters Church Hall, Crosshills.

Followed at 7:00pm by the Annual Meeting.

Signed.....Chairman 19th March 2009