



# Glusburn & Cross Hills Parish Council

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Minutes of the Meeting of Glusburn & Cross Hills Parish Council held on **THURSDAY 17<sup>th</sup> December 2009** at 7:00pm in St Peters Church Hall, Cross Hills.

**Present:** Chairman Roger Nicholson  
Cllrs P Baker, P Barrett, Mrs M Nicholson, M Outhwaite

Also present was Mr Gibson – resident of Cross Hills.

**1. To receive apologies for absence:**

Apologies were received from Cllrs G Beck, Mrs G Birks, J Harker, A Poskitt.

**2. Public Participation: up to 15 Minutes:**

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Mr Gibson did not wish to speak.

**3. To receive Declaration of interest in items on the agenda:**

Chairman R Nicholson declared a personal interest in item 5 of the agenda – (6) CAB application for donation.

Cllr P Barrett declared a prejudicial interest in item 13.7 Application for tree works.

**4 . To confirm the Minutes of the Council Meeting held on the 19<sup>th</sup> November 2009:**

The Minutes of the Meeting held on the 19<sup>th</sup> November 2009 were proposed by Cllr Mrs M Nicholson as a correct record. This was seconded by Cllr P Baker. Agreed and signed by the Chairman.

**5. To receive the Clerks Report & Correspondence**

**Sent/ to**

- a. Email to Gargrave PC Clerk to make enquiries about the amount of rates they pay on the public toilets.
- b. Email to CDC to ask for confirmation in writing about the rates on the toilets in Cross Hills.
- c. Telephone call to Steve Marsden at Marsden Contracting to give the go ahead for the repairs to the hand washers/dryers in the toilets in Cross Hills.
- d. Email to Andrew Whelan at CDC to explain that the PC are not happy to sign the lease for the toilets in Cross Hills until the issue of the rates is sorted out.
- e. Clerk to contact CDC and give the give permission for some correspondence to be sent to the Chairman in addition to the Clerk.
- f. Email to Sue Chatfield from the Allotment Society to ask when the new constitution and rules will be available.

- g. Email to Colin Iveson to inform him that Cllrs R Nicholson and P Baker will be attending the meeting on the 26<sup>th</sup> Nov regarding the Community Governance Review.
- h. Email to George McGill to request the refund that is still outstanding regarding the failed website design.

**Rec/From**

- 1. Glasdon- Bins , seats etc brochure
- 2. CDC. Details regarding the Parish Council Elections 2010.
- 3. GIMC- Minutes from October Meeting.
- 4. The Clerk – newsletter November 09.
- 5. SLCC Membership Renewal Form
- 6. Craven Citizens Advice Bureau. Request for donation.
- 7. North Yorkshire Fire & Rescue Authority- annual reports.
- 8. CDC. Details regarding Planning committee for application 32/2009/10047.
- 9. CDC. Details regarding Craven Challenge- trying to get residents of Craven to change their modes of travel and reduce car usage in the District. Posters on notice boards.
- 10. Kildwick Scouts. Request for a donation toward renewing the kitchen doors of the scout headquarters.
- 11. George McGill. ( Website) Email to state that the PC will receive the outstanding refund by the end of January 2010.
- 12. Resident of Cross Hills. Complaint and objection regarding a planning application.932/2009/10174) Main Street Deli.
- 13. CDC. Details regarding the CDC Supplementary Planning guidance on Live/Work Units.
- 14. CDC. Community Governance Review of All Parishes in Craven District.
- 15. Fred Gray. Details regarding a Risk Assessment System that he has developed for Parish Councils.
- 16. CDC. Budget Consultation. Proposals.
- 17. North Yorkshire Police. Request for volunteers to help compile the Neighbourhood Profile Guide. Details ASAP.
- 18. Email from resident regarding planning application at Clayton Hall Road
- 19. Email from Becki Tighe- Yorkshire Dales National Park Authority. Email sent at 13:22pm to inform the PC of an event at St Peters Church Cross Hills that day at 4pm.
- 20. Reply from Gargrave PC, they are unable to help with any information regarding the public toilets as they are waiting for information from CDC.
- 21. Reply from David Robinson at CDC regarding the rates for the toilets in Cross Hills.
- 22. North Yorkshire Police. The Community Speed Watch is now moving forward and they will update the PC when further details are available.
- 23. Replies form several companies with quotes for the new notice board in Glusburn.
- 24. Reply form NYCC regarding the footpaths in the area. The problems highlighted by the PC are not a high enough priority for immediate attention.
- 25. Quotes from QDK for updates and suggestions to the PC website.
- 26. GIMC. Annual accounts to follow. Cheque for the mount owed to the PC will be forwarded shortly.
- 27. Reply from Cowling PC regarding the Parish Boundary Review. Cowling PC have not yet discussed the boundaries.

**Matters Arising from Clerks Report & Correspondence.**

- f. Clerk to contact the Allotment Society and chase them for the Constitution within the next month.
- 6. Cllr R Nicholson left the room whilst the Cllrs present discussed the request from the Craven Citizens Advice Bureau for a donation. It was proposed by Cllr P Barrett that the parish Council donate £750 to the CAB, this was seconded by Cllr P Baker. Cllrs were all in favour.
- 10. Kildwick & Farnhill Scout Group had made a request for a donation towards the cost of replacing the kitchen doors at the scout HQ. Cllr P Barrett proposed that the PC donate £500, this was seconded by Cllr P Baker. Cllrs were all in favour.
- 11. With regard the refund to the PC by Mr McGill, Cllrs requested that the Clerk contact Mr McGill and request that the money be paid by the end of January 2010.

14. With regard to the Parish Boundaries, neither Sutton In Craven or Cowling Parish Councils have discussed the proposals by CDC. Clerk to contact CDC and inform them of the few changes that the PC are suggesting:
  - The Dog & Gun Public House should be put into Glusburn Parish from Sutton
  - Royd Farm at the bottom of cononley Brow should be Cononley Parish not Glusburn.
  - Victoria House at the crossroads near Lothersdale should be Lothersdale Parish.
  - Malsis and High Malsis move into Glusburn Parish.
  - Jennings Farm should be into Cowling Parish.
  - Sutton Fields cottages should be in Sutton Parish.
  - The boundary between Cross Hills and Kildwick could be either the road or the river.
16. Cllrs requested that the Clerk contact CDC regarding the Budget Consultation for 2010-2011 for CDC. Concern was raised by Cllrs that the Parish Council's are having to take on the public conveniences from CDC. The refuse service is basically getting reduced by 50%. The PC believe that top officers at the District Council are getting paid more than the Prime Minister and the Chancellor of the Exchequer. The cuts need to be made in other areas. The Parish Council's can not take any further cuts to support the District Council.
17. Request from North Yorkshire Police for volunteers to help with the Neighbourhood Profile Guides. The Parish Council feel that there are 2 very good PCSO that work very well and very closely with the Parish Council.
19. Clerk to contact Craven Local Strategic Partnership to inform them of the disappointment with the lack of information and communication regarding the recent meeting in Cross Hills. To be informed of a meeting 2.5hours before the start is not acceptable.
21. Reply to David Robinson regarding the Business Rates for the toilets and ask for further clarification, also write to the District Valuation Office at Harrogate for further clarification.
26. Clerk to contact GIMC and request that the money due back to the Parish council is paid within the next month.

**6. To receive information on the following ongoing issues and decide further action where necessary:**

- 6:1 Several Quotes have been received for the New Notice Board. Kildwick & Farnhill Scouts have agreed the PC can put the notice board on the wall of their building and a site has been agreed. Chairman R Nicholson met with Neil Tillotson from the scout group to show him the various options of notice boards. The quote for the notice board that was the best for the site is £526.00. It was proposed by Cllr R Nicholson that the PC should order the notice board. This was seconded by Cllr M Outhwaite. Cllrs were all in favour. Clerk to place the order.

**6.2 Cross Hills Public Conveniences:**

The Parish Council had received a report that the disabled toilet at Cross Hills does not appear to be getting cleaned and maintained as often as before and at one stage did not have any toilet paper. Clerk to report this to the contactor.

**6.3 Cross Hills Rotary Club:** Nothing to report.

**7. Highways & Transportation:** Nothing to report.

**8. Local Development Framework:** Nothing to report.

**9. Litter:** Nothing to report.

**10. Reports:**

**10.1 Parks & Recreation / Amenity land, Colne Road,**

The top stones that had fallen off the retaining park wall into Park Road have now been replaced And cemented back on by John Heaton, the relief park keeper.

**10.2 Lighting and Christmas Lights:**

The PC has had to report a couple of problems regarding the new Christmas Lights to the company that supplied them.

Parish Cllrs have received lots of good comments from the general public about the new Christmas lights and how nice they all look and why were more not purchased.

Chairman R Nicholson proposed that the PC look at purchasing a further 10 Christmas Lights for next year. This was seconded by Cllr P Barrett. Cllrs were all in favour.

**10.3 Townend Allotments:** Awaiting the Constitution from the Society

**10.4 YLCA:** Nothing to report.

**10.5 CDC:**

The PC has heard rumours that Cross Hills Police Station could be under review again. Clerk to contact the police authority for an update.

The Green Lane Planning Application has been squashed. A second Appeal Application will be heard at a meeting due to be held on the 16/17<sup>th</sup> March 2010. The PC will need to attend this meeting. CDC will be defending the application on the Environmental side only. Clerk to chase Mr Golightly at Yorkshire Water regarding their comments to CDC.

CDC has had a staffing restructure and 14 posts have now been removed from the Establishment figures. Compulsory redundancies will be the way forward.

**10.6 NYCC:**

The new library building is progressing well. All the external works are now complete. The internal decorating has started and it is hoped the new building will be ready to open In February 2010.

The next Area Committee will be held at Coniston hall on the 7<sup>th</sup> January 2010.

The chief Executive for NYCC will be leaving in March 2010.

**10.7 Glusburn Institute:** Clerk to contact the GIMC re the outstanding cheque.

**11. To consider the Parish Newsletter / Parish Website / Parish Plan:**

**Newsletter** – nothing to report

**Parish Plan** – The document should be ready to print and distribute in February 2010.

**Website** – The Clerk has attended a meeting with the company to look at the way forward with the website. The company has provided a list of options the PC have and also the cost of these options. Cllrs agreed that the website should have a local Business Directory that the Clerk can update as and when. Regarding the other updates the company reported that at the moment the best financial way forward for the PC is for the Clerk to inform them of changes and the company updates items as required. Clerk to contact the company and inform them of the decisions.

**12. Financial Matters:** 12.1 To approve the following accounts for payment

a)	Park Administration	1620.33
b)	Clerks Salary	415.41
c)	Clerks Expenses	20.85
d)	Relief Park Keeper	33.75
e)	Marsden Contract Services	697.66

f)	SLCC Membership	95.00
g)	ARVAL	41.87
h)	Turner & Ward	18.98
i)	St Peters – Room Hire	100.00
j)	Chairman Expenses	20.00
k)	Craven CAB – donation	750.00
l)	Kildwick & Farnhill Scout Group-donation	500.00

The accounts for payment were proposed by Cllr P Baker, this was seconded by Cllr P Barrett. Cllrs were all in favour.

### **12.2 Annual Precept Application Form**

The form requires signatures from the Chairman and two Cllrs and also the Parish Clerk  
This was carried out.

### **13. To consider the following Planning Applications:**

#### **13.1 32/2009/10132**

**Proposal:** Agricultural Building for Livestock  
**Location:** Manor House Farm, Glusburn Moor  
**Applicant:** John Nelson  
**Comment:** **No objections**

#### **13.2 32/2009/10146**

**Proposal:** Double Garage And Store Above And Rear Entrance Porch  
**Location:** Bucket Farm, Binns Lane, Glusburn  
**Applicant:** Mr & Mrs Ray Golson  
**Comment:** **No objections**

#### **13.3 32/2009/10151**

**Proposal:** Demolition Of Existing Store And Garage, Erection Of New Single Storey Extension to Rear And Replacement Boundary Wall.  
**Location:** 46 North View, Keighley Road, Cross Hills.  
**Applicant:** Mr Simon Beckwith.  
**Comment:** **No objections**

#### **13.4 32/2009/10158**

**Proposal:** Building reduced in size from approved plans.  
**Location:** 9A Riparian Way, Cross Hills  
**Applicant:** British Hardwoods.  
**Comment:** **No objections**

#### **13.5 32/2009/10174**

**Proposal:** Change Of Use From Retail shop (A1) To Mixed Use Hot Food Takeaway (A5) and Café (A3)  
**Location:** Main Street Deli, 30 Main Street, Cross Hills.  
**Applicant:** Mr Jonathan Hall  
**Comment:**

- The building is in a totally unsuitable location where there is no parking at all.
- The R3 – Core retail area – there is conflict with this policy
- The fumes and smell from the building are directed straight into the neighbour's gardens which is not acceptable.
- They residents will be unable to use their gardens in the summer due to these discharges.
- Another takeaway in an area with many takeaways will lead to further anti social behaviour, the neighbours gardens and footpaths will be used as an eating and waiting area due to the close proximity of the building to residential houses.
- There is no room at all around the back of the building for any refuse bins.

- The building is unable to have ventilation flu due to the height of the nearby buildings. Please could the PC request a site visit to the proposed application.

**13.6 32/2009/10194**

**Proposal:** New Vehicular Access  
**Location:** 66 Colne Road Glusburn  
**Applicant:** Mr Anthony Keep  
**Comment:** **No objections**

**13.7 32/2009/10206 TPO. 3 1970**

**Proposal:** 1 x Beech Fell  
**Location:** 14 Beanlands Drive, Glusburn  
**Applicant:** Mr P Barrett  
**Comment:** **No objections**

**14. To Receive the Following Planning Decisions/Information:**

**32/2009/8965**

Mr Paul Newby  
 Retrospective application for change of use of industrial unit to a mixed martial arts gym.  
 2 Skelton Park, Cross Hills.

**REFUSED**

**32/2009/10008**

Mr Murgatroyd  
 Timber shed for storage of straw and feed  
 Binns Lane, Glusburn

**GRANTED**

Signed.....Chairman 21<sup>st</sup> January 2010