



Glusburn & Cross Hills Parish Council

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CLERK

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Minutes of the Meeting of Glusburn & Cross Hills Parish Council,
held on **16th December 2010** at 7:00pm in St Peters Church Hall, Cross Hills.

Present: Chairman Cllr J Harker
Cllrs P Baker, G Beck, Mrs G Birks, I Gibson, P Hargreaves, B Horne, G Reitherman,
M Outhwaite, Mrs S Robinson,

Also present was a reporter from the local press.

1. To receive apologies for absence: No apologies had been received.

2. Recission of resolution regarding the Precept from the Parish Council Meeting held on the 18th November 2010.

To comply with Glusburn & Cross Hills Standing Order numbers 39 & 17.

Cllr G Beck proposed that the Parish Council rescind the proposal from the November Parish Council Meeting regarding the Precept amount. This was seconded by Cllr P Baker.
A vote was taken, 5 Cllrs were against the decision to rescind the resolution and 4 Cllr were for the proposal.
The Chairman had the casting vote and the resolution was rescinded.

The following agenda item was brought forward:

13.2 Precept 2011 - 2012

Cllr G Beck proposed that the Precept amount for 2011 / 2012 should be £67,700.00. This was seconded by Cllr P Baker.

A vote was taken, 5 Cllrs were for the new precept amount and 3 Cllr were against the amount. Cllr B Horne abstained from the vote.

3. Public Participation: up to 15 Minutes:

No person to speak for more than 5 minutes – at the discretion of the Chairman.

There were no members of the public at the meeting.

4. To receive Declaration of interest in items on the agenda.

Cllr Mrs G Birks declared a personal interest in Item 11.7 of the Agenda- Glusburn Institute.

Cllr M Outhwaite declared a personal interest in Item 11.7 of the Agenda- Glusburn Institute.

5. To confirm the Minutes of the Council Meeting held on the 18th November 2010

Cllr I Gibson proposed the minutes as a correct record, seconded by Cllr P Baker.

Agreed and signed by the Chairman.

6. To receive the Clerks Report & Correspondence:

Sent/To

- a. CDC. Paul Ellis, request for a site visit to look at the street cleaning.
- b. CDC. Colin Iveson, comments regarding the Community Governance Review.
- c. Andrew Crabtree at Cirteq, request for him to remind his employees to use the bins for their litter.

Rec/From

1. Glusburn Institute Management Committee. Letter of thanks for the recent £10,000 donation towards the cost of the replacement windows.
2. North Yorkshire & York PCT. Notification that the application by Tasawer Hussain for consent prior to inclusion in the pharmaceutical list at Cross Hills Health Centre has met all of the exemption criteria.
3. North Yorkshire & York PCT, notification that Tasawer Hussain has now withdrawn the application for Cross Hills Health Centre
4. CDC. Details regarding planning application 32/2010/11008 –Conversion of barn to live/work unit, Scott House, Farm, Binns Lane, Glusburn. Application now withdrawn.
5. White Rose Update, - newsletter
6. YLCA. Details regarding the schedule of Meetings for 2011.
7. Came & Company- Parish Matters- newsletter.
8. Vitalise, Company providing respite care breaks for the disabled. Request for donation.
9. CDC. Colin Iveson, Community Governance Review, amendments to the proposals sent out, listing was incorrect.
10. NYCC. Craven Area Committee- agenda for meeting held on the 2nd December 2010.
11. Society Of Local Council Clerks, Membership due for 2011.
12. Keighley Tree Services Limited. Observations and quote for the relevant tree work required in the park around the toilet area.
13. Dialogue. Details regarding courses designed to help people carry out public speaking and giving speeches.
14. Craven Citizens Advice Bureau, request for donation.
15. Letter from John Spencer, Solicitor regarding Glusburn Institute. Letter copied to all Cllrs.
16. CDC. Register of Electors.
17. CDC. Parish Precept. Form for completion before the 17th January 2011.

Matters Arising from Clerks Report and Correspondence:

8. Clerk to reply that the PC are unable to offer any help at the present time.
11. Membership for the SLCC to be paid in January 2011.
14. Clerk to contact the Skipton CAB and request a copy of their latest accounts.

7. To receive information on the following ongoing issues and decide further action where necessary.

7.1 Cross Hills Public Conveniences

Cllrs present discussed the toilets in the village and it was agreed that they do require painting inside which will make them look a little cleaner.

It was agreed that 2 quotes should be obtained from painters and decorators for this.

7.2 Public toilets in Glusburn Park

A quote had been received for the tree work that was required around the toilet area in the park.

Cllrs asked Cllr G Reitherman if he could get another firm in to give a quote for the same work.

Any improvements / refurbishment to the toilets in the park would have to incorporate a disabled access.

Cllr G Reitherman thinks that the toilets could be refurbished successfully without the need for a complete rebuild.

Further details to be obtained on toilets that can be hired in a block and could be coin operated.

When the PC decide to have the work done on the toilets it was agreed that the way forward would be to use a company that can do all the work, ie the plumbing and electrics etc.

Cllr M Wheeler arrived at the Meeting

7.3 Employees Salary's–

The Clerk and the press were excluded from this discussion.

Cllr G Beck to look at the Clerks contract of employment and seek further advice on this issue and report back to the next meeting.

8 Highways & Transportation:

The footpath at Glusburn Bridge now has a new gate on the footpath courtesy of NYCC highways department. Clerk to thank the footpath officer at NYCC- Gary Atkinson.

Cllr I Gibson raised the issue of the area around the junction of Station Road and main street, Cross Hills. He reported that there had been another accident last week where a cyclist had been knocked off his bike. Clerk to contact NYCC Highways and inform them of the PC concerns about the road junction.

9. Local Development Framework / Housing Strategy Initiative:

Cllr P Hargreaves reported to the meeting about the questionnaires that have gone out to residents regarding the Housing Needs. Many have been returned already and the group are hoping for a good final response. The group are to put up posters reminding residents that the final day for responses to be returned is the 22nd December 2010, the group have a meeting scheduled for that evening.

10. Litter:

The litter is still a problem in the villages, a meeting has been arranged for Monday 20th December 2010 to meet with Paul Ellis to look at the problem areas, Chairman J Harker and Cllrs Mrs G Birks and G Reitherman are due to attend the meeting.

11. Reports:

11.1 Parks & Recreation / Amenity land, Colne Road,

A quote has been received for the tree work in the park, further quotes to be obtained.

The park keeper has been to look at the amenity area with a view to weeding and general tidy round.

However there are bulbs in the soil and he does not want to disturb these are dig them up so he will do the digging over at a later date. The bushes are also due a trim.

Cllr Mrs s Robinson reported that some of the seats in the park were in desperate need of repair and that the fence around the tennis court was in a bad state of repair.

Cllrs felt that the whole park needs to be looked at closely and a list made of all the jobs, repairs, work that is in need of doing and that the work should be carried out on a priority basis.

Cllrs Mrs Robinson G Reitherman will look at this.

11.2 Lighting and Christmas Lights:

One of the Christmas Lights needed to be repaired, Cllr P Baker dealt with this.

Letter of thanks to go to NYCC and Tarmac for getting the work done to our specification and dates.

Also Cllrs thanked Cllr P Baker for dealing with all the issues of the Christmas lights.

11.3 Townend Allotments: Nothing to report

11.4 Yorkshire Local Council Association: Nothing to report

11.5 Craven District Council:

Craven District Council recently held a Policy Committee Meeting which turned out to be a very long meeting.

The Car park charges are to be investigated and probably increased. A survey of car parking charges has been carried out and Craven are the most expensive for the first few hours of car parking.

A review is to be carried out on the money going into reserves. And a working group is to be set up to look closely at discretionary services. Street cleaning appears to be expensive if compared as per head charge but if looked at per hectare it is cheap.

11.6 North Yorkshire County Council :

Accident Statistics have been looked at but it appears that the majority of the money being spent is going on the Niffany Corner Scheme in Skipton. There is no money left for capital schemes.

11.7 Glusburn Institute:

Cllrs discussed and commented on the letter from the Parish Council Solicitor and it was Proposed by Cllr G Beck that the best way forward was as the Solicitor advised, and that is to let the Glusburn Institute Management Committee transfer the legal title for Glusburn Institute into the hands of the newly formed group due to be set up at the Institute and therefore the Parish Council will relinquish ownership of the Institute, this was seconded by Cllr I Gibson, Cllrs were all in agreement.

Cllr Mrs G Birks reported that the Solicitor working for the Institute was working on the transfer.

When the legal documents are available for signing it was proposed by Cllr G Reitherman that the Chairman and Vice Chair should be the signatories this was seconded by Cllr P Hargreaves, Cllrs were all in agreement.

12. To consider the Parish Newsletter / Parish Plan – Nothing to report

13. Financial Matters.

13.1 To approve the accounts for payment

a)	Park Administration	1668.44
b)	Clerks Salary	423.66
c)	Clerks Expenses	10.45
d)	Relief Park Keeper	40.50
e)	Spencer Davies –Solicitors	523.00
f)	NPower – streets	48.98
g)	Npower – toilets	205.75
h)	Marsden Contact Services	712.83
i)	Arvall PHH – fuel	52.92
j)	St Peters Methodist Church – room hire	105.00
k)	QDK – website domain renewal	17.63
l)	CDC rates for the public toilets	54.00
m)	Cross Hills Pensioners Assoc- donation	250.00
n)	Park Keeper mobile Phone	10.00
o)	Chairman’s expenses- Christmas refreshments	19.05
p)	Supplies for the park	91.47

13.2

Precept 2011 / 2012 Discussed earlier in the Meeting.

14. To consider the following Planning Applications:

14.1

32/2010/11165

Proposal: Construction Of Employment Unit For B2/B8 Use
(Amendment To Unit Types Approved by 32/2008/8571)

Location: Land at Eastern End Of Riparian Way, Cross Hills.

Applicant: Skipton Properties (Cross Hills)Ltd.

Comment **No adverse comments**

14.2

32/2010/11176

Proposal: Non Material Amendment Raising The Eaves Height But Retaining Ridge Height No Higher Than The Approved And The Introduction Of Roof Lights.

Location: Lingcroft, Baxter Wood, Cross Hills.

Applicant: Mr Robert Sunderland

Comment **No adverse comments**

14.3

32/2010/11188

Proposal: 1 x Lime, 5 x Sycamore and 1 x Norway Maple, Crown Lift to 4, Crown thin by 15% and clean through.

Location: 1 Beanlands Drive, Glusburn

Applicant: Mr & Mrs J Brown

Comment **No adverse comments**

14.4

32/2010/11215

Proposal: To Split Unit 1 into 1a and 1b And Re Site Parking Area From Eastern End To Between 1a and 1b.

Location: Units 1a and 1b, Land At Eastern End Of Riparian Way, Cross Hills.

Applicant: Rowanway.

Comment **No adverse comments**

15. To Receive the Following Planning Decisions/Information:

32/2010/11020

2 x Sycamore- remove, 4 x Sycamore crown clean & lightly reshape.
12 Park Road, Cross Hills.

GRANTED

32/2010/11061

Single Storey Rear Extension and Ramped Approach To Front Entrance
10 Ashville Terrace, Cross Hills.

GRANTED

Signed.Chairman 20th January 2011