



# Glusburn & Cross Hills Parish Council

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**Minutes of the meeting of Glusburn & Cross Hills Parish Council, held on 19<sup>th</sup> August 2010  
at 7:00pm in St Peters Church Hall, Cross Hills.**

**Present:** Chairman Cllr J Harker  
Cllrs P Baker, Mrs G Birks, P Hargreaves, B Horne, M Outhwaite, G Reitherman,

**1.To receive apologies for absence:**

Apologies were received from Cllrs G Beck, I Gibson and Mrs S Robinson,

**2. Public Participation: up to 15 Minutes:**

No person to speak for more than 5 minutes – at the discretion of the Chairman.

There were no members of the public were present at the Meeting.

**3. To receive Declaration of interest in items on the agenda.**

Mrs G Birks as Chair Person of the Glusburn Institute Management Committee declared a personal interest in Agenda Item 10.7 – Glusburn Institute  
Cllr M Outhwaite as Parish Council Representative on the Management Committee .declared a personal interest in Agenda Item 10.7 – Glusburn Institute.

Parish Cllrs were unsure of the declaration for Cllr Outhwaite as he attends the meetings as a PC Representative. Clerk to contact Colin Iveson at CDC and ask for further clarification.

**4.To confirm the Minutes of the Council Meeting held on the 10<sup>th</sup> June 2010:**

Following amendments on pages 2026 and 2027 the minutes were  
Proposed as a correct record by Cllr Mrs G Birks this was seconded by Cllr M Outhwaite.  
Agreed and signed by the Chairman.

**5.To receive the Clerks Report & Correspondence:**

**Sent/ To**

- a. North Yorkshire & York PCT (**NYYPCT**). Reply regarding the application to open a pharmacy at 10 Ashville Terrace, Cross Hills. The Parish Council has no adverse objections.
- c. Craven District Council (**CDC**) Application for 50% reduction in rate for the public conveniences in Cross Hills. Form completed and returned.
- d. Email to Sgt Scott at Cross Hills Police Station. Request that someone attends the Parish Council (**PC**) meetings as often as possible to be able to liaise with the PC on a regular basis regarding current issues in the villages.
- e. Email to Dave Wilson, NYCC, to request that the weed killing be redone in the villages.

### Rec /From

1. CDC. Details regarding the Community Governance Review 2010/2011. Document to be published mid to late August 2010.
2. CDC. Requesting details from the PC as to how the Clerk receives the Register Of Electors and the monthly updates. Returned to CDC – original to be hard copy- monthly updates via email.
3. NYCC. Details regarding the Winter Service and any requests for salt bins and heaps.
4. NYCC. Details regarding the application from South Craven School – erection of a two court badminton hall. To be advertised as Erection of sports hall as it will be used for other sports.
5. The Clerk- July 2010 newsletter from Society Of Local Council Clerks, (SLCC)
6. CDC. Details regarding Ministry Of Justice announcement and the possible closure of 103 Magistrates Courts and 54 County Courts. Skipton could be included in this list.
7. NYCC. Details regarding the proposed bus service reductions and changes to concessionary fares. Comments to be forwarded to NYCC.
8. Marton cum Grafton Parish Council. Asking for support from the PC in a campaign to persuade NYCC to rethink its waste management strategy.
9. CDC. Details regarding the Standards Committee and details of the PC representatives.
10. Airedale Hospital/ Invitation to attend an Open Event at the Hospital. 2<sup>nd</sup> September 2010 – 3pm – 7pm.
11. Copy of letter sent from Chairman of Farnhill PC to Paul Waite Associates Ltd regarding the proposed extension to buildings on the Crossings Business Park.
12. Copy of letter sent from Chairman of Farnhill PC to CDC regarding the planning application from Paul Waites Assoc.
13. North Yorkshire Fire & Rescue Authority. Corporate Report for 2010/2011.
14. NYCC. York & North Yorkshire Waste PFI. Including proposals to build and operate a waste treatment facility on a site next to the A1M and near to Harrogate.
15. NYYPCT. Copies of all comments received regarding the application for a pharmacy in Cross Hills. Application is scheduled to be determined on the 16<sup>th</sup> August 2010.
16. Country Air- Summer 2010 Newsletter from Rural Action Yorkshire.
17. NPower- details requested regarding payment for the supply of electricity to the public conveniences in Cross Hills.
18. NYCC. Details regarding the decision not to fund the proposed traffic light scheme at the junction of Main Street and station Road, Cross Hills.
19. CDC. Details regarding discretionary funding. Consultations are ongoing.
20. CDC. Details regarding the Government Consultation on the Community Right To Build Scheme. (notice onto notice board) Views requested from the PC.
21. Copy of letter from Verner Wheelock regarding Housing Strategy Initiative.
22. North Yorkshire rural- Newsletter July 2010.
23. Craven Local Strategic Partnership. Details of a free training day Monday 20<sup>th</sup> September. Information on funding opportunities, to be run by One Planet Living Group.
24. GIMC. Minutes from meeting held on the 2<sup>nd</sup> June 2010.
25. CDC. Weed killing was carried out in Glusburn & Cross Hills on the 12<sup>th</sup> August 2010.

### Matters Arising From Clerks Report & Correspondence:

3. Correspondence from NYCC regarding the winter Service and a detailed plan of salt bins and heaps in the area. Cllr M Outhwaite offered to check the plans and the bins etc and report back to the next meeting.
4. NYCC, informing the PC that the plans at south Craven School had changed from a Badminton Hall to a Sports Hall. The Parish Council had no objections.
6. CDC. Proposals regarding the possible closure of Skipton Magistrates Court and County Court. Objections sent to CDC and Clerk to complete questionnaire online.
8. Reply to Marton cum Grafton PC to state that the PC would be objecting to the proposals by NYCC to site a Waste treatment facility near to Boroughbridge.
14. NYCC. Reply regarding the York & North Yorkshire Waste PFI. PC objecting strongly to the proposals.
17. NPower electricity bill for the public toilets in Cross Hills. The Pc felt that this bill was very high. Cllr Mrs G Birks to investigate further.

## **6. To receive information on the following ongoing issues and decide further action where necessary.**

### **6.1 Cross Hills Public Conveniences**

Cllr Mrs G Birks and Cllr G Reitherman have been monitoring the toilets over the last month. The general feeling is that they are cleaned and the operative is probably doing his best with what is there. The stainless steel walls are stained and need a good polish and clean. Cllr Mrs G Birks suggested that they have a site meeting with Steve Marsden (owner of the cleaning company) and the cleaner and discuss the way forward. The cleaner comes every day but at different times of the day. The outside down pipe goes into a locked room and it appears to be leaking.

Cllr P Baker was of the opinion that the toilets are a very expensive commodity and should be closed as they are costing the PC over £1000 per month. After a long discussion Cllrs agreed that the decision to either keep the toilets open or close them should be put to the residents of the villages as the cost is coming out of their rates. Cllr Mrs G Birks will contact the Craven Herald and put a feature in the paper and see what the general public feel about the issue.

### **6.2 Public toilets in Glusburn Park**

This agenda item will be discussed at the next meeting.

### **7. Highways & Transportation:**

Councillor Phillip Baker had attended a meeting with David Bowe who is head of Highways at NYCC and he has agreed to attend a PC Meeting to speak about the Highways and answer questions. Clerk to contact and ask if he is able to attend the October meeting.

Chairman J Harker along with County Cllr P Barrett met with 5 CDC employees and had a walk around the village to discuss various issues in the villages.

### **8. Local Development Framework:**

With regard the Housing Strategy Initiative, a local group has been formed from the Parish Plan Meetings. Mr V Wheelock would like the Parish Council to back the initiative and perhaps representatives from the PC could join the group that has been formed. Mr Wheelock had written to the Pc with his thoughts and ideas. Cllr P Hargreaves will contact Mr Wheelock and thank him for his letter and invite him to the next Parish Meeting.

### **9. Litter:**

CDC are to provide some new litter bins in the villages.

### **10. Reports:**

**10.1 Parks & Recreation** - Amenity Land, Colne Road - The overhanging bushes have now been cut back.

### **10.2 Lighting and Christmas Lights**

Several months ago the PC gave NYCC the go ahead to paint all the new street lights to hopefully protect them from the weather and improve the life of them. Tarmac Group (NYCC contractors) are now wanting to paint the street lights.

**10.3 Townend Allotments** - Nothing to report

### **10.4 Yorkshire Local Council Association:**

The Chief Officer of the YLCA- Ian Strong has stepped down from the position and Sheena Spence will now be the Chief Officer.

**10.5 Craven District Council:** Nothing to report

**10.6 North Yorkshire County Council:** Nothing to report

**10.7 Glusburn Institute:**

Cllr Mrs G Birks reported to the Meeting that the Institute had now had a Development Grant from the Community Builders approved, this was for £12,500.

The children's musical 'Honk' is due to start in September.

Chairman J Harker thanked the Glusburn Institute Management Committee for the presentation and tour of the Institute last month. However as the Pc was not fully represented at the meeting he deferred making a decision on any donation to the Institute until a full Council was present.

Cllr Mrs G Birks reported to the Council that as the Parish Council were the owners of the Glusburn Institute they would have to look closely at making a donation.

Cllr Mrs G Birks to pass onto the Clerk a copy of the lease with the Ashlands Veterinary Group who lease part of the Institute Building.

The Clerk to contact YLCA and seek further clarification regarding Building Ownership / Charity Commission and Custodian Trustees.

Cllr Mrs G Birks reported that the Land Registry states that the PC own the building. A copy of this document to be passed to the Clerk.

**11. To consider the Parish Newsletter / Parish Plan :**

Cllrs were in agreement that a newsletter is a good idea, but everyone needs to contribute pieces for it. Cllr M Outhwaite expressed an interest in collating information together and maybe producing a newsletter. Clerk to forward the previous newsletters to him for information.

**12. Financial Matters. July & August 2010**

12.1	To approve the following accounts for payment	
a)	Park Administration	3336.88
b)	Clerks Salary	847.32
c)	Clerks Expenses	26.60
d)	Relief Park Keeper	158.62
e)	Marsden Contract Services	1125.66
f)	Filcris Signs Ltd	106.74
g)	Npower	65.67
h)	Yorkshire Water	8.34
i)	Turner & Ward	226.47
j)	I. Mackereth(bus shelter cleaning)	31.50
k)	Cross Hills Handyman	31.40
l)	Mazars Auditors	646.25
m)	St Peters Methodist Church( room hire)	50.00
n)	ARVAL PHH ( fuel for park)	112.25
o)	Npower toilets	186.19
p)	Park equipment and plants	120.53

13. To consider the following Planning Applications:

13.1 32/2010/10627

**Proposal:** Revised Proposals For Agricultural Store  
(Approved under Application 32/2006/6421)  
**Location:** New Laithe Farm, Station Road, Cross Hills.  
**Applicant:** Mr Robert Wade  
**Comment:** **The Parish Council are unable to comment due to insufficient information.**

32/2010/10759

**Proposal:** First Floor Extension  
**Location:** 7 Woodbine, Park Road, Crosshills  
**Applicant:** Mr Cameron Dawson  
**Comment:** **no adverse comments**

32/2010/10778

**Proposal:** Non Material amendments. Internal Re-Ordering Of office & Living Space. No Second Staircase. Mezzanine Floor Adjacent To Kitchen. Photovoltaic Array To South Facing Roof Slope. Removal Of Railings To North Elevations (Planning Permission 32/2009/9732)  
**Location:** Lower Lingah Farm (Dwelling 1) Baxter Wood, Cross Hills.  
**Applicant:** Mr Tim Ferguson  
**Comment:** **This application has already been approved. The PC are unhappy that this application has been approved before it arrived with PC**

32/2010/10780

**Proposal:** Extensions To Dwelling Included Lifting Of Roof Height  
**Location:** Lingcroft, Baxter Wood, Cross Hills.  
**Applicant:** Mr Robert Sunderland.  
**Comment:** **no adverse comments**

32/2010/10800

**Proposal:** 1 x Beech- Remove 4 Small Branches From Higher Canopy.  
TPO 31- 1970  
**Location:** Land Adjacent to High Way at Rear of. 2 Beanlands Drive, Glusburn.  
**Applicant:** Mr Paul Smith.  
**Comment:** **no adverse comments:**

32/2010/10799

**Proposal:** Change Of Use From B2 To D2  
**Location:** Unit 2, Skelton Park, Riparian Way, Cross Hills  
**Applicant:** Mr Paul Moorby  
**Comment:** **The Industrial park is for B1 B2 and B8 which is industrial and not D2 which is leisure.**

14. To Receive the Following Planning Decisions/Information:

32/2009/9905

Conversion of existing cottage and farm buildings to form two dwellings with workspace  
( Resubmission of 32/2008/9111)  
Green House Farm, Binns Lane, Glusburn

**REFUSED**

**32/2009/10243**

Agricultural Workers Dwelling.  
Royd House Farm, Cononley.

**REFUSED**

**32/2010/10611**

Replacement of timber windows and doors to UPVC.  
3 Milligans Place, Cross Hills.

**GRANTED**

**32/2010/10644**

Single storey side extension  
12 Washburn Drive, Glusburn

**GRANTED**

**32/2010/10685**

2 x Trees – Fell  
12 Park Road, Cross Hills.

**REFUSED**

**32/2010/10723**

Employment Unit for B2 Use ( Amendment to 32/2008/8571)  
Land at Eastern End Of Riparian Way, Cross Hills.

**GRANTED**

**32/2010/10778**

Non Material amendments. Internal Re-Ordering Of office & Living Space. No Second Staircase. Mezzanine Floor Adjacent To Kitchen. Photovoltaic Array To South Facing Roof Slope. Removal Of Railings To North Elevations (Planning Permission 32/2009/9732  
Lower Lingah Farm, (Dwelling 1) Baxter Wood, Cross Hills

**GRANTED**

Signed.....Chairman 16<sup>th</sup> September 2010