



# Glusburn & Cross Hills Parish Council

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## Minutes of the Meeting of Glusburn & Cross Hills Parish Council held on the 15<sup>th</sup> April 2010- St Peters Church Hall at 7pm.

**Present:** Chairman R Nicholson  
Cllrs P Baker, P Barrett, G.Beck, Mrs G Birks, J Harker, Mrs M Nicholson, M Outhwaite,  
A Thompson.

**1.To receive apologies for absence:** Apologies were received from Cllr A Poskitt.

### **2. Public Participation: up to 15 Minutes:**

No person to speak for more than 5 minutes – at the discretion of the Chairman.  
No members of the public were present.

### **3. To receive Declaration of interest in items on the agenda:**

Cllr G Birks declared a personal interest in Agenda Item 10.7 Glusburn Institute  
Cllr M Outhwaite declared a personal interest in Agenda Item 10.7 Glusburn Institute.  
Cllr Mrs M Nicholson declared a personal interest in Agenda Item (h) Clerks report- St Peters Church.  
Cllr G Beck declared a pecuniary interest in Agenda Item (k) clerks report- Glusburn Community Primary School.  
Cllr A Thompson declared a personal interest in Agenda Item 13.1 Planning.

### **4.To confirm the Minutes of the Council Meeting held on the 18<sup>th</sup> March 2010.**

The Minutes of the Meeting held on the 8th March 2010 were proposed as a correct record by Cllr Mrs M Nicholson, seconded by Cllr P Barrett. Agreed and signed by the Chairman.

### **5.To receive the Clerks Report & Correspondence:**

#### **Sent/ To**

1. Resident of Cross Hills, letter to inform her that the PC are contacting the local police regarding the number of HGV's that are using Station Road.
2. Email to Sgt Scott at Cross Hills Police Station to ask if they can monitor the number of HGV's using Station Road and use enforcement to stop users if at all possible.
3. Email to CDC regarding the waste pipe from Tams Restaurant. Request for this matter to be dealt with ASAP.
4. Marsden contracting. Request for the seat in the ladies toilet to be replaced. Due to the smell in the gent's toilet, request for the pipes to be flushed and or a caustic type substance are used to clear away any bacteria build up.
5. Email to Paul Florentine at CDC. Request for him to have the footpath at the following looked at due to the amount of rubbish that is accumulating.

Snicket at Walker Close, Bus shelters in the villages, Tennis Court area down Keighley Road, Cross Hills. Other issues requested to look at are: the blue bag recycling scheme, this is causing a

problem as the blue bags are blowing everywhere once emptied. Green wheelie bins left outside Fernbank at Station Road, these are causing a problem for pedestrians, wheelchair users and people with prams, they are left out for a week at a time some weeks.

6. Email to Dave Wilson at NYCC. To ask when the surface repair work will be carried out at Lyndale Avenue, following the unfinished work due to the van that was parked on the road. Also to request that the weed spraying be carried out earlier in the year to prevent the weeds getting hold and coming through the footpaths.
7. Email to Cathy Dakin at CDC regarding the state of the land at Manor Farm, Glusburn asking if it could be tidied up and also request that the trailer along Colne Road be removed.

#### **Rec/From**

- a. CDC. Planning Focus- Newsletter.
- b. Jane Baxter- Head of Planned Care & Choice- NYCC. Unable to attend April Meeting to speak about the podiatry issue in Craven.
- c. RELATE. Details regarding courses they are running.
- d. Glusburn Cricket Club. Request for donation.
- e. CDC x 2. Copy of letters sent to Mr Fulton regarding issues in Glusburn.
- f. AON. Details regarding the PC Annual Insurance. Transferred from Allianz Insurance PLC to AON. Renewal due in June 2010.
- g. Couth Craven Community Speed Watch. Confirmation that the speed gun has now arrived and also a portable speed matrix device. All Parish Councils that donated will have an equal share of the equipment. When the equipment is in our Parish all the details on times, location, results etc will be forwarded to the PC.
- h. St Peters Church Hall. Request for donation to help towards the cost of varnishing the hall floor. CDC has provisionally granted a donation provided the PC support them also.
- i. CDC. Details regarding the upcoming elections for District and Parish. Details regarding the persons nominated for the PC.
- j. NYCC. Details regarding the Official Opening of the Cross Hills Library.
- k. Glusburn County Primary School. Copy of school's accounts. Following a request for donation to help with after school activities.
- l. Yorkshire Air Ambulance. Details regarding St George's Day Dance- 23/4/2010- Gargrave Village Hall.
- m. CDC. Duplicate Lease regarding the public conveniences in Cross Hills – to sign.
- n. CDC. Paul Florentine- email regarding the litter in the villages, hopefully this will be dealt with within the next week or so.
- o. CDC. Regarding the van parked at Lyndale Avenue, CDC are trying to get the van moved to enable the resurfacing work to be completed, if they are unable to do so the police will become involved.
- p. CDC. The waste pipe from Tams Restaurant into the toilet drains, has now been removed.
- q. West Yorkshire Fire service. Annual Report.
- r. CDC. Report back regarding the rough sleepers in the area.
- s. Email from resident regarding a suspected water leak in Glusburn Park. John Heaton reported that is a natural spring that occasionally runs water.
- t. GMC. Minutes from last meeting.

#### **Matters Arising From Clerks Report & Correspondence:**

- b. Following the email from Jane Baxter- Head of Planned Care & Choice- NYCC. Cllrs requested that the Clerk contacts NYYPCT and requests that someone from the podiatry department attends a PC meeting to speak about the issues. Clerk to contact NYYPCT.
- d. Cllrs discussed the request from Glusburn Cricket Club, Cllr R Nicholson proposed that the PC donate £1000, this was seconded by Cllr Mrs G Birks, Cllrs were all in agreement. Cllr Mrs M Nicholson left the room whilst the following discussion took place.
- h. Following the receipt of the accounts from St Peters Church, Cllr P Barrett proposed that the PC donate £250 towards the repairs to the hall floor, this was seconded by Cllr Mrs G Birks. Cllrs were all in favour.

- k. Cllr G Beck left the room whilst the following discussion took place. Cllrs discussed the request from Glusburn Community Primary School for a donation towards the costs of after school activities. Cllr P Barrett proposed that the PC donate £750, this was seconded by Cllr Mrs G Birks. Cllrs were all in favour. To request from the school what specific activity the money will be used for. Also to suggest to the school that the school should perhaps set up a school trust fund as a charitable trust.

## **6. To receive information on the following ongoing issues and decide further action where necessary.**

- 6.1 Cross Hills Public Conveniences, the lease for the public conveniences is due to be signed and returned to CDC. Chairman R Nicholson and Cllr A Thompson signed the lease on behalf of the PC.

Paul Ellis from CDC had suggested that the PC could set up a charitable trust for the toilets which may draw a reduction in the rates. Clerk to get more information.

Clerk to contact Marsden Contracting and explain that the PC are not happy with the standard of the cleaning at the toilets.

- 6,2 Public toilets in Glusburn Park  
Clerk to try and find the old plans that were drawn up several years ago for the toilets in the park.

## **7. Highways & Transportation:**

Clerk to ask CDC when the areas reported to CDC will be cleaned.

## **8. Local Development Framework:**

The housing needs assessment will not be carried out until the end of 2010 at the earliest. The consultation will go down to Parish Council level.

## **9. Litter:**

Dog owners are again not clearing up after their dogs. Shutt Lane, Victoria Road and Boundary Avenue are particularly bad. Clerk to contact the dog warden and inform her.

## **10. Reports:**

### **10.1 Parks & Recreation / Amenity land, Colne Road,**

The skatepark signs need to be replaced as soon as possible, Clerk to try and find out who the original ones were purchased from. Cllrs were all in agreement that these should be replaced.

The local company in Cross Hills can supply the hanging baskets, Cllr J Harker volunteered to go around the shops and businesses to get numbers for hanging baskets. Clerk to contact the garden centre and request that the baskets be ready for the first week in June.

### **10.2 Lighting and Christmas Lights**

The new maintenance contract is for renewal. As the street lights are all new, Clerk to Inform Paul Gilmore and Sally Hunton both at NYCC and explain that the street lights will not need to be examined.

**10.3 Townend Allotments** - Nothing to report.

**10.4 YLCA** - Nothing to report.

### **10.5 CDC**

The Green Lane Planning Application by Muir Housing has been dismissed, however the site could still be used for some housing development. The Inspectorate found many issues with the site and put many rules, regulations and parameters in place for any future applications.

Any future applications will have to be full applications. Also prospective builders will be advised to liaise with local Parish Councils. A precedent has now been set by the Inspectorate regarding green field sites.

Cllrs requested that a letter regarding the Green Lane Application and Muir Housing be sent from Chairman R Nicholson to Muir Housing with copies to the Craven Herald, Dave Wilson at NYCC and also David Bowe at NYCC.

**10.6 NYCC:** Nothing to report.

**10.7 Glusburn Institute** Nothing to report.

### **11. To consider the Parish Newsletter / Parish Plan**

A report regarding the Parish plan is due to go into the Craven Herald.

### **12. Financial Matters.**

12.1	To approve the following accounts for payment	
a)	Park Administration	1668.44
b)	Clerks Salary	423.66
c)	Clerks Expenses	8.05
d)	Relief Park Keeper	87.75
e)	Marsden Contract Services	712.83
f)	St Peters Church – room hire	75.00
g)	Yorkshire Water	8.42
h)	NYCC- Energy Costs	315.69
i)	St Peters Church Donation to repairs	250.00
j)	Glusburn School	750.00
k)	Cross Hills Cricket Club	1000.00
l)	QDK	41.13
m)	NPower	129.35

The above payments were proposed for payment by Cllr Mrs G Birks, seconded by Cllr P Barrett. Cllrs were all in agreement.

### **13. To consider the following Planning Applications:**

8:35pm G Beck left meeting.

#### **13.1 32/2010/10415**

**Proposal:** Erection Of a 3 Bedroom Detached Dwelling With Associated Parking Space And New Access.

**Location:** .Land at Junction to. Green Way and Wheatlands Lane, Glusburn.

**Applicant:** Suburban Studios

**Comment:** **The Parish Council would like to object strongly to this application on the following grounds:**

- Overdevelopment of the site
- Inadequate parking
- Loss of amenity land /open space
- The proposed building is to be built over both surface water drains and also the sewerage drain.
- Visibility for vehicles leaving Greenway will be lost

#### **13/2010/10440**

**Proposal:** Insert Extractor Fan To Side Window Of Building To Provide Ventilation to Food Preparation Area Of Shop.

**Location:** 10 Main Street, Cross Hills

**Applicant:** Mrs Lindsay Naylor

**Comment:** **No adverse comments**

**32/2010/10462**

**Proposal:** Retrospective Application For Change Of Use From B1 (Joiners Workshop) To Mixed A1 (Plant Centre-Temporary for 2 years) and B2 (Print Centre –Permanent)

**Location:** Unit 14, Midlands Industrial Estate, Station Road, Cross Hills.

**Applicant:** Miss Emma France

**Comment:** **The Parish council would like to object to this application.**

- **The Industrial Estate is not retail.**
- **The access for pedestrians is not existent and therefore very dangerous.**
- **Inadequate parking facilities.**
- **Excess vehicles coming out onto an already very busy road.**

**32/2010/10463**

**Proposal:** Conversion Of Restaurant And Associated Areas To Form 6 Residential Units.

**Location:** Bella Napoli 57-59 Main Street, Cross Hills.

**Applicant:** Mr & Mrs G Rienzo

**Comment:** **The Parish Council support this application on the grounds that the core retail area has changed, and the PC welcome the extra housing and associated parking.**

**32/2010/10475**

**Proposal:** Two Storey Rear And Two Storey Side Extension ( Resubmission Of Application ( 32/2009/10251)

**Location:** 1 Mount Pleasant, Glusburn

**Applicant:** Mr Robin Mason

**Comment:** **No adverse comments**

**32/2010/10490**

**Proposal:** Garden Room to Rear And Porch

**Location:** 1 White Abbey, Glusburn

**Applicant:** Mr Mark Wagstaff

**Comment:** **The Parish Council feel that the garden room to the rear of the property is fine, however the PC would like to object to the porch at the front as this is out of keeping with the character of the area.**

**32/2010/10526**

**Proposal:** Discharge Of Condition No.3 (Relating to details of garage door) Of Planning Approval 32/2008/8458)

**Location:** 29 Clayton Hall Road, Cross Hills.

**Applicant:** Mr Rob Littler

**Comment:** **No adverse comments**

**32/2010/10504**

**Proposal:** Amendment To Previous Approved permission ( 32/2009/9732) For Construction Of A Single Storey Sunroom Extension To The North Elevation Of Approved Eastern Live/Work Barn conversion And Rearrangement Of Office Space Internally.

**Location:** Lower Lingah Farm, Baxter Wood, Cross Hills.

**Applicant:** Mr Tim Ferguson

**Comment:** **The Parish council would like to object to this application on the grounds of overdevelopment of the site.**

- 14. To Receive the Following Planning Decisions/Information:**
- |  |                |
|--|----------------|
| <b>32/2009/9837</b><br>Two Storey Extension ( resubmission of application 32/2009/9393)<br>59 Clayton Hall Road, Cross Hills.  | <b>GRANTED</b> |
| <b>32/2009/9911</b><br>Conversion of dwelling to form 7 No. 1 bedroom apartments and<br>creation of associated parking.<br>Oakville, 2 Keighley Road, Cross Hills.                         | <b>GRANTED</b> |
| <b>32/2009/10110</b><br>Agrees to issue a certificate of lawful development.<br>Creation of MOT testing bay within existing garage<br>Kildwick Crossing Garage, Skipton Road, Cross Hills. | <b>AGREES</b>  |
| <b>32/2009/10206</b><br>1 X Beech – Fell<br>14 Beanlands Drive, Glusburn   | <b>GRANTED</b> |
| <b>32/2009/10254</b><br>Construction of building To provide Warehouse, offices and Storage.<br>Airedale Mills, Skipton Road, Cross Hills.  | <b>GRANTED</b> |
| <b>32/2010/10274</b><br>3 x sycamore – crown lift and crown clean<br>Cross Hills Tennis Club, Keighley Road, Cross Hills.  | <b>GRANTED</b> |

Signed.....Chairman 20<sup>th</sup> May 2010