



Glusburn & Cross Hills Parish Council

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Minutes of the Meeting Of The Parish Council of Glusburn held in
St Peters Church Hall on Thursday 16th April 2009 at 7.00pm.

Present: Chairman R Nicholson
Cllrs Mrs G Birks, P Baker, P Barrett, Mrs M Nicholson, A Thompson.

Also present were 3 members of the public.

1. To receive apologies for absence: No apologies had been received.

2. Public Participation: up to 15 Minutes:
No person to speak for more than 5 minutes – at the discretion of the Chairman.

The 3 members of the public attending the meeting were all residents of Clayton Hall Estate. They had attended the meeting to raise their concerns about the proposed upgrade of the tennis courts and the all weather pitch at South Craven School. Mr Jackson spoke to the Cllrs and gave all members an information pack including photographs from a school at Tong, Bradford.

The school have written to some of the residents and invited them to a meeting to show residents what the proposed plans were.

The school want to upgrade the all weather pitch into an astro turf surface for use by out side groups and be available for rent upto 9pm week days and 4pm on Sundays. The new proposed area will have a 3m high steel fence around it and 6 x 15m high lights.

The residents feel that all these proposals will have a detrimental effect on the residents and also on the value of their properties. They feel that their gardens will not be a quiet haven on summer evenings and also at the weekends.

The Clerk had contacted both NYCC and CDC and as yet no planning application has been received.

3. To receive Declaration of interest in items on the agenda.

Cllr Mrs G Birks declared a personal interest in Agenda Item 10.7 Glusburn Institute.

4. To confirm the Minutes of the Council Meeting held on the 19th March 2009:

Following correction amendments the Minutes were proposed by Cllr Mrs G Birks as a correct record. Seconded by Cllr A Thompson. Agreed and signed by the Chairman.

5. To receive the Clerks Report & Correspondence:

Sent/To

1. Andrew Whelan CDC. Email regarding the Auction Disposal Programme, to say that the PC do not think that the piece of land at the bottom of Greenway is suitable for development. With regard to the Townend Garage Site, the PC may be interested in the lease of this site, what if any agreements are in place.
2. Email to the Land Registry Durham -. Regarding the Townend Allotment site. The deeds that have arrived state that the allotments are on the south side of Colne Road, Sutton In Craven. Request for correction and re issue.
3. Email completed questionnaire regarding flooding to NYCC.
4. Email to Peter Chapman at CDC to ask if he would inform the PC when the surveys for the pay & display car parks will be taking place. The PC request that this does not take place in any of the school holidays.
5. Email to Chris Craven at NYCC to state that the PC are not happy if the gullies in South Craven are put onto a once a year emptying rota. The gullies need to be rodded out and cleared completely to help prevent flooding.
6. Email to NYCC Lighting, to confirm that the Pc wish the authority to carry on with the Footway Lighting Contract for 2009-2010.
7. Letter of thanks to Mrs J Wood following her resignation from the PC.
8. Email to Peter Chapman at CDC. Letter of intent that the PC are willing to take on the lease for the public toilets in Cross Hills.
9. Telephone call to Steven Marsden at Marsden Contract Services to inform him that he will have the contract with the PC.
10. Letter to Tarmac Limited to request a quote for the installation and removal of the Christmas lights for 2009.

Rec/From

1. Letter from Cross Hills & District Allotment Association. Invite to Chairman R Nicholson & Cllr P Baker to attend the First Annual General Meeting.29.03.09.
2. CDC. Letter state that the CDC has received an appeal against its decision to refuse Advertisement consent for the application : 2 No free standing Internally Illuminated Display Units at Snax 24, Station Road, Cross Hills.
3. YLCA. Details of Training Events for Cllrs.
4. NewsLine- Newsletter- Improving working between the District Council & the County Council.
5. GIMC. Request for the £10,000 donation from the PC that was offered last year towards the cost of the new windows at the Institute.
6. Lester Jackson, resident at Clayton hall Estate. Wanting to attend the April PC Meeting regarding the proposed plans at South Craven School for re-development of their hard surface playing area to include lighting.
7. Craven Parish Liaison Group- minutes/updates March 2009.
8. NYCC. Reply to letter regarding the Campaign to have a rail link between Colne & Skipton. They state that this scheme would require considerable government funding and at the moment there is no indication that there are any imminent opportunities for this.
9. Information commissioners Office. Details regarding the new scheme.
10. S.J Danby Ltd. Outdoor Play Equipment company. - Advertisement Flyer.
11. 1st Kildwick & Farnhill Scouts . Request for a donation towards the cost of renewing the outside kitchen doors to the scouts headquarters.
12. Invoice from First Response Group Ltd. Under review as we did not request the work.
13. Letter of thanks from Sutton Juniors FC.
14. Letter from Cllr D Lund, to give his resignation from the Parish Council.
15. Email from Earby Parish Council, to say they have no comments to make to the recent correspondence we sent them regarding SELRAP and the proposal to get a rail link between Colne and Skipton.
16. CDC. Contract to sign regarding the toilets in Cross Hills.

Matters arising from Clerks Report & Correspondence.

5. The Parish Council agreed to let GIMC have the donation of £10,000 towards the cost of the new windows at Glusburn Institute. Chairman R Nicholson expressed concern that the grants from NYCC (£2,500 this year) and CDC (£30,000 over 3 years) along with the Parish Council donation would not be enough to cover the whole costs of the windows. Chairman R Nicholson said that the £10,000 from the Parish Council must go towards the windows and not be lost in other works at the Institute. Clerk to arrange to move the money from the savings account and then issue the cheque to the treasurer at the Institute. The NYCC grant stipulated that the money was for the window replacement only. The CDC grant was for windows and other works.

7:20pm Cllr I Fulton arrived at the Meeting.

14. Following the resignation letter from Cllr D Lund, Cllrs requested that the Clerk writes a letter of thanks to Cllr Lund. Cllrs also requested that the PC send some flowers to Cllr Lund. It was agreed to spend £25 on these. Cllr Mrs M Nicholson will order the flowers.

16. CDC had forwarded a contract to be signed regarding the public toilets in Cross Hills: This item to be discussed under Agenda Item 6.1.

Cllr I Fulton was attending the PC Meeting for the first time since the Standards Board Hearing held in December 2008.

The report from the Standards Board Of England reported that Cllr I Fulton had been found guilty of a breach and non compliance of the Code Of Conduct and therefore had suspended Cllr Fulton for 1 month from all Parish Council duties, and advised Cllr Fulton that he should put the past behind him and apologise to the Clerk and Parish Council.

The Chairman R Nicholson asked Cllr I Fulton for his apology to the Clerk and the Parish Council as he was advised to do by the Standards Board Of England.

Cllr Fulton replied that he had no intention of apologising to anyone and that litigation against the Clerk was at an advanced stage.

Chairman R Nicholson was not happy with this reply and once again asked Cllr I Fulton to apologise. Again Cllr Fulton refused.

After a heated exchange of words the Chairman adjourned the meeting for 5 minutes and left the room.

Adjourn meeting 19:40pm.

Meeting re started 19:45pm.

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 Public Conveniences in Cross Hills:

CDC had forwarded a contract to the PC regarding the toilets in Cross Hills. CDC were asking for a 10 year lease. After discussion it was agreed that the PC are not happy with this and therefore will not sign this contract. Clerk to contact Peter Chapman at CDC and explain that the PC would like to have a contract for the toilets on a year by year basis. And that if any major issues such as vandalism that would be unreasonable to fund then the PC would be contacting CDC for help. If this help was not available then the PC would be handing back the toilets to CDC for closure. The PC is happy to sign the letter of intent and to maintain the toilets.

Clerk to also ask , how can the PC reclaim the monies spent on the cleaning of the toilets.

Clerk to contact Marsden Contractors and request a monthly invoice along with a monthly report on any issues or problems, and also to ask when the cleaning work is carried out.

6.2 Allotment Association Annual General Meeting:

Chairman R Nicholson and Cllr P Baker. Had both been invited to attend the AGM of the Allotment Society A new Committee for the Allotment Society has been voted into place.

Chairman: Mrs Betty Wall

Treasurer: Mr Tim Eddison - accountant

Secretary: Mrs Sue Chatfield.

Cllrs asked if the Allotment Society had a formal constitution in place. Clerk to contact Sue Chatfield and request that the PC have a copy of this and also the allotment rules within the next 3 months.

After discussion it was agreed that the PC should pay for the fence repairs that are required following the work carried out by CDC contractors.

Cllr P Baker will obtain quotes from various contractors regarding the work required.

The bus shelter at Crag Vale Terrace, Glusburn is still in need of painting. Clerk to contact the relief park keeper again and request that the work be carried out ASAP.

7. Highways & Transportation:

NYCC have stickers available that say 'illegal' on them which they are posting on illegal signs in the area. NYCC received many complaints regarding the gritting

SELRAP – the group involved with the proposals to get a rail link in place between Colne and Skipton have taken out a very large information advert in the Craven Herald this week.

8. Local Development Framework:

The three Meetings that were recently arranged in Cross Hills, Glusburn and Sutton were all very well attended. The general public were happy for the chance to speak to officers and many gave contact details to them, to enable the officers to contact them direct.

Sian Watson at CDC reported that she was happy with the attendances and the chance for officers to speak to the public.

The Parish Council have informed CDC that they are happy to help organise other events if required.

Cllrs requested that the Clerk writes to Yorkshire Water and ask for someone to come out and speak to the PC and explain the disposal system for run off surface water and also the sewerage system in South Craven.

Clerk advised to contact the Personal Assistant to Managing Director.

9. Litter:

Cllr P Barrett reported that CDC are to bring in fixed penalty notices into operation regarding litter. The question was raised as to how they can fine the under 16 year olds.

Cllr P Barrett offered to speak to Catherine Rayner at CDC to obtain further information.

The 'snicket' by the Spar continues to be a problem. Jason Perkins (CPO) has organised a meeting between the Spar, the dancing school, Stacey Mitchell from the Crime Prevention Partnership and himself to discuss the gating order. The Crime Prevention Partnership have offered some financial help and if required the PC could offer some financial help also.

10. Reports:

10.1 Parks & Recreation / Amenity land, Colne Road,

Following the resignation of Derek Lund an officer from the PC will be required for the Park.

Cllr P Baker has been assisting in the Park whilst Derek has been ill.

Following the complaints from the resident next to the park regarding the compost heap, Cllr P Baker has spoken to David the Park keeper and requested that he moves the compost heap to another site in the Park. David has made it very clear that he is not happy to do this work. After discussion the Cllrs are not happy that they do not know how long the Park Keeper actually spends on each job in the Park. It was agreed that the Park Keepers contract perhaps needs updating and that time sheets should be filled in. There was also a suggestion that the Park Keeper be given a small cash float to enable him to purchase small items for the park.

Clerk to speak to the auditors regarding petty cash.

10.2 Lighting and Christmas Lights:

The request to NYCC to install sockets and switches on the extra 10 street lights has been forwarded. Tarmac Limited have sent a wrong quote for the work to install and remove the Christmas lights. Clerk to request another quote.

10.3 Allotments:

The allotment lease can now be removed from the monthly PC agenda.

10.4 YLCA:

Next meeting to be held in May 2009.

10.5 CDC:

The car park surveys at the Co-op, Milligans Fields , Cross Hills and Hall Street have now been carried out, they were finished on the 8th April 2009.They included the weekend and surveyed all of the car parks. It would appear that CDC car park manager is not aware that the Co-op own part of the car park and CDC own the other half. Clerk to contact Peter Chapman at CDC and request a copy of the survey reports.

10.6 NYCC :

Nothing to report.

10.7 Glusburn Institute:

Nothing further to report.

11. To consider the following ongoing items:

Parish Newsletter:

To be completed at a later date.

Parish Plan:

The last meeting was spent going through the pilot questionnaire, this should be out hopefully by end of May.

Parish Council Website:

The website is up to date and the minutes are put on once approved. The Clerk updates the front page of when meetings are and of any other news.

12. Financial Matters:

12.1 To approve the following accounts for payment

a)	Park Administration	1620.33
b)	Clerks Salary	415.49
c)	Clerks Expenses	18.17
d)	Relief Park Keeper	67.50
e)	Wheelie Hot Wash	17.85
f)	Laycocks Agricultural Chemists (weedkiller)	73.57
g)	Tyre repair- wheelbarrow – park	7.00
h)	ARVAL PHH – fuel-park	17.17
i)	NPower - park hut	143.55
j)	Small Office Supplies	52.50
k)	Chairman Expenses	30.00
l)	Anne Russell Florists –flowers for D. Lund	25.00
m)	Donation towards windows replacing at Glusburn Institute	10,000.00

The Invoice for the heater in the park keepers hut seems to be quite high. Cllr P baker will make enquiries as to which heater the park keeper is using.

13. To consider the following Planning Applications:

13.1 32/2009/9389

Proposal: Conversion Of Barn To Form Two Units Of Living Accommodation Ancillary To office And Workshop (Office Formed In Part Of Barn, Workshop To Be Newly Constructed). Construction Of 2 No. Detached Double Garages To Serve Existing Properties.

Location: Lingah Farm, Baxter Wood, Cross Hills. Keighley

Applicant: Mr A Whitham

Comment: The Parish Council is concerned regarding the access for emergency vehicles for the number of houses now along Baxter Wood. If the only entrance/exit route is ever blocked how would the emergency vehicles get to the properties. Visual impact of the detached area. The detached workshop is non compliance with EMP 9. The application would be more suitable for 1 unit rather than 2.

13.2 32/2009/9527

Proposal: Two Storey Side Extension And Single Storey Rear Extension

Location: 25 Ash Street, Cross Hills. Keighley

Applicant: Mr Mick Matthews.

Comment: The Parish Council would like to make the following comments. The footprint of this application is now getting too large and out of context with the rest of the street. This application would produce over development of the site. The PC have concerns regarding the lack of natural light issues to neighbours.

14. To confirm the Date of Next Meeting:

21st May - 7:00pm - St Peters Church Hall, Crosshills.

Signed.....Chairman 21st May 2009