

**MINUTES OF THE MEETING OF GLUSBURN & CROSS HILLS PARISH COUNCIL  
HELD ON 15<sup>th</sup> SEPTEMBER 2011 AT 7:00PM IN ST PETERS CHURCH HALL, CROSS HILLS.**

**Present:** Chairman John Harker  
Cllrs G Beck, Mrs G Birks, I Gibson, B Horne, M Outhwaite. G Reitherman  
Mrs S Robinson.

**37/11. To receive apologies for absence:**

Apologies were received from Cllr P Baker and Cllr M Wheeler.

**37/11. Public Participation: up to 15 Minutes:**

No person to speak for more than 5 minutes – at the discretion of the Chairman.

Present at the meeting were Bernard Peel and Roy Attwood from Glusburn Community & Arts Centre. They had attend the meeting to speak to the Parish Council regarding a request for funding to help with a new boiler and central heating system for the Baths Hall at Glusburn Institute.

Mr Peel explained that there had been much work carried out at the Institute in the past few years thanks to donations from the Parish Council. The current central heating system at the Institute had been in place since 1976 and was well past its best. The quotes received at the moment to replace the whole system is approximately £30,000.

The advice now for the Institute regarding the central heating system is to have the system replace in 3 sections and the Baptist Church has its own system.

The quote for the Baths Hall system is in the region of £5000 to £6000. The donation requested from the PC is £2,500 and then hopefully match fund from CDC and the Glusburn Community & Arts Centre will add £500.

Chairman John Harker thanked Mr Peel and Mr Attwood for attending.

**38/11. To receive Declaration of interest in items on the Agenda:**

Cllr Mrs G Birks declared a personal interest in Agenda Item 12.5 Glusburn Institute And also a personal interest in Planning Application 32/2011/11945

Cllr Mrs G Birks requested that the Agenda Item be changed as from next month to read: Glusburn Community & Arts Centre.

Cllr M Outhwaite declared a personal interest in Agenda Item 12.5 Glusburn Institute.

**Brought forward agenda item - 12.5- Glusburn Institute.**

**39/11 Glusburn Institute:**

Cllr Mrs G Birks explained to the Cllrs present that previous grants had to be spent with advice from the financial planning advisor and that was why the heating system had not been upgraded earlier with previous grant money. Further grant applications are in process at the present time..

7:30pm Cllr P Hargreaves arrived at the meeting.

Cllr Mrs G Birks and Cllr M Outhwaite left the room whilst the Cllrs discussed the request for donation from the Glusburn & Community Arts Centre.

After much discussion Cllr G Reitherman proposed that the PC donate the £2500 requested to be used only on the central heating system for the Baths Hall and proving the group match fund the donation from other source. The PC stressed that no money will be donated until the work is completed and invoices can be produced. This was seconded by Cllr B Horne.

5 Cllrs were in favour of the proposal and 2 were not. Proposal was carried.

**40/11. To confirm the Minutes of the Planning Meeting held on the 21<sup>st</sup> July 2011:**

Cllr G Reitherman proposed that the Minutes were a correct record , this was seconded by Cllr M Outhwaite. Agreed and signed by the Chairman.

**41/11. To confirm the Minutes of the Council Meeting held on the 18<sup>th</sup> August 2011:**

Cllr G Reitherman proposed that the Minutes were a correct record , this was seconded by Cllr Mrs G Birks Agreed and signed by the chairman.

**42/11. To receive a report from North Yorkshire County Council:** Nothing to report.

**43/11. To receive a report from Craven District Council:** Nothing to report.

**44/11.To receive the Clerks Report & Correspondence:**

**Sent/To**

- a. Glusburn Primary School – request for copy of accounts due to request for further funding.
- b. Email to AON Insurance Company to ensure that we have sufficient public liability cover in the Insurance Policy to cover the Christmas Lights.
- c. Reply to Mr Foster at Station road, Cross Hills re his objection to the new application for extended hours at SNAX 24.Informed Mr Foster that the PC were not informed by CDC of this application.
- d. Letter of thanks to TC Trailers of Glusburn for the supply of new signs for Glusburn Park.
- e. Email to Wicksteed Play Equipment regarding the repairs to the ‘spring chicken’.
- f. Email to the resident that wanted to purchase the piece of land at Holme Lane, Cross Hills that is owned by the PC. Informed her that the PC does not want to sell the land.
- g. Email to YLCA to ask for information regarding Risk Assessments and also details on the Data Protection recently circulated.

**Rec/from**

1. NYCC. Details regarding the Minerals & Waste Development Framework. Deadline for responses – 30<sup>th</sup> September 2011..
2. NYCC. Craven Area Committee- Agenda for meeting- 15<sup>th</sup> September 2011- Belle Vue Suite, Skipton.
3. Valuation letter from Wilma & Wilman regarding the piece of Lane at Holme Lane, Cross Hills.
4. CDC. Details of new address as from 13<sup>th</sup> September 2011. Belle Vue Mills, Skipton.
5. Clerks & Councils Direct, newsletter – September 2011.
6. Cross Hills & District Allotment Society- payment of rent for the allotments.
7. SLCC- Notice of AGM .
8. ARVALL, details re changes to the company and the invoicing. Details to follow.
9. The Clerk Magazine- September 2011.

10/11/12

- CDC. Details of the planning meeting to b held on the 19<sup>th</sup> September 2011..
13. Fall Fest Minutes from 3 meetings in August 2011.
14. Glusburn Institute Accounts
15. Glusburn Institute. Memorandum of Association – Glusburn Community & Arts Centre.
16. Glusburn Community & Arts Centre – request for donation towards the new heating system in the baths hall, request for £2,500.
17. Glusburn School- request for donation and accounts

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*SIGNED .....* 20<sup>th</sup> October 2011

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**Matters Arising from Clerk Report & Correspondence:**

- a. Following the details from Glusburn Community Primary School, it was agreed that the cost of the proposed shed to be looked into further. Chairman J Harker to investigate further.

**45/11. To receive information on the following ongoing issues and decide further action where necessary:**

- 1 Public Conveniences in Cross Hills : Nothing to report
  - 2 Plans for Glusburn Park:  
Waiting for a quote from the electricity company for the cost of an electricity supply to the toilets.
  - 3 Glusburn & Cross Hills In Bloom  
Cllr I Gibson to try and get the baskets back from the companies that had baskets this year. Also to purchase baskets now ready for next year as they are much cheaper at this time of year. Cllrs gave Cllr Gibson the authority to purchase the baskets.
  - 4 Lengthsman:  
Cllr P Hargreaves reported that the sub-committee had not had a meeting, but the timing and zoning details had now arrived from CDC, a meeting will be organised to discuss this further.  
  
With regard to the dog fouling in the villages, A group is to be set up to monitor and report back to the PC, CDC and the police. Jill Hirst is to set up the meetings, Cllr P Hargreaves has agreed to attend on behalf of the PC. Meeting due to be held on the 27<sup>th</sup> September 2011 at the OAP rest centre in Cross Hills – 7pm.
  - 5 Risk Assessment: This is ongoing, waiting for a reply from YLCA.
  - 6 Park Keepers Retirement:  
Cllr G Beck volunteered to obtain a maintenance contract for the PC to look at this but to be initially forwarded to Cllr G Reitherman. There are many issues to look at and to decide the best way forward for the park and the PC.
  - 7 Data Protection Act:  
This is ongoing but the Clerk feels that the PC should pay for this protection and to seek further advice.
  - 8 Green Lane Planning Application :  
Cllrs discussed the problems that were arising from this application and Cllrs were all in agreement that the PC needs to take Professional Legal Advice to help with correspondence to CDC regarding this application. Chairman J Harker to contact Phillips Planning Services to request they send a letter of objection to CDC. This will cost in the region of £2000.  
Cllr G Beck thanked Chairman J Harker for agreeing to contact the legal company and proposed that the PC give the authority to the Chairman to spend upto £5000 with the company if required. This was seconded by Cllr B Horne. Cllrs were all in favour.
- 8:30pm Cllr G Beck left the meeting.
9. Highways & Transportation Nothing to report
  10. Local Development Framework Nothing to report

11. Litter:  
Now that the schools are back the litter problem has increased yet gain.

**46/11 Reports:**

- 1 Parks & Recreation / Amenity land, Colne Road:  
Cllr G Reitherman reported that the tall bushes in the Park needed to be trimmed back and also the holly bushes and 2 other trees needed to be removed, the quote received was for £600.
- 2 Lighting and Christmas Lights:  
An invoice had been received from NPower for the Christmas Lights for last year, Cllr P Baker is investigating the amount as it would appear we have been charged for a whole year and not just the 6 week period that the lights were actually on.
- 3 Allotments: A cheque has been received for the annual rent from the Allotment Society.
- 4 YLCA: Nothing to report.
5. Glusburn Institute:  
New committee to be known as - Glusburn Community & Arts Centre.  
Cllr Mrs G Birks informed the PC that the building still belongs to the village as it was a permanent endowment which means the building can never be sold.
- 6 Aire Valley Sewerage Group:  
Yorkshire Water and the Environmentla Services are holding a meeting tomorrow – 16<sup>th</sup> September 2011 at Esholt Hal, this is to discuss the sewer pipe that is not fit for purpose.

**47/11. To consider/ receive updates on the Parish Newsletter:** Nothing to report.

**48/11. Financial Matters:**

1	To approve the following accounts for payment	£
	a) Park Administration	1585.75
	b) Clerks Salary	634.46
	c) Clerks Expenses	19.35
	d) Relief Park Keeper	162.00
	e) Marsden Contract Services-Toilet Cleaning	727.99
	f) Small Office Supplies	153.16
	g) Supplies for the park	122.51
	h) Planet Architecture – Park Plans	1,000.00
	l) Airedale Tree Surgeons – Park	180.00
	j) EON – electricity Park	43.50
	EON -electricity – public toilets Cross Hills	76.64
	<del>k) NPower – electricity for Christmas lights</del>	<del>547.18</del>
	Under investigation – not paid as not accurate	
	l) ARVAL PHH – fuel - Park	55.64
	m) Cross Hills Handyman	61.34

SIGNED ..... 20<sup>th</sup> October 2011

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**49/11.** To consider the following Planning Applications:

**32/2011/11929**

**Proposal:** Removal Of Condition No. 3 to previous Approval 32/2010/11220  
**Location:** Green House Farm, Binns Lane, Glusburn.  
**Applicant:** Mr Matthew Robinson  
**Comment:** **The Parish Council are unable to make comment as insufficient information provided.**

**32/2011/11945**

**Proposal:** Construction Of Detached School Building To Provide Hall, Classrooms And Multipurpose Resource Centre.  
**Location:** South Craven School, Cross Hills.  
**Applicant:** Mr Roy Burgin  
**Comment:** **No adverse comments**

**32/2011/11950**

**Proposal:** Replacement Of window To Rear Elevation With Escape Door, And Construction Of Associated External Ramp.  
**Location:** Cross Hills Group Practice, Holme Lane, Cross Hills.  
**Applicant:** Mrs Joanne Wales-Smith  
**Comment:** **No adverse comment**

**32/2011/11973 / 11974**

**Proposal:** Proposed Single Storey Extension To Rear  
( Re-Submission of Refused Permission 32/2011/11746)  
**Location:** 2 Park Road, Cross Hills.  
**Applicant:** Mr William Bird  
**Comment:** **No adverse comments**

**50/11. To Receive the Following Planning Decisions/Information:**

32/2011/11745/11746 **REFUSED**  
Single Storey Extension to rear  
Dwelling No. 1, Former Coach House, Park Road, Cross Hills.

32/2011/11778 **REFUSED**  
Change of use from single dwelling to form 2 No flats and 1 shop.  
73, Main Street, Cross Hills.

32/2011/11804 **GRANTED**  
Demolition of existing outbuilding and wall, construction of new two storey extension to rear( re submission of withdrawn application 32/2011/11457)  
8 Crag Vale Terrace, Glusburn

32/2011/11837 **GRANTED**  
Construction of double garage over sun room  
9 Bank Road, Cross Hills.

**51/11 To confirm the Date of Next Meeting:**

**20<sup>th</sup> October 2011 – 7pm – St Peters Church Hall, Cross Hills.**